

# TÜV UK Ltd – Your Competent and International Service Partner



Companies in any business sector with ambition to maintain their reputation and competitive edge via continual improvement must manage risks related to quality, environment, health, safety, food safety, hygiene; this applies both to the organisation itself and to agent, supplier or contractor performance; they must ensure demonstration of corporate social responsibility and compliance with the relevant law.

Second Party Audits can be an improvement tool to achieve these ambitions.

The basis of the audit will be your company requirements and expectations, applicable legal and regulatory requirements, best practices and recognised standards.

Our auditors will verify your organisation's compliance with all applicable requirements. The audit will highlight strong points, non conformities and improvement potentials, and by taking appropriate actions the organisation can continually improve and ensure compliance.

These audits can and should be extended to agents, contractors and suppliers also as they are crucial to the image and performance of an organisation.

TÜV UK Ltd already provides these services to valued customers throughout the UK; with our competent team of auditors, validated audit mechanism, extensive experience and local presence, TÜV UK is a leader in this field.

The areas of second party audits include, but are not limited to the following:

- Quality
- Environment
- Food safety & hygiene
- Safety & Health
- Information security
- Social accountability
- Contractor / Agent / Supplier service level agreements

## The Route to Second Party Audits

STEPS	DETAILS
<b>Enquiry</b>	<ul style="list-style-type: none"> <li>Ascertaining your organisation's details and arranging a meeting to discuss your requirements</li> </ul>
<b>Identification of Client's Requirements</b>	<ul style="list-style-type: none"> <li>Identification of the scope of the audit, taking into consideration your expectations, national, international, and legal requirements</li> <li>Finalization of service agreements between your organisation and TÜV UK Ltd.</li> </ul>
<b>Develop Audit Criteria, Methodology and Deliverables</b>	<ul style="list-style-type: none"> <li>Develop the audit methodology, audit checklist, audit deliverables, in accordance with your organisation's requirements</li> <li>Qualified and competent audit team are chosen for the project</li> </ul>
<b>Client Approval</b>	<ul style="list-style-type: none"> <li>Finalisation of audit methodology, audit checklist, audit deliverables, etc.</li> </ul>
<b>Audit Planning</b>	<ul style="list-style-type: none"> <li>Prepare an audit plan in coordination with your organisation</li> </ul>
<b>Performing Audit</b>	<ul style="list-style-type: none"> <li>Qualified and competent audit team deployed to do the audits on site.</li> <li>Perform the audit in line with the audit methodology and checklist</li> </ul>
<b>Report</b>	<ul style="list-style-type: none"> <li>TÜV UK Ltd. provides client the final summary report</li> </ul>

### Benefits of second party audits

- Cost reductions and improved margins
- Performance benchmarking
- Brand protection and enhancement
- Improved quality within your own organisation
- Enhanced performance and value from agents, contractors and suppliers
- Improved image and client confidence

### Our know-how for your success

TÜV UK Ltd is a well-established and reliable partner for inspection and certification services. Our experts and auditors have extensive knowledge based on experience. This guarantees independence and neutrality, and also means we can offer continuity in supporting our clients. The benefit to you is clear: our auditors accompany and support the development of your company and provide you with objective feedback.

**Are you interested?**  
**Please send us your response by fax, email or post.**  
**We look forward to hearing from you.**

Yes, I would like more information for Second Party Audits. Please contact me.

### Sender (Please use block capitals)

Company: .....

Postcode/Town: .....

Mrs./Mr.: .....

Phone: .....

Position: .....

Fax: .....

Street, No.: .....

E-mail: .....

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