



MSPO CERTIFICATION SUMMARY REPORT

MPOB – SPOC Q24 BELURU 2

ANNUAL SURVEILLANCE 04

Onsite Audit Date: 21/11/2022 – 25/11/2022

TUV NORD (Malaysia) Sdn Bhd
No. 9F-1A, 9th Floor, Tower 2 @ PFCC
Jalan Puteri ½, Bandar Puteri Puchong
47100 Puchong, Selangor.
Phone: +603 8600 4031/4032
Fax: +603 8600 4550

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



Table of Contents

1.	INTRODUCTION	4
1.1.	Objective	4
1.2.	Scope	4
1.3.	Appointment & Qualification of Audit Team Members	4
2.	METHODOLOGY.....	9
3.	ORGANISATION INFORMATION	14
4.	CERTIFICATION ASSESSMENT	17
4.1.	ASA 04	17
4.2.	Stakeholders' Consultation	17
4.3.	Summary of Assessment	18
4.4.	Status of Non-Conformities Previously Identified	27
4.5.	Detail of Audit Findings in last Audit	27
4.6.	Detail of Audit Findings Identified During This Audit	28
5.	CONCLUSION	29
6.	RECOMMENDATION	30
7.	LIST OF STAKEHOLDERS	31
	Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities / Audit Objectives	32
	Annex / Enclosures	32

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



ABBREVIATIONS

CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
DOE	Department of Environment
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
GAP	Good Agriculture Practices
GPS	Global Positioning System
HBV	High Biodiversity Value
IPM	Integrated Pest Management
ISO	International Standard Organisation
LKN	Latihan Khidmat Nasihat
MPOB	Malaysian Palm Oil Board
NC	Non Conformity
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PPE	Personal Protective Equipment
RTE	Rate, Threatened and Endangered
SA8000	Social Accountability 8000
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
SPOC	Sustainable Palm Oil Cluster
WHO	World Health Organization

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



1. INTRODUCTION

MPOB has commissioned TÜV NORD (Malaysia) Sdn Bhd to conduct an initial surveillance four (04) audit audit for SPOC Q24 Beluru 2 according to MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

1.1. Objective

The objective of this audit is to assess the MPOB Cawangan SPOC Q24 Beluru 2 as group manager managing the independent smallholders by an independent certification body for compliance of the applied standard.

1.2. Scope

The assessment is based on the documentation established by MPOB Cawangan SPOC Q24 Beluru 2 in managing the independent smallholders' scheme.

The supporting documents are provided to the audit team as well as information received by means of interviews and background investigation.

The documents and information are reviewed against the requirements and criteria mentioned below. TÜV NORD has employed a risk-based approach in the verification, focusing on the identification of significant risks and reliability of the monitoring and reporting.

The assessment is carried out on the basis of the MS 2530-2:2013: Part 2: General principles for independent smallholders.

The following references are used as part of the assessment; the compliance of the requirements out of the guidelines applied was checked.

1. Kod Amalan Baik (GAP) Perkebun Kecil, Malaysia Palm Oil Board
2. Guidelines for Development of a Standard Operating Procedure for Oil Palm Cultivation on Peat.

1.3. Appointment & Qualification of Audit Team Members

The audit team appointed consists of the team leader and two team members. The team contribute to the review of documents, assessment of the project activity and preparation of the report.

Qualification of the Lead Auditor: Ariff Bin Lokman

Requirement	Qualifications
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management;	Graduate in Plantation Industry and Management.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Requirement	Qualifications
v) Social Sciences and/or Anthropology; vi) Business Management; or vii) Other relevant related fields	
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	7 years working experience in oil palm plantations.
Successfully completed MPOCC endorsed lead auditor training	Successfully completed MS2530 series of standards for Lead Auditors
Conducted at least three (3) MSPO or equivalent sustainability certification audits as Lead Auditor-in-training with a minimum of fifteen (15) man-days under the supervision of a qualified Lead Auditor for MSPO or equivalent sustainability certification schemes within the last two (2) years.	Qualified and appointed as lead auditor for MSPO scheme.
Field working experience in the palm oil sector, or demonstrable equivalent	7 years working experience in oil palm plantations.
Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	7 years working experience in oil palm plantations.
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.
Health and safety auditing on the farm and in processing facilities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Successfully completed Basic SA 8000 training.
Environmental and ecological auditing or experience with organic agriculture. or Successfully completed Environmental Management Systems ISO 14001 standard	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.
Completed High Conversation Value assessment	Attended and completed the HCV-HCS for producer online course.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Requirement	Qualifications
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Able to communicate in Bahasa Malaysia and English.

Qualification of Team Member(s)

Requirement	Assessor	Qualification	Compliance
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management; v) Social Sciences and/or Anthropology; vi) Business Management; or vii) Other relevant related fields	Muhammad Khairul Anuar Bin Azizul Hassan	Graduate in Plantation Industry and Management	Yes
	Navin Baskram	Bachelor in Biotechnology and Master in Environmental Management.	
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	Muhammad Khairul Anuar Bin Azizul Hassan	7 years working experience in oil palm plantation	Yes
	Navin Baskram	Four (4) years working experience in oil palm plantation and two (2) years' experience as sustainability executive and Internal Auditor. Two (2) years' experience in RSPO accreditation for RSPO scheme accreditation body.	
Successfully completed MPOCC endorsed lead auditor training	Muhammad Khairul Anuar Bin Azizul Hassan	Successfully completed MS2530 series of standards for Lead Auditors	Yes
	Navin Baskram	Successfully completed MS2530 series of standards for Lead Auditors.	

