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| **TÜV NORD INTEGRA****Certification in agriculture and food****Statiestraat 164** **B-2600 Berchem****Phone: +32 3 287 37 60****Fax: +32 3 287 37 61** |  | logo TNI hoofdletters |

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| **Request for quotation for certification of** **food safety management systems in the** **FOOD and FEED industry** |
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| **PART 1: General** |

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| **1.1 Contact information *(in case of several sites, use one request form per site)*** |
| Company name |       |
| Legal form | **[ ]** public limited company [ ]  cooperative company with limited liability [ ]  company with limited liability [ ]  private person [ ]        |
| Is the company part of a larger organisation? | **[ ]** no **[ ]** yes, namely:       |
| Address |                 |
| Director/CEO |  |
| Contact person  Telephone number Email |            |
| Email address for invoicing |  |
| VAT number *(1 request form per VAT number)* |  |
| BRCGS Directory Company ID |  |
| GLN number |  |

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| **1.2. Company specific information**  |
| Number of employees ?*(part-time employees included and converted to full-time equivalents (FTE))* |  |
| Number of employees during peak periods?*(part-time employees included and converted to full-time equivalents (FTE))* |  |
| Is the work done in shifts?If yes: * How many shifts ?
* How many FTE per shift ?
* When do they work in shifts ?
 | [ ]  no **[ ]** yes [ ]  always **[ ]** only in peak periods |
| Number of HACCP plans / product types? |  |
| Company surface (m2) | production:       storage :offices:       |
| Have food safety consultants been involved in the implementation of food safety management systems? | [ ]  no [ ]  yes, namely:       |
| Has your company already a certified quality and/or food safety management system? | [ ]  no 🡪 Would you like a quotation for a pre-audit in order to determine whether your system is ready for certification? [ ]  no [ ]  yes [ ]  yes 🡪 fill out table 1.3  |
| Since when is your site operational?  |  |
| By what date would you like to be certified?  |       |
| Are there seasonal products/activities? | [ ]  no **[ ]** yes, in the period:     If yes, which products/activities? |

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| **1.3. Current certification status at other certification bodies** |
| **Standard** | **Certification body** | **Date last audit** | **Result \*** | **Next audit to be conducted before** | **Certificate valid until** | **COID****Number\*\*****/ BRCGS site code** |
|       |       |  |       |       |       |  |
|       |       |  |       |       |       |  |
|       |       |  |       |       |       |  |

\*BRCGS grade, IFS level, QS status…

\*\* only for IFS

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| **The company requests a quotation for certification of the following scope for the selected standards**  |

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| **Specify here the SCOPE with clear description of the product groups.****The scopes is fully displayed on the certificate.**  |
|       |
| Specify here the EXCLUSIONS.In exceptional cases, it is possible that certain products are excluded from the scope. If this is the case, describe which products and explain why they can be excluded. Exclusions are also displayed on the certificate. |
|       |

*See document ‘Guide to certification’ (to be requested via* [*food-safety@tuv-nord.com*](food-safety%40tuv-nord.com)*) for more information concerning the certification procedure of TÜV NORD Integra as well as information concerning the different standards.*

