Online Training Program - Integrated Management System Internal Auditor Course on ISO 9001:2015, ISO 14001: 2015 & ISO 45001:2018

Date : 17th, 18th, 19th, 20th June 2020
Time: 10.00 am to 5.00 pm all four days

Course Objectives

- ♣ To enable delegates understand Key concepts in Integrated Management System (ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018) auditing
- ♣ To impart/enhance practical auditing skills to become certified Internal Auditor.
- ♣ To enable the delegates to plan, conduct & manage Integrated Management System (ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018) internal audits in accordance with the principles & guidance of ISO 19011.

Course Features

This course is designed to meet the requirement of competent auditors referred in ISO 19011. The course focuses on imparting knowledge and developing skills in conducting audits of ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 (Integrated management System) effectively and independently as internal auditor. The course includes sessions coupled with syndicate exercises to enhance delegate participation to achieve learning objectives

Prerequisite/Prior knowledge :

- ♣ All the delegates/participants must arrange their own hard copy / soft copy of ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 standard required throughout the online program. This is an essential requirement.
- ♣ Also , availability of a hard / soft copy of ISO 9000:2015 standard with participants would be advisable but not essential.
- ♣ All delegates/participants must have a laptop / desktop, with uninterrupted internet connectivity with at least 512Kbps speed. This is also an essential requirement.
- ♣ All delegates are expected to have knowledge on Operational processes, Aspects & Impacts, Life cycle process, Hazards & risks.
- ♣ Knowledge of English is essential.

Registration Fee : Rs. 6,500 + 18 % GST Per Participant

Course Contents

- ♣ Course introduction
- ♣ Introduction to ISO 9001, ISO 14001 & ISO 45001 with brief history
- ♣ PDCA/Process approach/Quality management principles/Risk based thinking
- ♣ Overview with specific focus covering ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 on: Context, Leadership, Process approach Risk based thinking, Life cycle thinking Consultation & participation of workers, Operational planning & control, Performance evaluation & improvement
- ♣ Overview of applicable EOHS legislations in India
- ♣ Introduction to auditing : Definition, types of audits
- ♣ Internal audit planning & preparation
- ♣ Conducting internal audit & reporting non-conformities,
- ♣ Corrective action & audit follow-up activities
- ♣ Auditor attributes, competence & evaluation
- ♣ Individual / Syndicate exercises
- ♣ Written examination & summing-up

Who should attend?

- ♣ Implementers of IMS
- ♣ Internal auditors of IMS
- ♣ Quality managers / EHS Managers
- ♣ Management representatives and/or departmental/functional QSHE coordinators
- ♣ Consultants of QMS, EMS & OHSMS

Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course & pass the online examination.

Duration : 7 Hours including 1 hour break each day

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Online Training Program for Internal Auditor Course on AS 9100: 2016 Rev. D - Aerospace Quality Management System

Date : 19th and 20th June 2020,
Time: 10.00am to 5.00pm (Both days)

Course Features:

The major features of this training module are:

♣ To understand AS 9100 requirements & their applications in organization's Quality Management system processes.

♣ To know about Internal auditing, different types of audits, qualities of an auditor.

Course Objectives:

To develop understanding on:

♣ AS9100 requirements clause wise.

♣ Applicability of AS9100 requirements.

♣ Aerospace Specific requirements e.g. Operational Risk management, Configuration management, Counterfeit part management & Product safety.

♣ Value addition by each and every employee in the organization for implementation of AS 9100 requirements.

♣ Auditing types, techniques.

♣ Different auditing tools – Checklist, collection of audit evidences etc.

♣ Qualities of an Auditor.

♣ Questioning techniques which can be used for effective auditing.

Who should attend?

All the employees of the organization including:

♣ Becoming competent internal auditors for aerospace QMS

♣ Implementing aerospace QMS based on requirements of AS 9100 in their organization

♣ Attending higher level courses such as Lead Auditor Course

♣ Management representatives and/or departmental/ functional quality coordinators

Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course in two days and qualify in on-line examination at the end of the course.

Registration Fee : Rs. 5000 + 18 % GST Per Participant

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Registered & Head Office-

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Prerequisite/Prior knowledge

♣ Delegates attending this training to have prior knowledge of quality management principles & basic requirements of ISO 9001 standards.