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Requirement	Assessor	Qualification	Compliance
Conducted a minimum six (6) on-site audits for a total of at least 20 man-days of audit experience as an auditor-in-training under the direction and guidance of a qualified Lead Auditor for MSPO or equivalent sustainability certification schemes.	Muhammad Khairul Anuar Bin Azizul Hassan	Qualified as auditor based on audit log.	Yes
	Navin Baskram	Qualified as auditor based on audit log.	
Field working experience in the palm oil sector or demonstrable equivalent Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	Muhammad Khairul Anuar Bin Azizul Hassan	7 years working experience in oil palm plantations.	Yes
	Navin Baskram	Four (4) years working experience in oil palm plantation.	
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Muhammad Khairul Anuar Bin Azizul Hassan	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	Yes
	Navin Baskram	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	
Health and safety auditing on the farms processes and activities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Muhammad Khairul Anuar Bin Azizul Hassan	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	Yes
	Navin Baskram	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Muhammad Khairul Anuar Bin Azizul Hassan	Successfully completed SA 8000 Basic training	Yes
	Navin Baskram	Successfully completed SA 8000 Basic training	
Environmental and ecological auditing or experience with organic agriculture. or Successfully completed Environmental Management Systems ISO 14001 standard	Muhammad Khairul Anuar Bin Azizul Hassan	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	Yes
	Navin Baskram	Successfully completed IMS ISO 9001, ISO 14001 and ISO 45001 LA course.	

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Requirement	Assessor	Qualification	Compliance
Completed High Conversation Value assessment	Muhammad Khairul Anuar Bin Azizul Hassan	Attended and completed the HCV-HCS for producers course.	Yes
	Navin Baskram	Attended and completed the HCV-HCS for producers course.	
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Muhammad Khairul Anuar Bin Azizul Hassan	Able to communicate in both Bahasa Malaysia and English.	Yes
	Navin Baskram	Able to communicate in both Bahasa Malaysia and English.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



2. METHODOLOGY

The audit approach consists of the following steps:

- Appointment of team members;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Latest smallholders list;
- Audit planning;
- Background investigation, desk review of submitted documents;
- Assessment, inspections, interviews SPOC personnel, review of documentation;
- Review of SPOC management system;
- Reporting
- Draft audit reporting
- Technical review
- Final audit reporting
- Final approval, certification decision and issuance of certificate.

Surveillance Four (04) Audit:

The Surveillance Four (04) audit conducted on site on 21/11/2022 – 25/11/2022 covering the following activities but not limited to below:

Onsite:

- Onsite visit, observations and inspections of farms management and activities;
- Interview smallholders;
- Reviewed revised and updated documentation established and implemented;
- FFB production records;
- Training records;
- Land titles and land application approvals;
- Assessment reporting;

Onsite Assessment

The audit of the smallholders is conducted according to the MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

The methodology for collection of objective evidence by means of physical site inspections, observation of tasks and processes, interviews of smallholders, SPOC officers, review of documentation and data.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



For this onsite audit, the number of selected independent smallholders are based on example table of ACB – OPMC Issue 2 dated 04/09/2020.

The group of smallholders consists of 96 new members and 1,592 old members. The total number of smallholders for this audit are 1,688.

As per MPOB requirements the risk factor of 1.5 shall be applied. Therefore, the sample size $S = 1.5\sqrt{1,688} = 61.66$ round up to the next integral 62.

As per OPMC 2 issue 2, from the sample size, the number of the new members are $62 \times 75\% = 47$ and number of existing members are $62 \times 25\% = 15$.

The list of smallholders selected for the onsite assessment and inspection listed in Table 2-1 below:

Table 2-1: List of Sample Smallholders

Name	GPS Coordinates
Existing member(s)	
Laing Engau	N 3.987201, E 114.281063
Luhong Laing	N 3.987314, E 114.279369
Elizabeth Laing	N 3.987311, E 114.279370
Sylvester Bilong Laing	N 3.987196, E 114.276744
Selena Anak Jubang	N 3.809256, E 114.111130
Siong Anak Juing	N 3.803310, E114.121931
Inya Anak Bangom	N 3.810126, E 114.123077
Hilary Tawan Meliew	N 3.815278, E 114.118778
Christina Ebah Anak Merchi	N 3.924348, E 114.118871
Palus Anak Merchi	N 3.884686, E 114.100107
Among Anak Killie	N 3.883903, E 114.126872
Deli Anak Kudi	N 3.899793, E 114.134029
Nyang Serang	N 3.763470, E 114.107772

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



Name	GPS Coordinates
Existing member(s)	
Gau Anak Imba	N 3.753303, E 114.135055
Jennis Anak Andam	N 3.764695, E 114.109395