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| **FOOD** |  |
| [ ]  BRCGS Global Standard for Food Safety | 🡪 go to part 2 and 6 |
| [ ]  BRCGS Global Standard for Storage and Distribution:  [ ]  Food  [ ]  Packaging Materials | 🡪 go to part 2 and 6🡪 go to part 2, 5 and 6 |
| [ ]  BRCGS Global Standard for Agents & Brokers | 🡪 go to part 4 and 6 |
| [ ]  IFS International Food Standard | 🡪 go to part 2 and 6 |
| [ ]  IFS Global Markets Food: [ ]  basic level [ ]  intermediate level | 🡪 go to part 2 |
| [ ]  IFS Logistics Standard | 🡪 go to part 2 and 6 |
| [ ]  IFS Broker | 🡪 go to part 4 and 6 |
| [ ]  IFS Cash & Carry/Wholesale | 🡪 go to part 2 |
| [ ]  ISO 22000 Standard [ ]  Food  [ ]  Packaging Materials | 🡪 go to part 2🡪 go to part 5 |
| [ ]  FSSC 22000  [ ]  Food [ ]  Packaging Materials  | 🡪 go to part 2 and 6🡪 go to part 5 and 6 |
| [ ]  Costco GFSI Addendum | 🡪 go to part 2 |
| [ ]  QS Standard (only the chain Fruit, Vegetables and Potatoes – stage Wholesale) | 🡪 go to part 2 |
| [ ]  Healthy Farming Association – porc meat | 🡪 go to part 2 |
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| **FEED** |  |
| [ ]  Feed Chain Alliance (FCA) (Ovocom) | 🡪 go to part 3 |
| [ ]  Module NZO | 🡪 go to part 3 |
| [ ]  FAMI QS | 🡪 go to part 3 |
| [ ]  Production of compound feed with feed materials of plant origin | 🡪 go to part 3 |
| [ ]  BVI-MPT Feed | 🡪 go to part 3 |
| [ ]  VLOG | 🡪 go to part 3 |
| [ ]  STNO | 🡪 go to part 3 |

You can use Feed Chain Alliance for certification of your by-products (also these needing reprocessing before use) to the animal feed industry.

 In which language(s) would you like to receive your certificates?

 [ ]  English [ ]  Dutch [ ]  French **[ ]** other language:

*The quotation includes a certificate in 1 language of your choice (NL/FR/EN/DE).*

*Every additional certificate in a different language will cost 100 euros (NL/FR/EN/DE) or 200 euros (other languages).*

Signature and date

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| **PART 2:****Specific information for the FOOD industry** |

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| **2.1 Processes: general** |
| **[ ]** Purchase *(see ‘Guide to certification’)***[ ]**  Reception of unpacked goods**[ ]**  Reception of packed goods**[ ]**  Unpacking[ ]  Repacking without disruption of the primary packaging [ ]  Repacking with disruption of the primary packaging **[ ]** Analyses in own laboratoryBy-products for the feed industry**[ ]**  By-products directly to the cattle farmer **[ ]**  By-products directly to feed producer**[ ]**  By-products to transformer, who, after transformation, delivers to cattle farmer of feed producer |

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| **2.2 Specific food processes** |
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| P1 | **[ ]** Sterilisation |
| P2 | **[ ]** Pasteurisation |
| P3 | **[ ]** Irradiation |
| P4 | Preserving techniques: [ ] salting **[ ]** sugaring **[ ]** acidifying/pickling **[ ]** curing **[ ]** smoking **[ ]** fermenting |
| P5 | **[ ]** Drying/hydrating **[ ]** vacuum filtration [ ]  freeze-drying **[ ]** microfiltration |
| P6 | **[ ]** Freezing (incl. storage) **[ ]**  quick freezing **[ ]**  chilling (incl. storage) |
| P7 | **[ ]** Antimicrobial dipping/spraying **[ ]** fumigation |
| P8 | **[ ]** MAP packing **[ ]** packing under vacuum |
| P9 | **[ ]** Prevention of (microbiological) contamination, by means of high hygiene control and or specific infrastructure:[ ]  ‘high care zone’ present [ ]  ‘high risk zone’ present |
| P10 | Specific separation techniques: **[ ]** reverse osmose **[ ]**  active charcoal |
| P11 | **[ ]** cooking**[ ]**  baking**[ ]**  extrusion | **[ ]**  frying**[ ]**  drying**[ ]**  roasting | **[ ]**  bottling**[ ]**  brewing**[ ]**  fermentation (e.g. wine) |  |
| P12 | **[ ]** packaging **[ ]** sorting **[ ]**  storing under controlled atmosphere conditions (other than temperature)**[ ]**  slaughtering  | **[ ]** mixing/blending **[ ]**  dismembering **[ ]** cutting **[ ]**  slicing **[ ]**  dicing**[ ]**  stuffing  **[ ]** churning   | **[ ]** coating**[ ]** battering**[ ]**  breading  |  |
| P13 | **[ ]** distillation**[ ]**  damping | **[ ]**  steaming**[ ]**  hydrogenation | **[ ]**  milling**[ ]**  purification |  |
|  | **[ ]**  ripening | **[ ]**  washing |  |  |

