

## Online Train The Trainer Program

Date : 11th & 13th June 2020,

Time: 9.00 am to 6.00 pm (All Days)

### Course Features

This course provides the participants with the necessary skills and knowledge to deliver effective classroom training. It also introduces to the participants some tools for virtual training.

- ♣ Interactive & activity based learning format
- ♣ Trainer and Peer feedback on presentations by participants
- ♣ Learning transfer evaluation and skill based Post assessment included

### Course Objectives

The participants will learn how to:

- ♣ Plan & Organizing the program delivery
- ♣ Prepare & adapt the program content to meet the needs of the target audience
- ♣ Establish and attitude towards learning
- ♣ Use Platform and communication skills effectively
- ♣ Manage the participants and the learning environment effectively
- ♣ The participants will also get an Introduction to virtual training tools

### Who should attend ?

- ♣ Existing Trainers
- ♣ Trainer Aspirants
- ♣ Line Managers
- ♣ Instruction Designers
- ♣ HR Professionals
- ♣ Corporate Trainers

### Course Contents

- ♣ What is Facilitation – Difference between teaching & facilitation, Knowledge, skill & attitude required for effective facilitation
- ♣ Adult Learning principles & learning styles
- ♣ Pre training process
- ♣ Adapting the content, creating an outline
- ♣ Opening the session
- ♣ Delivery & platform skills
- ♣ Use of different training tools
- ♣ Managing challenging situations & participants
- ♣ Tools for virtual training
- ♣ Closing the training
- ♣ Train back sessions by participants
- ♣ Post Assessment – Knowledge & Skill based



### Issue of Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course .

**Duration:** 9 Hours including 1 hour break for all 3 days



**Registration Fee: Rs. 10,000 + 18 % GST Per Participant**

To know about all our Online Training Programs scan adjacent QR Code

**To Register and Pay: [Click Here](#)**

**Registered & Head Office-**

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