Name	GPS Coordinates
New member(s)	
Martina Anak Ungkot	N 4.076841, E 114.016951
Cecelia Wan	N 3.698589, E 114.184258
Selie Anak Tuggang	N 3.871593, E 114.166560
Joseph Gundi Anak Bajai	N 3.733034, E 114.159481
Kara Anak Riggie	N 3.616944, E 114.216944
Rizaldy Anak Tunggang	N 3.852698, E 114.12655
Stella Anak Mat	N 3.657222, E 114.347500
Alfred Anak Jijep	N 3.732671, E 114.428235
Kerry Anak Engkamat	N 3.671773, E 114.251616
Deli Anak Tugang	N 3.854709, E 114.123608
Justin Anak Musin	N 3.768333, E 114.105556
Aini Anak Musa	N 3.712902, E 114.179903
Patrick Anak Jandoh	N 3.855283, E 114.124796
Rebecca Anak Tunggang	N 3.852792, E 114.125914
Mat Anak Ginda	N 3.441400, E 114.175000

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



Name	GPS Coordinates
New member(s)	
Siah Anak Luba	N 3.798563, E 114.176543
Malarn Anak Lembang	N 3.743139, E 114.313000
Rimas Anak Bujang	N 3.702947, E 114.148016
Saiful Anak Zulkipli	N 3.815767, E 114.407669
Minah Anak Rantai	N 3.820297, E 114.134712
Agnes Anak Bedindang	N 3.804739, E 114.138469
Robert Anak Jampo	N 3.857300, E 114.138306
Satah Anak Nyanggau	N 3.740972, E 114.134036
Jawan Anak Begiri	N 3.702425, E 114.216572
Ambon Anak Mengat	N 3.741851, E 114.118234
Dayo Anak Jar	N 3.868818, E 114.097739
Challengga Anak Ganing	N 3.858661, E 114.438642
Harisson Negegng Anak Kudi	N 3.923856, E 114.120769
Sayang Anak Buli	N 3.926045, E 114.123284
Paul Anak Nugak	N 3.695102, E 114.226813
Mandoh Anak Belangka	N 3.809139, E 114.218694
Star Anak Melai	N 3.809139, E 114.218694
Billie Anak Berang	N 3.808889, E 114.218694
Anjeli Anak Morris	N 3.808889, E 114.218694

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



Name	GPS Coordinates
New member(s)	
Enchah Anak Ujen	N 3.809139, E 114.218694
Ruman Anak Lingan	N 3.324769, E 114.766243
Muhamad Muai Abdullah	N 3.888003, E 114.130958
Davidson Anak Mandoh	N 3.493515, E 114.174556
Jarmmy Anak George	N 3.493515, E 114.174556
Vonika Anak Nyuak	N 3.493515, E 114.174556
Samban Anak Ludan	N 3.807833, E 114.218694
Kee Ik Loong	N 3.796444, E 114.136349
Sim Hong Kuan	N 3.762818, E 114.072448
Cecilia Jenny Anak Jijek	N 3.909817, E 114.141462
Robiah Muyat	N 3.730833, E 114.151389
Nur Miftah Shandy Binti Linang	N 3.688468, E 114.373579
Sinau Anak Jukang	N 3.777628, E 114.072983

Non-conformance:

On the basis of the desk review, evidences presented during the audits as well as from the onsite visits non-conformance (NC) Major, Minor and Opportunity for Improvements (OFI) may be raised during the audit.

Major non-conformance shall be addressed and responded with 60 days from closing date of audit. For minor non-conformances action plan to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be review and verify during the next audit.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



3. ORGANISATION INFORMATION

MPOB Cawangan SPOC Q24 Beluru 2, is a branch of MPOB located at Lot 1177 & 1178, Tingkat 4, Block 9, MCLD Miri Waterfront, Jalan Permaisuri, 98000 Miri, Sarawak, Coordinate N 4.398355, E 113.986544 is managed by a group manager and supported by a team officers to manage the cluster providing technical support, estate management skills and training as well as develop the independent smallholders' scheme around the Beluru district.

The smallholders in Beluru as shown in the below maps.



