



## **INFORMATION CLAUSE ON PERSONAL DATA PROCESSING:**

### **DOCUMENTATION OF EXTERNAL AUDITOR AND EXPERTS COMPETENCIES AND QUALIFICATIONS FROM THE SECTOR-RELATED MANAGEMENT SYSTEMS, PRODUCTS AND STANDARD**

In accordance with Article 13 (1) of Regulation on the protection of personal data of April 27, 2016 (hereinafter referred to as the GDPR), we shall inform you that:

1) Administrator (Controller) of your personal data is : TÜV NORD Polska Sp. z o.o. in Katowice, address 40-085 Katowice, Mickiewicza street 29, under National Court Register (KRS) numer: 118633

2) The Administrator has appointed a Data Protection Officer, who can be contacted at: [iod@tuv-nord.pl](mailto:iod@tuv-nord.pl) or tel. [609670458](tel:609670458).

3) Your personal data will be processed for the purpose of carrying out the agreement concluded with external auditors / external experts on the basis of art. 6 (1) (b) of the Regulation of the European Parliament and of the EU Council 2016/679 (GDPR).

4) The scope of processing your personal data includes: name and surname, date and place of birth, contact and address data, data concerning education and professional experience, NIP and PESEL identification number.

5) The recipient of your personal data may be, depending on your rights: TUV NORD Cert GmbH in Essen, Instytut Nafty i Gazu Państwowy Instytut Badawczy in Kraków, IFS Management GmbH, British Retail Consortium Trading Limited. Your personal data may be made available to specific categories of Recipients who are authorized to do so by mandatory provisions of law.

6) Your personal data shall not be transferred to any third countries or any other international organisation.

7) Your personal data shall be kept for a period of 6 years from the date of completion of the cooperation agreement concluded with the Administrator or the implementation of the last service carried out under the cooperation agreement.

8) You have the right to access your data and the right to correct, delete, limit processing, the right to data transfer, the right to object to the processing, and the right to withdraw consent at any time without affecting the legality of the processing, which was carried out based on your consent before its withdrawal

9) Should you consider that the processing of your personal data is in breach with the provisions of GDPR, you have the right to lodge a complaint to the President of the Personal Data Protection Office.

10) The provision of data by you shall be voluntary, however, if you do not provide personal data, the Administrator may refuse to conclude an agreement.



11) Your data shall be neither processed automatically nor profiled.

12) According to art. 21.4 GDPR we hereby inform you that you have the right to object to the processing of your personal data. The objection should be submitted to the data protection inspector whose contact details are indicated in par. 2. Pursuant to art. 21 par. 1 of GDPR, when making an objection, please indicate the reasons related to your particular situation