

Change Management



Overview

This course is to provide participants with appropriate understanding to enable them to initiate and lead change in a positive and effective way.

Course Features:

The objectives of the workshop are to enable participants to analyse the sources and importance of change and use it to plan for success, to follow a structured approach to managing change, to understand individual responses to change and to identify the reasons for resistance to change and explore ways to minimise these.

Who should attend?

- Individual contributors
- Managers
- Supervisors

Course Contents:

- Fundamentals of change management
 - Basics of change management
 - Importance of change
 - Understanding resilience
 - Understanding negative reactions
 - Easing the tension
- The change process
 - Steps of a change process
 - Analysing the situation
 - Understanding the aspects of change

- Choose and implement action
- Motivating employees
- Preventing failure
- Monitor the progress
- Adapting to Change
 - Understanding the transition process
 - Coping with uncertainty
 - Managing uncertainty
 - Management of the new beginnings phase
 - Understanding communication guidelines
- Successful Change Management Positioning (Individual & Organizational Level)
 - The three-phase Positioning Process - preparing for change, managing change, reinforcing change
 - Role of managers, supervisors and senior officers in changing

Certificate

Certificate of attendance shall be issued to all the delegates attending entire duration of the training course.

Duration

2 Days

About Us:

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