**General information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of company : |  |  |  |
| Postal Address : |  |  |  |
| Contact Person : | Mr/ Mrs. | |  |
| Contact Details / Phone No.: |  |  |  |
| E Email ID : |  |  |  |

**Information about the Carbon Footprint to be verified**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Is the Carbon Footprint calculated by a consultancy? | | Yes  No |
| 2 | Name of the consultancy (if applicable) | |  |
| 3 | Which of the following certifications will be requested? | | |
|  | a.) Organization  b.) Product | |  |
| 4 | Standard applied for the calculation | | |
|  | a.) ISO14064-1  b.) GHG Protocol | |  |
|  | c.) Other standard | |  |
| 5 | Standard required for verification: | | |
|  | a.) ISO14064-3  b.) ISAE 3000 |  | |
|  | c.) AA1000AS  d.) Other standard |  | |
| 6 | Level of assurance (limited or reasonable assurance) |  | |
| 7 | Monitoring Period: | dd/mm/yyyy – dd/mm/yyyy | |
| 8 | Organizational Boundary: | Please provide the address of all sites, plants, offices to be included in GHG Verification | |
| 9 | List the activities site wise | e.g.  Site01: Process 01, 02, 03 | |
| 10 | List of Sources -Direct emission (Scope-1) | Direct GHG emissions and removals: Emission happening on site e.g. combustion of fuel, Refrigeration, waste water treatment etc. | |
| 11 | List of Sources- Indirect emission (Scope-2 & Scope-3) | Indirect GHG emissions from imported energy:  Indirect GHG emissions from transportation:  Indirect GHG emissions from product used by organization:  Indirect GHG emissions from associated with the use of product:  Indirect GHG emissions from other sources:  In each category, non‑biogenic emissions, biogenic anthropogenic emissions &, if quantified & reported, biogenic non‑anthropogenic emissions shall be separated | |
| Details for product specific certifications | | | |
| 12 | What kind of product shall be certified? | Please mention here exact product details, its variant, category with technical specification | |
| 13 | How many production steps are included (e.g., raw material extraction, pre-production, final production, etc.)? | e.g.  Process 01:-  Process 02:- | |
| 14 | How many sites are involved in the production process? Are these sites distributed multinational? | Site 01:  Site 02: | |
| 15 | How many raw materials are needed for production (approximate statement is sufficient)? | Bill of material: Major raw material with % of use  Say CI = 5%, Steel: 30%, Aluminium: 35%, Glass: 5%, Rubber: 5%, wood: 20% | |
| 16 | Does certificate/assurance statement is needed as per specific NABCB/DAkkS/UKAS/AA1000AS/ISAE 3000 | e.g. AA1000AS V3 | |

*Based on above filled enquiry form we will submit you a corresponding proposal. If you have any questions regarding the questionnaire or the desired service, please do not hesitate to contact us in advance.*

**TO BE RETURNED DULY FILLED IN**

**TUV INDIA PRIVATE LIMITED**

**801, Raheja Plaza – I, L.BS Marg,**

**Ghatkopar (W), Mumbai 400 086**

**Tel : 022-66477000 Fax : 022-6647009**

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