Figure 1: Smallholders location for SPOC Q24 Beluru 2

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite

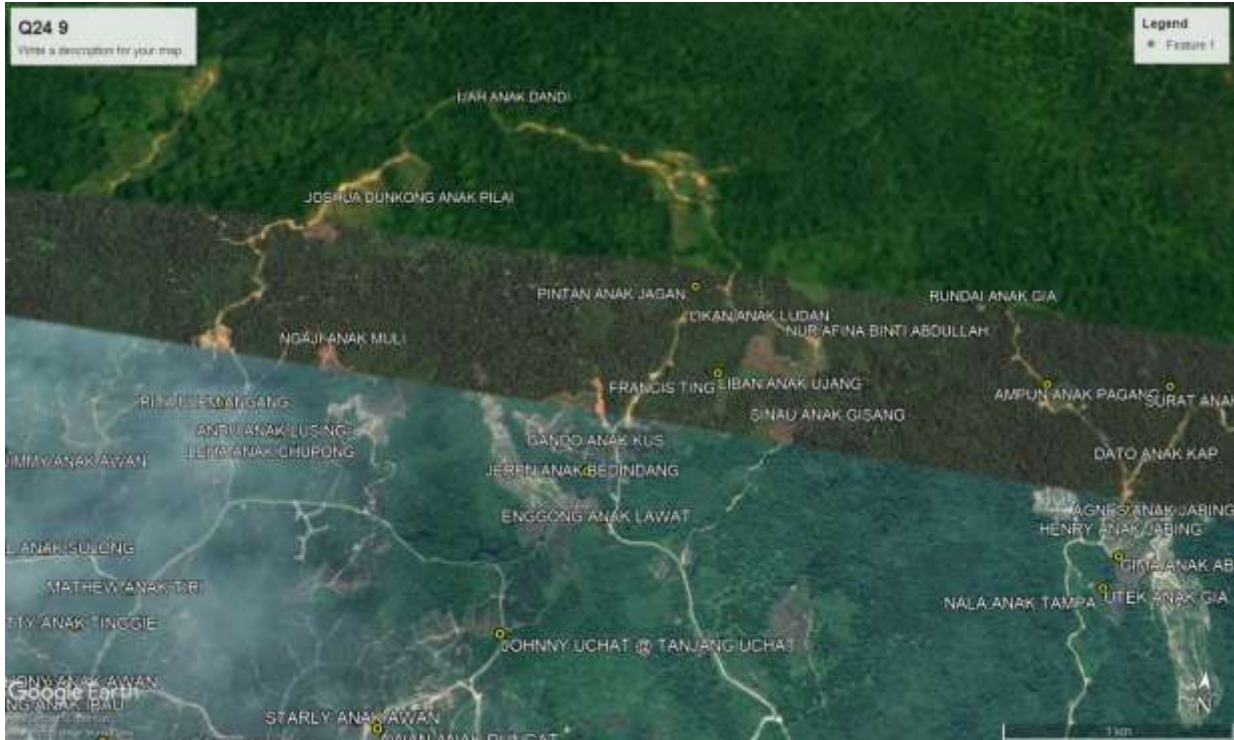


Figure 2: Smallholders location for SPOC Q24 Beluru 2

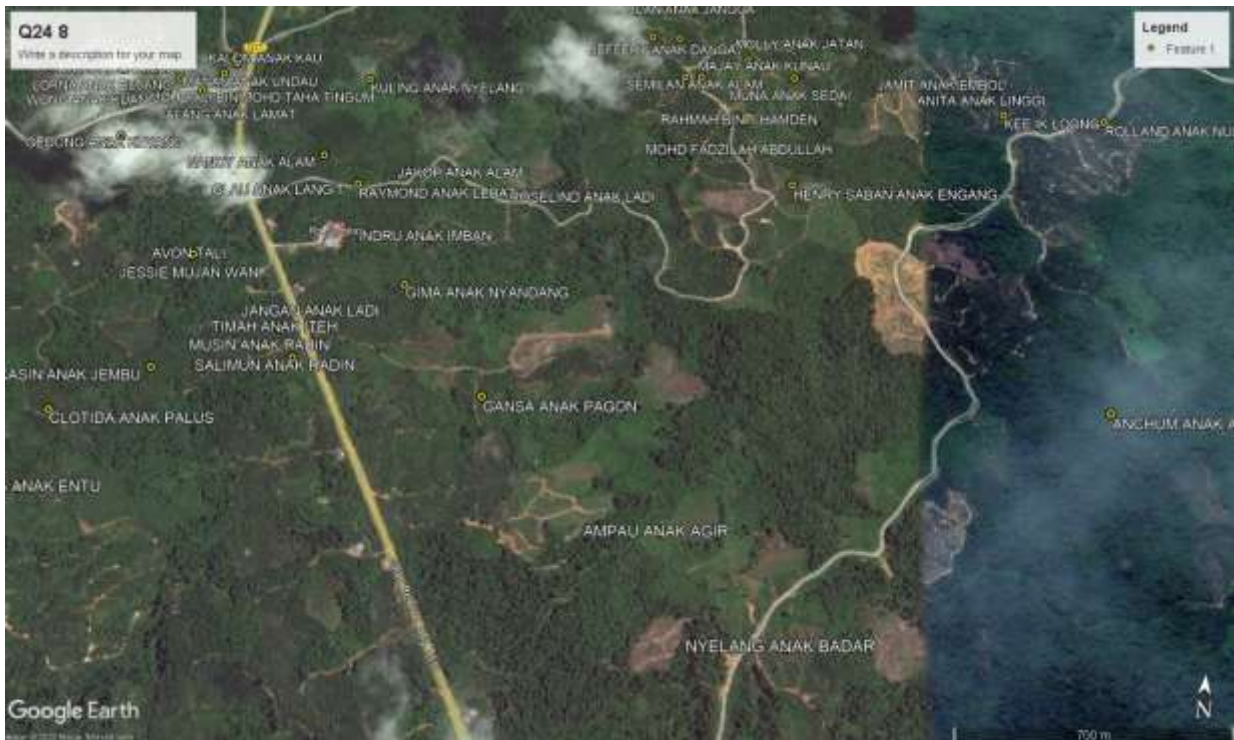


Figure 3: Smallholders location for SPOC Q24 Beluru 2

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Figure 4: Smallholders location for SPOC Q24 Beluru 2

