

Client Profile

Energy Management Systems Certification



Client Profile Completion Guidance Notes

Information provided will be used for the evaluation of the audit time in our quotation and assignment of competent verifiers. Please complete all boxes if possible. Insert N/A if the answer is not applicable.

A. Company / Organisation Details

Company Name	<i>(in legally correct form as this will appear on the certificate)</i>	Company Website	
	Main Address	Invoice Address <i>(If different to main address)</i>	
Address Line1			
Address Line 2			
Town / City			
County			
Post Code			
Telephone	()		
Main Contact <i>(inc. position)</i>			
Telephone	()		
Mobile			
E-mail			
Total number of full time Staff			
Total number of sites			
Type of Industry			
Main technology and / or processes used, and products manufactured			
Annual turnover <i>(ESOS requirement)</i>			
Total energy consumption / usage			

B. Certification Requirements

Proposed scope for certification <i>(Business activity to appear on Certificate):</i>				
Are any of the processes / activities covered within this scope outsourced <i>(e.g. Design, manufacturing, installation etc?)</i> Yes/No If yes please specify:				
Please indicate how you are organised and managed				
Breakdown of job function <i>(e.g. 3 Management, 5 admin, 3 design, 10 workshop, 4 architects, 2 own installers ect.)</i>				
Main Activities / Location(s)				
Addresses	Postal / Area Code	No. of People	No. of Shifts	Processes / Activities at this location
Head Office:				
Site 2:				
Site 3:				
<i>(If there are more addresses, please provide on a separate sheet to this table)</i>				
Please give us an idea of the readiness of your Management Systems for Certifications				
Implementation date of the system: DD/MM/YYYY			Certification required on / before: DD/MM/YYYY	

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Have management reviewed the system? Yes/No	Have internal audits been done? Yes/No
Energy data availability	Centralized at head office <input type="checkbox"/> De-centralized <input type="checkbox"/>
What processes are used for collecting, processing, consolidating and reporting energy data (e.g. applied software etc.)?	
What type of documentation and in which format is the energy data available (e.g. Excel sheets)?	
What is (are) the main objective(s) of the certification?	
What type of organisation shall be certified (e.g. companies, department, NGO, university, etc.)?	
How many sites have been considered for the calculation and certification?	
Are there any differences between the sites (e.g. production sites, administrative offices, marketing offices etc.)?	
Are there any particularly large or important offices? How many? Where are those?	

D. Environmental Management Systems (ISO14001) Information *(if applicable)*

Significant Environmental Aspects / Impacts: <i>(eg. Waste, Energy usage, Chemicals)</i>			
Most applicable Environmental Legislation:			
Licences and Authorisations, that you have: <i>(i.e. IPPC Permits, Discharge Consents, etc.)</i>			
EMS contact, if different from the one shown in Section A			
Name:		Tel. / mob:	
Position:		E-mail:	

E. Additional Information

Have consultants been involved in the calculation / implementation of the EnMS?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
If yes, please provide name of consultancy:				
Are there results available for recent assessments of energy data?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Are any special safety requirements or security clearances needed to visit your site(s)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
If yes please specify:				
How did you hear of TÜV UK?				
Would like more information of the following: <i>(please tick box)</i>	Carbon Neutrality <input type="checkbox"/>	ISO 14064 Carbon <input type="checkbox"/>	ISO14001 EMS <input type="checkbox"/>	ISO 18001 OHSAS <input type="checkbox"/>
	Sustainability Report Assurance: GRI – G4 AA1000AS(2008)		<input type="checkbox"/>	ISO 9001 <input type="checkbox"/> QMS <input type="checkbox"/>

F. Contact

Please fill out the questionnaire and send it to:

Bhooshan Garge

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