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| **2.3 Packaging** |
| **[ ]** Primary packaging **[ ]** Secondary packaging      Is there essential product information on the secondary packaging? (ingredients, weight,…) [ ]  yes [ ]  no**Do you produce your own packaging material ?** [ ]  yes [ ]  noIf yes, [ ]  cups, bottles, foil…are made out of pellets [ ]  a tray is made out of foil |

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| **2.4 Storage** |
| Are you the owner of the goods during the storage? [ ]  yes [ ]  no Do you perform cross-docking? [ ]  yes [ ]  noDo you have a distribution platform? [ ]  yes [ ]  noWhat type of goods do you store? [ ]  Food products [ ]  Packaging materials [ ] Non-food productsStorage temperature: [ ]  Chilled [ ]  Frozen [ ]  Ambient |
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| **2.5 Transport** |
| Are you the owner of the goods during the transport? [ ]  yes [ ]  noHow are you transporting the goods? [ ]  Bulk [ ]  Packed Do you load and unload the goods? [ ]  yes [ ]  noWhich products do you transport? [ ]  Food products [ ]  Packaging material [ ]  Non-food productsWhat is the temperature of the goods during storage?[ ]  Chilled[ ]  Frozen[ ]  Ambient |

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| **2.6 Unannounced audits** |
| For certain schemes an unannounced audit is mandatory. Go to part 6 for details per scheme.  |

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| **2.7 Specific for companies with outsourced processes and/or trade products** |
| Are there processes which are outsourced (excluding storage and transport)? [ ]  yes [ ]  noIf yes, which processes:      Besides your own production, do you also trade in food products? [ ]  yes [ ]  noIf yes, are these products which you may produce under your own recognition/admission ? [ ]  yes [ ]  noWould you like to include these traded products in your BRCGS Food audit? [ ]  yes [ ]  noWould you like a combined audit IFS Food / IFS Broker for these traded products? [ ]  yes [ ]  no |

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| **2.8 Specific for BRCGS Food** |
| Indicate which product categories are applicable:[ ]  1. Raw red meat[ ]  2. Raw poultry[ ]  3. Raw prepared products (meat and vegetarian)[ ]  4. Raw fish products and preparations[ ]  5. Fruit, vegetables and nuts[ ]  6. Prepared fruit, vegetables and nuts[ ]  7. Dairy and liquid egg[ ]  8. Cooked meat/fish products[ ]  9. Raw cured and/or fermented meat and fish[ ]  10. Ready meals and sandwiches, ready-to-eat desserts [ ]  11. Low/high acid in cans/glass [ ]  12. Beverages[ ]  13. Alcoholic drinks and fermented/brewed products[ ]  14. Bakery[ ]  15. Dried foods and ingredients[ ]  16. Confectionery[ ]  17. Cereals and snacks[ ]  18. Oils and fatsIn order to fulfil specific customer requests and in order to give a larger flexibility to the companies, BRCGS has developed additional modules. The requirements of these modules are audited as part of the BRCGS Food audit. We would like to audit the additional modules below:[ ]  ASDA (see 2.8)[ ]  (module 11) Meat Supply Chain Assurance (for manufacturing facilities that use the following as a raw material in the production of meat or meat preparations: red meat, poultry and/or game, further processed meat products, offal of red meat and poultry.)* Number of different suppliers:
* Number of species:
* Number of products:
* Number of product types (rax meat, meat preparations, meat products):
* Number of supply chains:
* Number of intermediate steps per supply chain:
* Are agents/brokers involved? [ ]  yes [ ]  no
* Exhaustive list of countries of origin
	+ 1:
	+ 2:
	+ 3:
	+ …

