

# ISO/IEC 17025:2005 Internal Auditor



The course is highly interactive, not only with reference to answering queries, but also sharing the experience gathered through regular audits & working experience in the industry. The course includes series of lectures with individual/syndicate exercises for better learning.

The course objective is to refresh/develop understanding on the structure & requirements of ISO/IEC 17025, to understand Key concepts & principles of auditing, to impart/enhance auditing skills and to enable the delegates to plan, conduct & manage laboratory QMS internal audits.

## Who should attend ?

### Individuals interested in:

- Becoming competent internal auditors for laboratory QMS,
- Implementing QMS based on requirements of ISO/IEC 17025 in their organization,
- Attending higher level courses such as Lead Auditor Course

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### Also suitable for:

- Laboratory Quality managers
- Management representatives and/or departmental/functional quality coordinators,
- Consultants

### Course Contents

- Introduction to ISO/IEC 17025:2005
- Quality management principles,
- Overview & interpretation ISO/IEC 17025 requirements
- Overview of documentation requirements
- Introduction to auditing : definition, types & principles of auditing
- Internal audit planning & preparation
- Conducting internal audit & reporting non-conformities
- Corrective action & audit follow-up activities
- Auditor attributes, competence & evaluation
- Individual / Syndicate exercises
- Written examination & summing-up

### Prerequisite/Prior knowledge

All delegates should have reasonably good understanding on laboratory practices & basic requirements of ISO/IEC 17025. Knowledge of English is essential.

### Certificate

Certificate of successful completion shall be issued to all the delegates who attend entire duration of the course & pass the written examination.

### Duration

4 Days