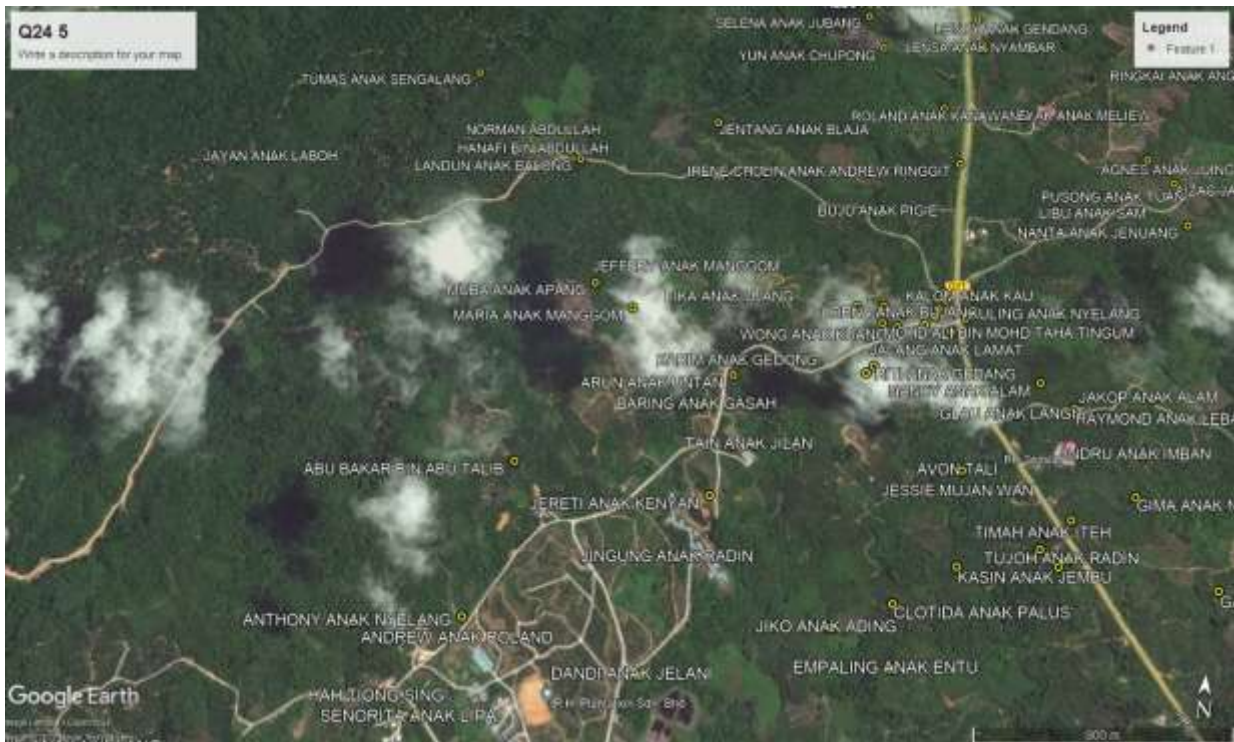


Figure 5: Smallholders location for SPOC Q24 Beluru 2

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



4. CERTIFICATION ASSESSMENT

4.1. ASA Four (04)

The objective of the audit is to assess the activities of MPOB Cawangan SPOC Q24 Beluru 2 are in compliance with MS 2530-2: 2013 Part 2: General principles for independent smallholders' requirements.

4.1.1. Surveillance Four (04):

The surveillance Four (04) audit is conducted on 21/11/2022 to 25/11/2022.

The number of smallholders in this surveillance audit are 1,688.

The number of smallholders 1,592 remain the same for this surveillance audit.

The number of smallholders joined during this surveillance audit are 96.

The audit team has applied the Malaysian Sustainable Palm Oil Part 2: General Principles for Independent Smallholders Audit Guidance to assess the establish documents against the Principles and Criteria of the standard.

The details of assessment of the indicators are at the summary of assessment in this report.

During the onsite the following were verified but not limited to below:

1. Compliance to legal requirements on the land title, land use rights and customary rights
2. Training and competence
3. Environmental management
4. Waste management and disposal
5. Health and safety
6. Group Manager management system
7. Best practice – farm management including fertilising, chemical spraying and harvesting.

During the surveillance Three (03) audit, there are 0 Major, 0 Minor and 2 OFIs raised.

For details of the assessment, refer summary of assessment for each indicator in section 4.3 of this report.

The number of audit findings raised in this audit refer to Section 4.6 of this audit report.

4.2. Stakeholders' Consultation

According to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit of the management unit, the CB shall carry out stakeholder consultation to ensure continued compliance with the requirements of the certification standards. However, stakeholders' consultation during surveillance audit may be limited to those stakeholders who have raised concerns, complaints or disputes prior to the audit.

Therefore, there is no physical stakeholders consultation conducted for this surveillance audit.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



TUV NORD (Malaysia) Sdn. Bhd., has published the audit notification on 21/10/2022 to announce the audit of the certified unit. As at audit date on 21/11/2022 there are no comments received.

