

## **INFORMATION CLAUSE ON PERSONAL DATA PROCESSING:**

### **DOCUMENTATION OF EXTERNAL AUDITORS AND EXPERTS COMPETENCIES AND QUALIFICATIONS FROM THE AREA OF MEDICAL PRODUCT CERTIFICATION (MDR)**

In accordance with Article 13 (1) of Regulation on the protection of personal data of April 27, 2016 (hereinafter referred to as the GDPR), we shall inform you that:

1) Administrator (Controller) of your personal data is : TÜV NORD Polska Sp. z o.o. in Katowice, address 40-085 Katowice, Mickiewicza street 29, under National Court Register (KRS) numer: 118633

2) The Data Protection Officer is Aleksandra Sypień. Should you have any doubts or questions related to the processing of your data, please do not hesitate to contact her at: [iod@tuv-nord.pl](mailto:iod@tuv-nord.pl)

3) Your personal data will be processed for the purpose of carrying out the agreement concluded with external auditors / external experts on the basis of art. 6 (1) (b) of the Regulation of the European Parliament and of the EU Council 2016/679 (GDPR).

4) The scope of processing your personal data includes: name and surname, date and place of birth, contact and address data, data concerning education (in particular: diplomas, certificates, diploma index, diploma supplement, program of studies, average marks, diploma thesis, diploma exam result) and professional experience (in particular: employment certificates, employee references, information on scientific literature), NIP and PESEL identification number.

5) The recipient of your personal data may be, depending on your rights: TUV NORD Cert GmbH in Essen, Ministry of Health of Republic of Poland, the European Commission.

6) Your personal data shall not be transferred to any third countries or any other international organisation.

7) Your personal data shall be kept for a period of 10 years from the date of completion of the cooperation agreement concluded with the Administrator or the implementation of the last service carried out under the cooperation agreement.

8) You have the right to access your data and the right to correct, delete, limit processing, the right to data transfer, the right to object to the processing, and the right to withdraw consent at any time without affecting the legality of the processing, which was carried out based on your consent before its withdrawal

9) Should you consider that the processing of your personal data is in breach with the provisions of GDPR, you have the right to lodge a complaint to the President of the Personal Data Protection Office.

10) The provision of data by you shall be voluntary, however, if you do not provide personal data, the Administrator may refuse to conclude an agreement.

11) Your data shall be neither processed automatically nor profiled.

12) According to art. 21.4 GDPR we hereby inform you that you have the right to object to the processing of your personal data. The objection should be submitted to the data protection inspector whose contact details are indicated in par. 2. Pursuant to art. 21 par. 1 of GDPR, when making an objection, please indicate the reasons related to your particular situation