

OTHER TOPICS AND IMPROVEMENT TOOLS

	Days
○ Core Tools: APQP,PPAP,FMEA, SPC, MSA (for In-house only)	6
○ FOOD SAFETY MANAGEMENT SYSTEM	
ISO 22000: Foundation & Internal Audit Course	3
Quality and Food Safety Audit	2
· HACCP (Hazard Analysis and Critical Control Point) – Principles and Application	3
· Food Safety Risk Analysis – Awareness Course	1
· Good Manufacturing Practices (GMP) for Food Industry	1
○ ISO 13485 (Quality Management System for Medical Devices)	
Foundation Course	1
Documentation	1
Internal Audit	2
· ISO 14971 – Application of Risk Management to Medical Devices	2
○ ISO 27001 – Information Security Management System	
Foundation Course	1
Documentation Course	1
Internal Audit Course	2
○ Business Continuity Management (BCM) according to ISO 22301	
Intro to Business Continuity Management System	1
Implementation Course	1
Internal Audit Course	2
○ Management and Leadership Development	
Process Approach Management – Mapping & Standardization	2
Business Process Re-engineering	1
Change Management	1
Constraint and Conflict Management	1
Time and Stress Management	2
Strategic Planning Workshop	2
Team Building Workshop	2
· Leadership and Motivation Skills for Managers and Supervisors	2
Leadership Excellence Course	2
Management Development Program	2
Managerial Skills Development	2
Seven Keys to Effective Supervision (Basic Supervisory Course)	3
Work Values and Attitude Enhancement Workshop (WAVE)	2
Budget Management Skills	1
○ Human Resources & Organizational Development	
· Management Representative Development (Modular)	
1 standard (ISO 9001)	1
2 standards (ISO 9001 & ISO 14001)	2
3 standards (ISO 9001, ISO 140001 & OHSAS 18001)	3
· Strategic Management Representative	3
· Enhancing the Competency of Document and Record Controller	2
· Enhancing Internal Auditor's Competence	1
· Balance Scorecard Workshop	2
· Competence Evaluation	2
· Skills Management	1
· Personal Leadership & Development	2
· Training the Trainers Workshop	2
· Training and Organization Needs Analysis	2
· Training Effectiveness Evaluation	1
· Employee Satisfaction Measurement	1
· Individual Development Planning	1
· Performance Evaluation	1

	· Coaching and Mentoring	2
	· Work Values and Attitude Enhancement Workshop	2
	· The 7 Habits of Highly Effective People	1
	· Emotional Intelligence (EQ)	2
○	Supply Chain and Logistics	
	· Effective Production Planning and Control	2
	· Effective Purchasing and Supply Management	1
	· Warehouse Management and Inventory Control	1
	· Value Stream/Chain Mapping	1
○	Technical / Improvement Tools and Techniques topics	
	· 7-Steps in Managing Nonconformances	2
	· Visual Management and Review	1
	· Work Standardization	1
	· Effective Process Management	1
	· Supplier Relationship Management	1
	· Good Laboratory Practices, Testing and Chemical Management	1
	· Lean Six Sigma Overview	1
	· Machine and Process Capability Analysis	2
	· Advanced Statistical Process Control (SPC)	2
	· Failure Mode and Effect Analysis (FMEA)	2
	· Advanced Measurement System Analysis (MSA)	2
	· Industrial Calibration/Measurement of Uncertainty	2
	· Effective Tools for Continuous Improvement	1
	· Total Productive Maintenance	2
	· Just-In-Time Production	1
	· Root Cause Analysis	1
	· Problem Solving and Decision Making	1
	· Improving Productivity through Good Housekeeping (7S)	1
	· Productivity and Quality of Work	1
	· Total Quality Management	2
	· Total Control Methodology	1
	QIT (Quality Improvement Team) or QCIT (Quality Circle Improvement team)	
	RoHS WEE REECH Awareness	3
	Risk Management	