

Online Training Program on Presentation Skills (Weekend Batch)

Date : 14th November 2020 Time: 9:30 AM to 1:30 PM



Course Features

The course is designed to convey the importance of Presentation Skills in the present scenario of work culture in organizations. It also explains as to how a good presentation can be prepared and delivered. Course includes group exercises for preparing presentations and delivering the same.

Course Objectives

Participants will learn the essentials of Presentation Skills including audience analysis, topic selection, preparing the body of a presentation, and learn how to deliver it and make an impression. The objective is also to make them confident and manage their nervousness.

Who should attend?

People at all levels in the organization

Issue of Certificate

Certificate of successful attendance shall be issued to all the delegates who attend entire duration of the course.

Registration Fee : Rs. 1000 + 18 % GST Per Participant

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To Register and Pay : [Click Here](#)

Registered & Head Office-

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Course Contents

PRESENTATION SKILLS

♣ Presentation

- What is a Presentation
- Planning the Presentation
 - Analyzing the audience
 - Topic selection
 - Defining the objective of the presentation
 - Preparing body of presentation
 - Preparing Introduction and Conclusion
 - Practicing delivering the presentation

• Making an Impression

- Tips and Techniques for delivery

♣ Group Exercise on Presentation preparation and delivery



Duration: 4 Hours including a break of 30 minutes



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Expertise for your Success

All our Online Training Offerings are for the resident of India & Sri Lanka Only.