[ ]  (module 13) FSMA (Food safety Modernization Act) The aim of this Module is to assist manufacturing organizations to understand those prescriptive elements within the FSMA Preventive Controls for Human Foods that are not explicitly covered within the BRCGS Global Standard for Food Safety. |

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| **2.9 Specific for BRCGS Storage & Distribution: additional modules** |
| Part II chapter 9 – Handling of open food products must be added to the audit if you handle following open food products: [ ]  open boxes and trays of fruit and vegetables (a small amount of order-picking is allowed)[ ]  trays of raw fish/crustaceans/other sea food[ ]  meat carcasses“Handling” is limited to reception into storage and release for distribution. All other manipulations (including cutting and trimming) must be audited under the BRCGS Food standard. Part II chapter 10 – Wholesale module [ ]  10.2 Branded products [ ]  10.3 Wholesaler-own, wholesaler-exclusive and/or customer-exclusive products[ ]  Part II chapter 11 – Cross-docking module: In case of **separate cross-docking locations** under direct control of, or with a legal or contractual relation to, the main certificated site. Where cross-docking occurs at the certificated site, this activity will be covered under the main certification audit and this module is not applicable. [ ]  Part II chapter 12 – E-commerceContracted services[ ]  Part II chapter 14 – Product inspection [ ]  Part II chapter 15 – Contract packing (repacking, assembly packing) [ ]  Part II chapter 16 – Quantity control inspection [ ]  Part II chapter 17 – Contract chilling/freezing/tempering/defrosting and high-pressure process operations[ ]  Part II chapter 18 – Contract cleaning of baskets, roll cages and other distribution containers[ ]  Part II chapter 19 – Waste recovery and recycling |

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| **2.10 Specific for IFS Food** |
| Indicate which product categories are applicable:[ ]  1. Red and white meat, poultry and meat products[ ]  2. Fish and fish products[ ]  3. Egg and egg products[ ]  4. Dairy products[ ]  5. Fruit and vegetables[ ]  6. Grain products, cereals, industrial bakery and pastry, confectionary, snacks[ ]  7. Combined products[ ]  8. Beverages[ ]  9. Oils and fats[ ]  10. Dry goods, other ingredients and supplements[ ]  11. Pet food |

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| **2.11 Specific for IFS Logistics** |
| Are additional activities being performed? [ ]  Contract chilling/freezing/tempering and defrost operations [ ]  Simple ripening processes of fruit  |

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| **2.12 Specific for IFS Global Markets Food** |
| [ ]  We would like to participate in IFS Global Markets Food [ ]  Basic Level [ ]  Intermediate Level  |

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| **2.13 Specific for IFS Wholesale: Treatment activities** |
| Are additional activities being performed? [ ]  Bagging [ ]  Cleaning (seeds: foreign materials) [ ]  Confectioning [ ]  Filling [ ]  Freezing (in block) [ ]  Labelling [ ]  Packaging [ ]  Removing stems [ ]  Ripening [ ]  Sorting [ ]  Thawing [ ]  Washing [ ]  Weighing |

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| **2.14 Specific for ISO 22000 and FSSC 22000** |
| Does your company hold an ISO 9001 certificate? [ ]  yes [ ]  no |

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| **2.15 Specific for Costco GFSI addendum** |
| We would like to add the Costco checklist to our audit of: [ ]  BRCGS Food[ ]  BRCGS Storage & Distribution[ ]  IFS Food[ ]  IFS Logistics[ ]  FSSC 22000 |

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| **2.16 Specific for Qualität und Sicherheit (QS)** |
| We are registered with QS under category:[ ]  81 wholesale fruit, vegetables, potatoes (first-line merchant)[ ]  82 wholesale fruit, vegetables, potatoes (trading partner)[ ]  84 logistics fruit, vegetables, potatoes[ ]  We would like a QS audit. [ ]  We don’t want a QS audit, but we want to register our certificate of IFS Food (only for scope logistics) or IFS Logistics in the QS database. (Only possible for category 84)  |

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| **PART 3:****Specific information for the FEED industry** |

1. **Feed Chain Alliance (Ovocom)**

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| **Activity** | **abbreviation** | **volume/number FTE\***  |
| **[ ]**  Production and trade of compound feed materials that are produced within the company | MP |       ton |
| **[ ]**  Trade of compound feed materials produced by third parties | MH |       FTE |
| **[ ]**  Production and trade of premixtures that are produced within the company | VP |       ton |
| **[ ]**  Trade in premixtures produced by third parties | VH |       FTE |
| **[ ]**  Production and trade of feed materials that are produced within the company | GP |       ton |
| **[ ]**  Trade of feed materials that are produced by third parties | GH |       FTE |
| **[ ]**  Production and trade of feed materials that are produced within the company, originating from by-products for reprocessing (= transformation of by-products for reprocessing) | GPVW |       ton |
| **[ ]**  Production and trade of additives that are produced within the company | TP |       ton |
| **[ ]**  Trade of additives produced by third parties | TH |       FTE |
| **[ ]**  Storage and transhipment of animal feed and/or ‘by-products for reprocessing’ for company itself | OO |       FTE |
| **[ ]**  Storage and transhipment of animal feed and/or ‘by-products for reprocessing’ for third parties | OO |       FTE |
| **[ ]**  Road transport of animal feed materials and/or ‘by-products for reprocessing’ for company itself or third parties | TVWE |       FTE |

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| **[ ]**  Production and trade of ‘by-products for reprocessing that are produced within the company | VWP |       ton |
| **[ ]**  Trade in ‘by-products for reprocessing’ produced by third parties | VWH |       FTE |

\* Number employed *for this activity:* FTE (=full-time equivalents)

Which of the above activities is the main activity in your company (activity with the largest turnover)?

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| Main location and sites only have production | [ ]  no [ ]  yes |
| Main location and sites only have trade | [ ]  no [ ]  yes |
| Do you use one or more guaranteed road transporters for road transport?  | [ ]  no [ ]  yesif yes, provide following information:Name :      How many FTEs work for this transporter(s) ?     How many load trucks?       |
| Do you also use intermediate traders for marketing animal feed materials/compound feed materials?  | [ ]  no [ ]  yesif yes, for which activity? [ ]  Sales of feed materials and compound feeds to farmers [ ]  Transport and storage for own account of exclusively packaged feed materials and compound feeds to farmers. |
| Audit related to document ‘BT-04: Purchase: specific purchase protocols’ – module 3 | [ ]  no [ ]  yesif yes, who are the buyers?Which products?  |

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| It’s not allowed to provide a certificate or attestation if the contestant has still a sanction (for example a suspension or whitdrawel in the last previous 12 months) in a certification scheme where OVOCOM vzw has a interchangeability with for example GMP+ FSA (GMP+ International – The Netherlands), QS (QS – Germany), Qualimat- Transport (Qualimat – France). If this is the case, please report this. |

[ ]  I also want the NZO module which will enable me to supply Dutch farmers/producers of milk products (this module is only possible if combined with FCA) If so, please indicate how many supplier-product combinations you have:

[ ]  1-9 [ ] 10-49 [ ]  50-199 [ ] 200-299 [ ] 300-399 [ ] >399

1. **BVI-MPT**

[ ]  I want to be audited for BVI/MPT– feed

1. **Production of compound feed with feed materials of plant origin**

[ ]  I want to be audited for the Production of compound feed with feed materials of plant origin certification scheme

 For which species are the feed materials of plant origin being produced?