4.3. Summary of Assessment

Principle and Criteria Assessment Summary	
<p>The assessment team conducted a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits with all criterions will be assessed. Evidences are sought for conformity with the applied MSPO 2530-2. The summary of the assessment is as below, where the "Findings/Comments" column reflects the findings in accordance with each indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below in section 4.6.</p>	

Principle 1: Management Commitment & responsibility															
Indicator	Summary of Assessment		Compliance												
4.1.1.1	<p>SPOC Q24 Beluru 2 adopted MPOB MSPO Policy document number MSPO/SPOC/POLISI-01 (rev 03) dated 01/08/2021 signed by Group Manager and displayed at the noticeboard.</p> <p>SPOC Q24 Beluru 2 adopted MPOB MSPO certification application with the MSPO policy included in the form duly agreed and signed by smallholders and acknowledged by SPOC Q24 Beluru 2 Group Manager.</p> <p>Review on the training records, SPOC Q24 Beluru 2 conducted MSPO policy briefing on the following dates:</p> <ol style="list-style-type: none"> 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Rh Jantan on 18/05/2022. <p>Field interviews with sampled SPOC Q24 Beluru 2 smallholders informed they being briefed on the MSPO policy.</p> <p>Observed MSPO policy displayed at MPOB office notice board.</p> <p>From document review of sampled smallholders file, the MSPO application forms are signed by the smallholders and kept in files.</p>		Yes												
4.1.2.1	<p>SPOC Q24 Beluru 2 adopted MPOB HQ List of social and environmental impact and action plan, document number MSPO/SPOC/L-04/ISP, revision 04, issue 04 dated 01/08/2021.</p> <p>The table include topic on activity, social impact and improvement plan.</p> <p>Example:</p> <table border="1"> <thead> <tr> <th>Type</th> <th>Activity</th> <th>Impact</th> <th>Action Plan</th> </tr> </thead> <tbody> <tr> <td>Social</td> <td>Manuring, spraying</td> <td>Theft of fertilizer and pesticide</td> <td>Stored in the designated store.</td> </tr> <tr> <td>Environm ent</td> <td>Manuring and spraying</td> <td>Polluting water source if activities carried out near the waterways</td> <td>Avoid activities near the waterways.</td> </tr> </tbody> </table>		Type	Activity	Impact	Action Plan	Social	Manuring, spraying	Theft of fertilizer and pesticide	Stored in the designated store.	Environm ent	Manuring and spraying	Polluting water source if activities carried out near the waterways	Avoid activities near the waterways.	Yes
Type	Activity	Impact	Action Plan												
Social	Manuring, spraying	Theft of fertilizer and pesticide	Stored in the designated store.												
Environm ent	Manuring and spraying	Polluting water source if activities carried out near the waterways	Avoid activities near the waterways.												

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 1: Management Commitment & responsibility		
Indicator	Summary of Assessment	Compliance
	<p>Field interviews with sampled SPOC Q24 Beluru 2 smallholders informed they were briefed on preventions of spraying near waterways.</p> <p>Review on the training records, SPOC Q24 Beluru 2 conducted MSPO policy briefing on the following dates:</p> <ol style="list-style-type: none"> 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. 	
4.1.2.2	<p>SPOC B3 Jugra distribute latest Warta Sawit “Bil. 80 (1) / January - April 2022” to smallholders during MSPO briefing on 18/05/2022.</p> <p>Those who did not attended the briefing will receive a copy during LKN (GAP) visit.</p> <p>Field interviews with sampled smallholders informed they obtained new information from group manager and received the Warta Sawit when attending training.</p> <p>Review on the training records, SPOC Q24 Beluru 2 conducted MSPO policy briefing on the following dates:</p> <ol style="list-style-type: none"> 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. 	Yes

Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
4.2.1.1	<p>SPOC Q24 Beluru 2 adopted MPOB Guidance for Financial and economy, document number MSPO/SSCC/GP-01/PEK, revision 4 dated 01/06/2021. The procedure has describe on:</p> <p>The guideline include flow chart describing the step approach for delivery of FFB to ramp operator / collection center or mill with type of documents.</p> <ol style="list-style-type: none"> i. Sale receipts; ii. Weighbridge ticket; iii. Enter BRL; iv. Keep Receipt; v. Collect records and prepare summary. <p>Field interviews with sampled smallholders informed FFB production, fertilizer and chemical application recorded in the BRL.</p> <p>Reviewed BRL of smallholders with information of FFB production.</p> <p>SPOC Q24 Beluru 2 maintain record of FFB sales in smallholders individual file.</p>	Yes
4.2.1.2	<p>SPOC Q24 Beluru 2 Group Manager maintain records of FFB production updated as at October 2022.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
	<p>SPOC Q24 Beluru 2 maintain records of FFB sales and weighbridge ticket in smallholders individual file.</p> <p>Field interviews with sampled smallholders informed FFB sales receipts and weighbridge tickets are maintained.</p>	

Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
4.3.1.1	<p>SPOC Q24 Beluru 2 established legal register, document number: MSPO/SPOC/L-01/SKU, issue no: 03, revision 05, updated 01/08/2021. The list includes laws applicable for Sarawak.</p> <p>Example of list:</p> <ol style="list-style-type: none"> 1. Undang-undang Sarawak: Kod Tanah (Cap. 81) 1958; 2. MPOB Act 1998; 3. Minimum Wages Order 2022 4. Akta Pencegahan dan Pengawalan Penyakit Berjangkit 1988 (Pindaan Pertama) 2020. <p>Briefing on legal compliance has been conducted on 21/03/2022.</p> <p>Review on sample copy of MPOB license is maintained in the smallholder's individual file with validity until 31/12/2023.</p> <p>Field interviewed with sampled smallholders informed they have been briefed on legal requirement.</p>	Yes
4.3.2.1	<p>Smallholders under SPOC Q24 Beluru 2 are having NCR land and acknowledge by Tuai Rumah.</p> <p>SPOC Q24 Beluru 2 established form MPOB (PK), 'Akuan Pengesahan Tanaman Kelapa Sawit' as evidence of smallholders land ownership.</p> <p>Example of information verified in form MPOB (PK) 'Akuan Pengesahan Tanaman Kelapa Sawit':</p> <ul style="list-style-type: none"> • Name of smallholder; • Address; • Area statement; • Tuai rumah; • Village Name. 	Yes
4.3.3.1	<p>Smallholders under SPOC Q24 Beluru 2 are having NCR land.</p> <p>SPOC Q24 Beluru 2 established form MPOB (PK) as evidence of smallholders land ownership.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
	Document review confirm all smallholders having letter of acknowledgement from 'Tuai Rumah'. The letter serves as evidence for land ownership.	
4.3.3.2	Map location of NCR Land acknowledged by 'Tuai Rumah' was available on smallholders individual files.	Yes

Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
4.4.1.1	<p>SPOC Q24 Beluru 2 adopted MPOB Guidelines Complaint and Grievance, document number MSPO/SPOC/SOP-01/AR, issue 04, revision 02 dated 01/06/2021.</p> <p>The SOP describes:</p> <ol style="list-style-type: none"> 1. The flow chart in the SOP describes grievance and complaint process is to be resolved within 14 days; 2. Group manager is in charge in handling the complaint and grievances; 3. Grievance and complaint records are archived and maintained. <p>Review on 'Program Pensijilan MSPO" report verified the complaint and grievances procedure has been briefed to smallholders dated 21/03/2022.</p> <p>Field interviews with sampled smallholders informed they understand the complaint and grievance procedure and process flow.</p>	Yes
4.4.1.2	<p>SPOC Q24 Beluru 2 adopted MPOB Guidelines Complaint and Grievance, document number MSPO/SPOC/SOP-01/AR, issue 04, revision 02 dated 01/06/2021.</p> <p>Review the SOP stated time line to resolve disputes within 14 days.</p> <p>Stated in the SOP person in charge is Group Manager. The Group Manager is assigned for:</p> <ul style="list-style-type: none"> • Accepting the grievances; • Analyzed and investigate on issue raised. <p>Any complaint outside the scope of the group manager it will refer to other parties or MPOB HQ.</p> <p>Field interviews with sampled smallholders informed they understand the complaint and grievance procedure and process flow.</p>	Yes
4.4.2.1	<p>SPOC Q24 Beluru 2 adopt MPOB Guidelines Occupational Safety & Health, document number MSPO/SPOC/GP-02/KKP, issue: 3, revision: 0 effective date: 01/06/2021.</p> <p>SOP describes:</p> <ul style="list-style-type: none"> • Responsibility of GM and smallholders regarding safety and health. 	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<ul style="list-style-type: none"> Procedure and type of PPE used for harvesting, manuring and spraying. <p>Document review on ‘Program Pensijilan MSPO’ report, safety and health training has been conducted on 21/03/2022.</p> <p>Field interviews with sampled smallholders informed they have been briefed on importance of safety and health during working in field.</p> <p>Example: Wearing of PPE for chemical spraying activity: Apron, face mask, goggle, safety boot, rubber hand glove and safety helmet.</p>	
4.4.3.1	<p>SPOC Q24 Beluru 2 adopted MPOB Employment Terms document number MSPO/SPOC/SMP-01, rev-02 updated 01/06/2021.</p> <p>The form has included payment rates for operational activities such as harvesting, chemical spraying, manuring and pruning.</p> <p>Field interviews with sampled smallholders informed, they working by themselves or assisted by family members in carrying out field operations.</p>	Yes
4.4.3.2	<p>SPOC Q24 Beluru 2 adopted MPOB MSPO application form with a statement “provide equal opportunity and treatment regardless of race, colour, sex, religion, political affiliation, nationality, social origin and shall not engage in or support discriminatory practices.</p> <p>SPOC Q24 Beluru 2 adopted MPOB Employment Terms document number MSPO/SPOC/SMP-01, rev-02 updated 01/06/2021.</p> <p>There are no complaints related to discrimination during documents review.</p> <p>Field interviews with sampled smallholders informed no discrimination occurs.</p>	Yes
4.4.3.3	<p>SPOC Q24 Beluru 2 adopted MPOB Employment Terms document number MSPO/SPOC/SMP-01, rev-02 updated 01/06/2021.</p> <p>The form has included payment rates for operational activities such as harvesting, chemical spraying, manuring and pruning.</p> <p>Field interviews with sampled smallholders informed they are working by themselves and assisted by family members in carrying out field operations or hiring casual workers.</p> <p>Field interviews with sampled smallholder informed the casual worker is paid according to the agreeable rates.</p>	Yes
4.4.3.4	<p>Site inspection at sampled smallholders SPOC Q24 Beluru 2 farm verified, there is no on-site living quarters.</p>	Yes
4.4.3.5	<p>SPOC Q24 Beluru 2 adopted MPOB Employment Terms document number MSPO/SPOC/SMP-01, rev-02 updated 01/06/2021.</p> <p>The form describe:</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<ul style="list-style-type: none"> Not to employ young workers below the age of 15-18 years old, for working in dangerous and heavy work. Field inspection at sampled smallholders SPOC Q24 Beluru 2 farm sighted no hiring of underage workers in the field.	
4.4.4.1	SPOC Q24 Beluru 2 established training programme year 2022. The training programme include 'Program Pensijilan MSPO, GAP and LKN visit. Review on training record year 2022 verified there is training carried out for smallholders. Example: Title: Program Pensijilan MSPO; Date: 21/03/2022. Field interviews with sampled smallholders informed they have been briefed on MSPO implementation in farms.	Yes

Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.1.1	SPOC Q24 Beluru 2 adopted MPOB List of Social and Environmental Impact and Action Plan, document number MSPO/SSCC/I-04/ISP, revision 04, issue 04 dated 01/06/2021. Environmental impact and action plan: Activity: Chemical spraying; Environmental impacts: Over spraying and soil erosion; Action plan: Frequent visiting and training by SPOC GM; Review on the training records, SPOC Q24 Beluru 2 conducted environmental briefing on the following dates: 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. Field interviews with sampled samllholders informed they have been briefed on the environment impacts. During field visits at sampled smallholder farms, there are no over spraying activities carry out by smallholders.	Yes
4.5.2.1	During field visits, there is no renewal energy used by sampled smallholders at farm.	Yes
4.5.3.1	SPOC Q24 Beluru 2 adopted MPOB List of Scheduled and Domestic Wastes MSPO/SPOC/L-03/SRD Issue 4 rev 2 effective date 01/06/2021. Document review verify the list consists of solid, liquids and gaseous wastes.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>Example:</p> <p>Non-Agricultural input: Waste from PPE usage; Waste produced: Used PPE; Impact: Polluting water source and land pollution if disposed irresponsibly.</p> <p>Review on the training records, SPOC Q24 Beluru 2 conducted environmental briefing on the following dates:</p> <ol style="list-style-type: none"> 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. <p>Field interviews with sampled smallholders informed they have been briefed on disposal of worn out PPEs.</p> <p>During field visits, the empty chemical containers are utilize to stored water for chemical spraying activities.</p>	
4.5.3.2	<p>SPOC Q24 Beluru 2 adopted MPOB SOP for Scheduled Waste Management, doc no: MSPO/SPOC/SOP-04/BT issue 4 revision 0 effective date 01/06/2021.</p> <p>The SOP describe:</p> <ol style="list-style-type: none"> 1. To conduct triple rinsing for each empty chemical container before disposed; 2. To put marking on empty chemical container for chemical mixing purposes; 3. All scheduled waste shall be disposal according to the Environmental Quality (Scheduled waste) Regulations, 2015. Document 'Rekod Pengurusan Bahan Buangan Terjadual Tahun 2021' established by SPOC Q24 Beluru 2 for monitoring of implementation. <p>During field visits, observed no empty chemical drums are left out at smallholders farms.</p>	Yes
4.5.4.1	<p>SPOC Q24 Beluru 2 adopted MPOB guidelines River Buffer Zone, doc no: MSPO/SPOC/GP-03/ZPS, issue 4 dated 01/06/2021.</p> <p>The SOP describes:</p> <ol style="list-style-type: none"> 1. Guideline on buffer zone length; 2. No activities such as chemical spraying and manuring; 3. Flow chart on buffer zone establishment. <p>Review on the training records, SPOC Q24 Beluru 2 conducted environmental briefing on the following dates:</p> <ol style="list-style-type: none"> 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. 	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	Field interviews with sampled smallholders informed they understand the need to conserve the buffer zone areas and not to carry out any chemical spraying or manuring activity near the waterways.	
4.5.4.2	SPOC Q24 Beluru 2 smallholders practice rain harvesting. Field interviews with sampled smallholders informed they practice rain harvesting using empty drums for chemical spraying activity, constructing field drains and slit pits for conservation of water.	Yes
4.5.5.1	SPOC Q24 Beluru 2 adopted MPOB SOP, Manual Prosedur kerja MSPO Kelompok Minyak Sawit Mampan (SPOC), Senarai Impak Sosial, Persekitaran & Pelan Tindakan. Doc no MSPO/SPOC/L-04/ISP, no. Issue: 4, no. revision: 4, effective dated 01/06/2021. SPOC Q24 Beluru 2 established list of wildlife at Beluru area dated 31/10/2021. Example of wildlife sighted by smallholders: 1. