

**Online Training Program for Overview Program on
Internal Auditing Guidelines as per ISO 19011:2018**
Date : 13th May 2020, Time: 10.00 am to 2.30pm

Course Features

The major features of this training Program is to Understand the audit process, how to apply the principles of auditing, how to managing an audit program, understand risk associated with auditing and evaluate the Audit Program objectives are aligned with their organization's management system objectives.

Course Objectives

To develop understanding on:

- ♣ Purpose of the ISO 19011 Standard
- ♣ Terms specific to auditing and related auditing principles
- ♣ How to establish and manage an audit program and associated risk and opportunity
- ♣ Key Changes from the ISO19011: 2011 to ISO19001: 2018 standard
- ♣ Process for audits and audit reporting
- ♣ Competence requirements for the selection and evaluation of auditors

Who should attend ?

- ♣ New Auditors
- ♣ Existing Internal Auditors of Management Systems,
- ♣ Quality managers, audit program managers, audit committee members,
- ♣ Process Owners,
- ♣ Employees Involved in supplier Audits and other related professionals in all industries who want to establish an internal audit process in the Organization.



Course Contents

- ♣ Audit Types and Benefits of Audits
- ♣ Terms and Definitions
- ♣ Principles of Auditing
- ♣ Managing an Audit Program
- ♣ Performance review of Documented Information
- ♣ Preparation of Audit Plan
- ♣ Preparation of Documented Information for Audit i.e. Audit Checklist
- ♣ Conducting Opening Meeting
- ♣ Communication during Audits
- ♣ Conducting Audit Activity, Collecting & Verifying Audit Information
- ♣ Generate Audit Finding & determiner Audit Conclusion
- ♣ Preparation & Distribution of Audit Reports
- ♣ Conducting Closing Meeting
- ♣ Conducting Audit Follow-Up
- ♣ Competence and Evaluation of Auditors



Issue of Certificate

Certificate of successful attendance shall be issued to all the delegates who attend entire duration of the course.

Duration : 4 Hours 30 Minutes including break for 30 minutes

Registration Fee : Rs. 1500 + 18 % GST per participant

Registration Link : [Click Here](#)

To pay through BHIM UPI scan adjacent QR Code

Payment Mode : [Click Here](#)

Registered & Head Office-

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