

## Internal Auditor Course on ISO 9001:2015 Quality Management System (4 Days Evening Batch) Date : 2nd to 5th December'2020 Time: 6:00 PM to 10:00 PM on All Days



### Course Features

This course is designed to meet the requirement of competent auditors referred in ISO 19011. The course includes understanding the elements of ISO 9001:2015 Quality Management System coupled with a practical approach to plan, effectively conduct and report internal audits of QMS which becomes an enabler for continual improvement in the organization.

### Course Objectives

- ♣ To understand the overview of ISO 9001:2015 – Quality Management System
- ♣ To enable delegates understand Key concepts in Quality Management System auditing
- ♣ To impart/enhance practical auditing skills to become certified Internal Auditor
- ♣ To enable the delegates to plan, conduct & manage QMS internal audits effectively in accordance with the principles & guidance of ISO 19011

### Who should attend ?

- ♣ Quality executives/managers, QC/QA professionals
- ♣ Functional Heads
- ♣ Management representatives
- ♣ Existing internal auditors of other management systems
- ♣ QMS Consultants
- ♣ Personnel wishing to attend higher level courses such as Lead Auditor courses

### Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course and pass the online exam.

**Registration Fee : Rs. 5000 + 18 % GST Per Participant**

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### Registered & Head Office-

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### Prerequisite/Prior knowledge

- ♣ All delegates should have reasonably good understanding on Quality Management System & basic requirements of ISO 9001. Work experience in any work domain for about two years or more would be added advantage.
- ♣ All the delegates / participants must arrange their own hard copy of ISO 9001:2015 standard throughout the Webinar program. This is essential requirement. Also, availability of a copy of ISO 9000:2015 standard with participants would be advisable.
- ♣ **Knowledge of English is essential.**

### Course Contents

- ♣ Introduction to ISO 9001, History
- ♣ Overview of changes in ISO 9001:2015 with focus on QMS planning, leadership, risk based thinking, performance evaluation & improvement
- ♣ Introduction to auditing : definition, types of audits
- ♣ Internal audit planning & preparation,
- ♣ Conducting internal audit & reporting non-conformities
- ♣ Corrective action & audit follow-up activities
- ♣ Auditor attributes, competence & evaluation
- ♣ Course Summary and Q&A
- ♣ Individual exercises during various modules
- ♣ Final on-line examination

**Duration** : 4 Hours including break of 30 Minutes



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