

Webinar for Overview of Human Resource Functions for Beginners

Date : 20th May 2021, Time: 10:00 AM to 1:00 PM



Course Features

Explore and learn more about Human Resources related topics.

This course will take participants through the Key functions of Human Resources department and how they are aligned to Business. This is an interactive course which includes pre-questionnaire, and will be led by answering queries, sharing the work experience & simulation activity for better learning.

Course Objectives

- ♣ To understand how the Human Resources department functions
- ♣ Theory v/s practical application
- ♣ Key applications of functions for Business Continuity
- ♣ To enhance the confidence of delegates to start their role & deliver effectively

Who should attend?

- ♣ Students who want to pursue their career in HR
- ♣ Delegates looking to get into HR, a progress in new HR role
- ♣ Delegates working at support level e.g. HR administrator / HR officer
- ♣ Delegates handling only one function in HR e.g. Handling only recruitment & want to know more about other HR functions
- ♣ A non HR with people management or HR responsibility

Registration Fee : Rs. 1,500 + 18 % GST Per Participant

To know about all our Online Training Programs scan adjacent QR Code

To Register and Pay : [Click Here](#)

Registered & Head Office-

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Course Contents

- ♣ HR functions from Entry to Exit
- ♣ Talent acquisition & Talent Management
- ♣ Induction & Orientation
- ♣ Employee engagement & Employee experience
- ♣ Performance Management System
- ♣ HR operations
- ♣ Attrition Management & Exit Analysis



Issue of Certificate

Certificate of successful attendance shall be issued to all the delegates who attend entire duration of the course.



Duration: 180 Minutes (3 Hours)



TÜV NORD GROUP

Expertise for your Success

All our Online Training Offerings are for the resident of India & Sri Lanka Only.

TUV India's Customer Friendly Mobile App

TUV INDIA TRAINING ACADEMY (TITA)



Our user friendly mobile application is developed to provide constant connect with our customers and participants along with hands-on information about the latest offerings of TUV India Training Academy. The app is also apprising the users on diverse service portfolio of TUV India along with latest developments related to our company.

Some of the highlights of our app are:

- **Available on Android- Google Play Store & iOS Apple Store**
- **Provides overview about TUV India (TUV NORD GROUP), our services and latest developments**
- **Details about TUV India Training Academy offerings**
- **Training Schedules – both Class Room and Online Trainings**
- * For each training, the app provides Course Features, Who should attend, Course Contents, Pre-requisites etc
- * Link for Registering for the course of choice with integrated payment gateway
- * Payment History (Receipts, Invoices)
- * Certificates for attended programs based on user eligibility
- * Notifications related to new offerings and sessions
- * Contact us with linked email or phone (toll free number)
- * Individual User Profile



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