 [ ]  Bovine

 [ ]  Poultry

 [ ]  Pigs

1. **FAMI QS**

Applied processes:

[ ]  bioprocessing

[ ]  mining

[ ]  mixing

[ ]  chemical processes

[ ]  extraction processes

[ ]  formulations/preparations

Applied activities:

 [ ]  production

[ ]  trade

Number of feed ingredients entering production process and/or are traded and coming from non-assured sources (for assured sources see Fami-QS document P-MS-003 Recognized Standards)

[ ]  none [ ] 1-5 [ ]  6-10 [ ] 11-15 [ ] >15

1. **VLOG**

Applied processes:

[ ]  Feed manufacturing/processing

[ ]  Food processing/preparation

[ ]  -> if applicable, including conversion of single -component feed to "VLOG geprüft"

[ ]  Mobile grinding and mixing facilities

[ ]  Storage, handling of feed/food

[ ]  Trade, drop shipping of feed/food

[ ]  Transport of feed/food

VLOG-ID number:

Commissioning of subcontractors / contract manufacturers (subcontractors must also be visited in the audit):

[ ]  yes

[ ]  no

If Yes (subcontractors must also be visited in the audit)

[ ]  Productio by door de subcontractor

[ ]  Transport by subcontractor

[ ]  Storage by subcontractor

[ ]  Packaging/ Re-packing by subcontractor

1. **STNO**

Applied processes:

[ ]  Distribution of feed materials for animals

[ ]  Distribution of compound materials for animals

[ ]  Ditribution of liquid feed for animals

[ ]  Ditribution of milk replacers for animals

[ ]  Distribution of mineral feed for animals

[ ]  Producing and placing on the market of compound feed for animals

[ ]  Producing and placing on the market of liquid feed for animals

[ ]  Producing and placing on the market of milk replacers for animals

[ ]  Producing and placing on the market of mineral feed for animals

[ ]  Trading of compound feed for animals

[ ]  Trading of feed materials for animals

[ ]  Trading of liquid feed

[ ]  Trading of milk replacers

[ ]  Trading of minerals feed for animals

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| **Part 4:****Specific information for Agents, Brokers, Importers/exporters** |

Which type of activities do you do? [ ]  Agent [ ]  Broker

How many suppliers do you have?

Would you like an unannounced audit? See **part 6**.

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| **4.1 IFS Broker** |
| TÜV NORD Integra only offers certification for the Food scope, not for the Packaging Material scope. Indicate which products are applicable:[ ]  Red and white meat, poultry and meat products[ ]  Fish and fish products[ ]  Egg and egg products[ ]  Dairy products[ ]  Fruit and vegetables[ ]  Grain products, cereals, industrial bakery and pastry, confectionary, snacks[ ]  Combined products[ ]  Beverages[ ]  Oils and fats[ ]  Dry goods, other ingredients and supplements[ ]  Pet foodWhich additional activities do you do ? [ ]  Import [ ]  Export [ ]  R&D [ ]  Storage [ ]  Transport [ ]  Repacking[ ]  Other, namely:  |