♣ All the delegates / participants must arrange their own hard/ soft copy of AS 9100: 2016 Rev D standard throughout the Online Program. This is essential requirement.

♣ Knowledge of English is essential.

Course Contents

♣ Introduction of AS9100 standard:
• IAQG
• I-Cop Scheme & OASIS
• AS9100 Journey till now

♣ AS9100 requirements clause wise:
• Emphasis on AS specific requirements under clause no 8
• Examples / real-time scenarios and discussion on AS9100 requirements

♣ Audits & its types:
• Understanding audits & its elements through ISO 19011:2018 glossary
• Types of audits

♣ Tools for Auditing:
• Collection of evidences, its techniques
• Check-sheets
• Reporting

♣ Audit Phases

♣ Auditor Qualities

♣ Questioning techniques

♣ Non-conformity; approach towards a good NCR writing

♣ Discussions, Q&A

♣ Examination

Duration : 7 Hours including break of 1 hour Each Day

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Online Internal Auditor Training Program on ISO/IEC 17025:2017 - Laboratory Management System
Date : 24th to 27th June 2020, Time: 9.00 am to 5.00 pm All days

Course Features

The course is highly interactive, not only with reference to answering queries, but also sharing the experiences through discussions for better understanding of the requirements specified in ISO/IEC 17025:2017 for Implementation, Effective execution, Monitoring and Successful process.

Course Objectives

After successful completion of the course, the participants will have knowledge and skill to,

♣ Understand and interpret about the requirements of ISO/IEC 17025:2017

♣ Develop, Implement and Monitor the Laboratory Management system as per ISO/IEC 17025:2017 for Testing and Calibration Laboratory

♣ Plan, manage, execute, monitor and maintain the internal audit process of Testing and Calibration Laboratory as per ISO/IEC 17025:2017 to ensure effective implementation of the requirements

♣ Improvement in laboratories operation and system management

Who should attend ?

♣ Directors, Lab Owners, Laboratory Managers, Scientists, Engineers, Auditors, Technicians and Consultants

♣ Personnel of ISO/IEC 17025 accredited and applicant laboratories

♣ Personnel responsible for technical or quality management of testing or calibration laboratories

Prerequisite/Prior knowledge :

♣ All delegates should have reasonably good understanding on laboratory practices. Reasonable awareness on measurement uncertainties & basic requirements of ISO/IEC 17025 may be an added advantage.

♣ All the delegates / participants must arrange their own hard copy of ISO/IEC 17025:2017 standard throughout the Online Training Program. This is essential requirement. Also, availability of a copy of ISO/ IEC 17025:2017 standard with participants would be advisable

♣ Knowledge of English is essential.

Course Contents

♣ Introduction Global Perspective for Accreditation

♣ Requirements of ISO/IEC 17025:2017 – General Requirements, Structural Requirements, Resource Requirements, Process Requirements and Management System Requirements

♣ Consists of System Implementation as per ISO/IEC 17025:2017 Requirements on Impartiality, Structure and effective operation of Laboratory with aptitude including documentation process.

♣ Involve planning, performing, executing and monitoring the Internal Audit Process to ensure competence lab operation and its activities

ISO/IEC 17025:2017
Laboratory Management System

Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course & pass the online examination.

Duration : 8 Hours including break of 1 Hour each day

Registration Fee : **Rs.12000 + 18 % GST**

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Online Training Program for Internal Auditor Course on ISO 22000:2018 Food Safety Management System

Date : 26th & 27th June 2020, Time: 10.00 am to 5.00 pm

Course Features:

ISO 22000 specifies requirements for a food safety management system where an organization in the food chain needs to demonstrate its ability to control food safety hazards in order to ensure that food is safe at the time of human consumption. As the World changes with increased prominence of services, globalization, more complex supply chains, increased interested parties' expectations as well as information availability, all ISO Standards as well are being re structured with greater focus on Sustainability and increased risk-based thinking. In line with the same, ISO 22000 was revised for the first time in the year 2018. This course has been designed with an aim of providing an overview of the Requirements of the Revised Standard ISO 22000:2018, the Major Differences between ISO 22000:2005 and ISO 22000:2018 along with more focus on Risk Based Thinking & Auditing Techniques

