

Client Profile

Energy Savings Opportunity Scheme



Client Profile Completion Guidance Notes

Information provided will be used for the evaluation of the audit time in our quotation and assignment of competent verifiers. Please complete all boxes if possible. Insert N/A if the answer is not applicable.

A. Company / Organisation Details

Company Name	<i>(in legally correct form as this will appear on the ESOS compliant report)</i>	Company Website	
	Registered Address	Invoice Address <i>(If different to main address)</i>	
Address Line 1			
Address Line 2			
Town / City			
County			
Post Code			
Telephone	()		
Main Contact <i>(inc. position)</i>			
Telephone	()		
Mobile			
E-mail			
Total number of Staff			
Total number of sites			
Total number of significant offices			
Type of Industry			
Main technology and / or processes used, and products manufactured			
Total turnover 2017 (£)			
Balance sheet 2017 (£)			
Total energy consumption / usage (kWh)			

B. Compliance Requirements

Are any of the processes / activities covered within this scope outsourced (e.g. Design, manufacturing, installation etc?) Yes/No If yes please specify:								
Breakdown of activity by location: Please list all of your main divisions below . The details provided below are per site and office and will allow us to understand the number of sites and offices to be visited based on risk analysis.								
Main Activities / Location(s)								
Location Post code	No. of sites	Size of sites (m ²)	No. Of offices	Electricity use (kWh)	Gas use (kWh)	No. Of company owned vehicles	How is the fuel used by your company vehicles paid for (fuel cards and/or mileage claims)?	Processes / Activities at this location
Head Office:								
Division 1:								
Division 2:								
Division 3:								
<i>(If there are more divisions, please insert additional rows above)</i>								

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Please give us an idea your organisation's readiness for ESOS Compliance		
Do you have ISO 50001 in place? Yes/NO	When was your ISO 50001 management system last certified?	
Does your ISO 50001 certification cover energy use in building and process as well as transportation? Yes/No	Have energy audits been carried out previously? Yes/No If yes, please provide scope and year of audit.	
Energy data availability	Centralised at head office <input type="checkbox"/>	De-centralised <input type="checkbox"/>
What processes are used for collecting, processing, consolidating and reporting energy data (e.g. applied software etc.)?		
What type of documentation and in which format is the energy data available (e.g. Excel sheets)?		
Do you have an in house energy manager? If so please provide details of their role in your ESOS compliance.		
Other Compliance Schemes		
Do you comply with any other scheme such as CRC, EU ETS, Mandatory Green House Gas Reporting? Yes/No Do you report to the CDP? Yes/No If Yes to any of the above, please provide details		
Will you be using verified data from any other scheme for ESOS compliance? Yes/No If yes, please provide details of this along with when the data was verified.		

Company Contact

Please fill out the questionnaire and send it to:

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