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| **4.2 BRCGS Agents & Brokers** |
| These audits are performed under the accreditation of TÜV NORD Cert. TÜV NORD Integra can supply a Dutch-speaking auditor for the product groups “Food”. For the product groups “Packaging materials” and “Consumer products”, an audit can be performed by an English-speaking auditor via TÜV NORD Cert.Indicate which products are applicable:**Food**[ ]  Raw red meat[ ]  Raw poultry[ ]  Raw prepared products (meat and vegetarian)[ ]  Raw fish products and preparations[ ]  Fruit, vegetables and nuts[ ]  Prepared fruit, vegetables and nuts[ ]  Dairy and liquid egg[ ]  Cooked meat/fish products[ ]  Raw cured and/or fermented meat and fish[ ]  Ready meals and sandwiches, ready-to-eat desserts [ ]  Low/high acid in cans/glass [ ]  Beverages[ ]  Alcoholic drinks and fermented/brewed products[ ]  Bakery[ ]  Dried foods and ingredients[ ]  Confectionery[ ]  Cereals and snacks[ ]  Oils and fatsHow are the products stored/transported? [ ]  Ambient temperature [ ]  Chilled and/or frozen**Packaging materials** [ ]  Glass [ ]  Paper [ ]  Metal [ ]  Plastic: rigid [ ]  Plastic: flexible[ ]  Other packaging products [ ]  Packaging and printing chemicals**Consumer Products**[ ]  Textiles and textile products[ ]  Leather and leather products[ ]  Wood[ ]  Paper and paper mix products[ ]  Printing and recording media[ ]  Coke, charcoal and refined petroleum products[ ]  Chemicals and chemical products[ ]  Gardening products[ ]  Plastic and rubber products[ ]  Glass, ceramic and non-metallic mineral products[ ]  Building goods[ ]  Metal products excluding machinery[ ]  Machinery and equipment[ ]  Computers and electronic communications[ ]  Electrical equipment[ ]  Transport equipment, cycles and boats[ ]  Furniture[ ]  Games and toys[ ]  Jewellery[ ]  Medical devices[ ]  Party and leisureHow many offices do you have? Which additional activities do you do ? [ ]  Import [ ]  Export [ ]  R&D [ ]  Storage [ ]  Distribution [ ]  Repacking [ ]  Product testing [ ]  Further processing [ ]  Other, namely:  |

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| **PART 5:****Specific information for the PACKAGING MATERIAL industry** |

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| **Which type of packaging material do you produce?** | **For which aims?** |
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| **PART 6:****Unannounced audits** |

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| **6.1 GFSI Audit history**  |
| Following schemes are GFSI benchmarked: BRCGS Food, BRCGS Storage & Distribution, IFS Food, IFS Logistics and FSSC 22000. Please state your GFSI audit history for the past **3 years**. Failed audits must also be included.  |
| **Scheme** | **Audit date** | **Announced / Unannounced** | **Result**  |
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| **6.2 Audit planning**  |
| Does your company have seasonal production? [ ]  No [ ]  Yes, start: end: Dates on which your site is not operational: Blocking days (dates on which your site is operational, but you’re unable to have an unannounced audit): **BRCGS**: You may request a maximum of 15 blocking days for sites with a grade AA to B, and a maximum of 5 blocking days for sites with a grade C or D. You must confirm these blocking days before the start of the window, along with your application for an unannounced audit. After the start of the window you can request additional blocking days, but this must be done at least four weeks in advance, and we are not obligated to take these into account. **IFS**: You may request a maximum of 10 blocking days, split over a maximum of 3 periods. You must confirm the blocking days before the start of the window. Once the window has started, it is no longer possible to add blocking days to the IFS portal. Dates on which your site is not operational must be communicated to TÜV NORD Integra, but these are not registered on the IFS portal, and they also don’t count towards the total number of blocking days. Contact person for the unannounced audit (name and mobile number):  |

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| **6.3 BRCGS Food**  |
| Starting from February 1, 2021 you must have an unannounced audit once every three years. You can also choose to have an unannounced audit every year. [ ]  We choose an unannounced audit once every three years (mandatory).[ ]  We choose an annual unannounced audit (voluntary).[ ]  We want to add the ASDA module to the unannounced BRCGS Food audit. The **mandatory three-yearly unannounced audit** is scheduled by TÜV NORD Integra. You will be informed at the latest three months after your last BRCGS Food audit that your next audit will be unannounced. The audit is scheduled in the four months before the “Due date” stated on your BRCGS Food certificate.You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](food-safety%40tuv-nord.com%20) before the start of the window. The audit can be scheduled at any time in the nine months before the “Due date” stated on your BRCGS Food certificate, but usually in the last four months of the cycle. |

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| **6.4 BRCGS Storage & Distribution**  |
| Starting from May 1, 2021 you must have an unannounced audit once every three years. You can also choose to have an unannounced audit every year. [ ]  We choose an unannounced audit once every three years (mandatory).[ ]  We choose an annual unannounced audit (voluntary).For the annual unannounced audit you have two choices. [ ]  Option 1: the entire audit is carried out unannounced. [ ]  Option 2: the audit is split into two parts. The first part is carried out unannounced and concerns the operation of the site and the vehicles. The second part is announced and concerns your systems and documentation.The **mandatory three-yearly unannounced** audit is scheduled by TÜV NORD Integra. You will be informed at the latest three months after your last BRCGS Storage & Distribution audit that your next audit will be unannounced. The audit is scheduled in the four months before the “Due date” stated on your BRCGS Storage & Distribution certificate.You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20) before the start of the window. An unannounced audit “option 1” will be scheduled in the nine months before the “Due date” stated on your BRCGS Storage & Distribution certificate. An unannounced audit “option 2” is usually scheduled 6 to 10 months after the last audit date for the unannounced part. The announced part takes place in a window of 28 days, 11 to 12 months after your last audit.  |

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| **6.5 BRCGS Agents & Brokers**  |
| It is not mandatory to have an unannounced BRCGS Agents & Brokers audit, but it is allowed. You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20) before the start of the window. The audit can be scheduled at any time in the nine months before the “Due date” stated on your BRCGS Agents & Brokers certificate, but usually in the last four months of the cycle. |

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| **6.6 IFS Food**  |
| Starting from January 1, 2021 you must have an unannounced audit once every three years. You can also choose to have an unannounced audit every year. [ ]  We choose an unannounced audit once every three years (mandatory).[ ]  We choose an annual unannounced audit (voluntary).The **mandatory three-yearly unannounced audit** is scheduled by TÜV NORD Integra. You will be informed in a timely manner that your next IFS Food audit will be unannounced.You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20). The window starts 18 weeks before the “Due date” stated on your IFS Food certificate. TÜV NORD Integra must register your choice for an unannounced audit in the IFS portal **4 weeks** before the start of the window. If we do not receive your application on time, your next audit may be performed unannounced, but the certification cycle will change and there may be an interruption in your certification. |

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| **6.7 IFS Logistics**  |
| Starting from January 1, 2021 you must have an unannounced audit once every three years. You can also choose to have an unannounced audit every year. [ ]  We choose an unannounced audit once every three years (mandatory).[ ]  We choose an annual unannounced audit (voluntary).The **mandatory three-yearly unannounced audit** is scheduled by TÜV NORD Integra. You will be informed in a timely manner that your next IFS Logistics audit will be unannounced.You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20). The window starts 18 weeks before the “Due date” stated on your IFS Logistics certificate. TÜV NORD Integra must register your choice for an unannounced audit in the IFS portal **4 weeks** before the start of the window. If we do not receive your application on time, your next audit may be performed unannounced, but the certification cycle will change and there may be an interruption in your certification. |

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| **6.8 IFS Broker**  |
| It is not mandatory to have an unannounced IFS Broker audit, but it is allowed. You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20). The window starts 18 weeks before the “Due date” stated on your IFS Broker certificate. TÜV NORD Integra must register your choice for an unannounced audit in the IFS portal **4 weeks** before the start of the window. If we do not receive your application on time, your next audit may be performed unannounced, but the certification cycle will change and there may be an interruption in your certification.  |

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| **6.9 FSSC 22000**  |
| [ ]  We choose an unannounced surveillance audit once every three years (mandatory).[ ]  We choose an annual unannounced surveillance/recertification audit (voluntary).You must request the **voluntary annual unannounced audit** yourself via [food-safety@tuv-nord.com](file:///%5C%5CBE1ANT01FS%5CBE%5CVerwerkingsstandaarden%5CFSMS%5COVW%20FSMS%5Cfood-safety%40tuv-nord.com%20).  |

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| **PART 7: Additional information** |

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| Do you wish to add something to your application?  |