# OTHER TOPICS AND IMPROVEMENT TOOLS

| | Days |
|---|---|
| Core Tools: APQP,PPAP,FMEA, SPC, MSA | 6 |
| **FOOD SAFETY MANAGEMENT SYSTEM** | |
| ISO 22000: Foundation & Internal Audit Course | 3 |
| Quality and Food Safety Audit | 2 |
| · HACCP (Hazard Analysis and Critical Control Point) – Principles and Application | 3 |
| · Food Safety Risk Analysis – Awareness Course | 1 |
| ·  Good Manufacturing Practices (GMP) for Food Industry | 1 |
| **ISO 13485 (Quality Management System for Medical Devices)** | |
| Foundation Course | 1 |
| Documentation | 1 |
| Internal Audit | 2 |
| · ISO 14971 – Application of Risk Management to Medical Devices | 2 |
| **ISO 27001 – Information Security Management System** | |
| Foundation Course | 1 |
| Documentation Course | 1 |
| Internal Audit Course | 2 |
| **Business Continuity Management (BCM) according to ISO 22301** | |
| Intro to Business Continuity Management System | 1 |
| Implementation Course | 1 |
| Internal Audit Course | 2 |
| **Management and Leadership Development** | |
| Process Approach Management – Mapping & Standardization | 2 |
| Business Process Re-engineering | 1 |
| Change Management | 1 |
| Constraint and Conflict Management | 1 |
| Time and Stress Management | 2 |
| Strategic Planning Workshop | 2 |
| Team Building Workshop | 2 |
| · Leadership and Motivation Skills for Managers and Supervisors | 2 |
| Leadership Excellence Course | 2 |
| Management Development Program | 2 |
| Managerial Skills Development | 2 |
| Seven Keys to Effective Supervision (Basic Supervisory Course) | 3 |
| Work Values and Attitude Enhancement Workshop (WAVE) | 2 |
| Budget Management Skills | 1 |
| **Human Resources & Organizational Development** | |
| ·     Management Representative Development  (Modular) | |
| 1 standard (ISO 9001) | 1 |
| 2 standards (ISO 9001 & ISO 14001) | 2 |
| 3 standards (ISO 9001, ISO 140001 & OHSAS 18001) | 3 |
| · Strategic Management Representative | 3 |
| · Enhancing the Competency of Document and Record Controller | 2 |
| · Enhancing Internal Auditor's Competence | 1 |
| · Balance Scorecard Workshop | 2 |
| · Competence Evaluation | 2 |
| · Skills Management | 1 |
| · Personal Leadership & Development | 2 |
| · Training the Trainers Workshop | 2 |
| · Training and Organization Needs Analysis | 2 |
| · Training Effectiveness Evaluation | 1 |

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| · Employee Satisfaction Measurement | 1 |
| · Individual Development Planning | 1 |
| · Performance Evaluation | 1 |
| · Coaching and Mentoring | 2 |
| · Work Values and Attitude Enhancement Workshop | 2 |
| · The 7 Habits of Highly Effective People | 1 |
| · Emotional Intelligence (EQ) | 2 |
| **Supply Chain and Logistics** | |
| · Effective Production Planning and Control | 2 |
| · Effective Purchasing and Supply Management | 1 |
| · Warehouse Management and Inventory Control | 1 |
| · Value Stream/Chain Mapping | 1 |
| **Technical / Improvement Tools and Techniques topics** | |
| · 7-Steps in Managing Nonconformances | 2 |
| · Visual Management and Review | 1 |
| · Work Standardization | 1 |
| · Effective Process Management | 1 |
| · Supplier Relationship Management | 1 |
| · Good Laboratory Practices, Testing and Chemical Management | 1 |
| · Lean Six Sigma Overview | 1 |
| · Machine and Process Capability Analysis | 2 |
| · Advanced Statistical Process Control (SPC) | 2 |
| · Failure Mode and Effect Analysis (FMEA) | 2 |
| · Advanced Measurement System Analysis (MSA) | 2 |
| · Industrial Calibration/Measurement of Uncertainty | 2 |
| · Effective Tools for Continuous Improvement | 1 |
| · Total Productive Maintenance | 2 |
| · Just-In-Time Production | 1 |
| · Root Cause Analysis | 1 |
| · Problem Solving and Decision Making | 1 |
| · Improving Productivity through Good Housekeeping (7S) | 1 |
| · Productivity and Quality of Work | 1 |
| · Total Quality Management | 2 |
| · Total Control Methodology | 1 |
| QIT ( Quality Improvement Team) or QCIT ( Quality Circle Improvement team) | |
| RoHS WEE REECH Awareness | 3 |
| Risk Management | |

**TÜV NORD**