

Guide to certification of organic products

Which steps to follow as a processor, distributor or importer when applying for organic certification?



1. Application

When you want to commercialize products with reference to the organic production method, **the following documents need to be filled out, signed by a company representative and returned** to TÜV NORD INTEGRA:

- Notice of activity referring to the organic production method.
- Agreement between TÜV NORD INTEGRA and you (Send two copies of this signed agreement).

2. First inspection visit

Upon receipt of the notice of activity and signed agreements, one of our inspectors will make an appointment for the first inspection visit.

During this first inspection, following elements (among others) will be verified:

- Full description of your activity and units;
- Nature and origin of the organic ingredients or products
- Labeling and packaging of the organic products
- Manufacturing process including recipes of organic products
- The measures that are taken to avoid commingling or contamination with non-organic products or unauthorized substances

3. Invoice inspection fee

After the first inspection visit, you will receive an invoice for the inspection fee, in accordance with our tariff.

4. Certification decision

Based on the outcome of the first inspection visit, TÜV NORD INTEGRA decides whether your company can be certified or not (for which products and on what conditions). You will be informed by letter of this decision.

5. Biogarantie® label

If you wish to use the Biogarantie® label you will need to comply with some additional criteria and you need to contact Bioforum.

<http://www.bioforumvlaanderen.be/biosector/basisinform@atie/verwerkers/waaromBiogarantie®>

6. Certificate

TÜV NORD INTEGRRA will deliver the certificate to your company for using the title “organic” on the certified product(s), after you:

- have delivered all the necessary technical data
- the invoice for the fee is paid

TÜV NORD INTEGRRA will deliver the certificate to your company for using the Biogarantie®-logo after you have completed the formalities with Bioforum.

For any questions you can contact us at 03/287 37 67 or info@tuv-nord-integra.com