Course Objectives:

- ♣ Course Objectives
- ♣ To make delegates understand the need for Changes to the previous ISO Standards.
- ♣ To make delegates understand the (new) High Level Structure of ISO Standards.
- ♣ To develop understanding on the basic requirements of ISO 22000:2018
- ♣ To enable delegates to focus understanding on risk based thinking.
- ♣ To understand transition plan for up gradation to v 2018 for already certified companies.
- ♣ To provide an Overview of the Key Differences between ISO 22000:2005 and ISO 22000:2018.
- ♣ To give Delegates an overview of How to Audit the Requirements of the new Revised Standard.

Issue of Certificate:

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course & pass the online examination.

Who should attend?

- ♣ Management Representative (s) / Food Safety Team Leader (s)
- ♣ Internal Auditors and Second Party Auditors
- ♣ Supervisors, Food Safety Professionals, Managers actively involved in ensuring Food Safety Conformance.
- ♣ Production Executives involved in Food Safety Management System activities
- ♣ Students
- ♣ Regulatory Personnel

Prerequisite/Prior knowledge:

- ♣ All delegates should have reasonably good understanding on quality management principles & concepts & basic requirements of ISO 22000:2018
- ♣ Knowledge of English is essential
- ♣ All the delegates / participants must arrange their own hard copy of ISO 22000:2018 standard throughout the Webinar program. This is essential requirement. Also, availability of a copy of ISO 22000:2018 standard with participants would be advisable

Course Contents:

- ♣ History
- ♣ Annex SL – High level structure
- ♣ Interpretation of ISO 22000:2018 requirements viz. Context of organization & understanding requirements of interested parties, process approach, leadership, risk based thinking, support processes including documentation requirements, operations, performance evaluation & improvement
- ♣ Transition plan for up gradation to new standard
- ♣ Differences between ISO 22000:2005 & ISO 22000:2018

Duration : 7 Hours including 1 hour break each day

Registration Fee : Rs. 3,500 + 18 % GST Per Participant

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Online Training Program for Internal Auditor Course on ISO 9001:2015 Quality Management System

Date : 29th and 30th June 2020,
Time: 10.00am to 5.00pm (Both days)

Course Features

This course is designed to meet the requirement of competent auditors referred in ISO 19011.The course includes understanding the elements of ISO 9001:2015 Quality Management System coupled with a practical approach to plan , effectively conduct and report internal audits of QMS which becomes an enabler for continual improvement in the organization.

Course Objectives

- To understand the overview of ISO 9001:2015 – Quality Management System
- To enable delegates understand Key concepts in Quality Management System auditing
- To impart/enhance practical auditing skills to become certified Internal Auditor
- To enable the delegates to plan, conduct & manage QMS internal audits effectively in accordance with the principles & guidance of ISO 19011

Who should attend ?

- Quality executives/managers, QC/QA professionals
- Functional Heads
- Management representatives
- Existing internal auditors of other management systems
- QMS Consultants
- Personnel wishing to attend higher level courses such as Lead Auditor courses

Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course in two days and qualify in on-line examination at the end of the course.

Registration Fee : Rs. 3500 + 18 % GST Per Participant

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Prerequisite/Prior knowledge

- All delegates should have reasonably good understanding on Quality Management System & basic requirements of ISO 9001. Work experience in any work domain for about two years or more would be added advantage.
- All the delegates / participants must arrange their own hard copy of ISO 9001:2015 standard throughout the Webinar program. This is essential requirement. Also , availability of a copy of ISO 9000:2015 standard with participants would be advisable.
- **Knowledge of English is essential.**

Course Contents

- Introduction to ISO 9001, History
- Overview of changes in ISO 9001:2015 with focus on QMS planning, leadership, risk based thinking, performance evaluation & improvement
- Introduction to auditing : definition, types of audits
- Internal audit planning & preparation,
- Conducting internal audit & reporting non-conformities
- Corrective action & audit follow-up activities
- Auditor attributes, competence & evaluation
- Course Summary and Q&A
- Individual exercises during various modules
- Final on-line examination

Duration : 7 Hours including break of 1 hour Each Day

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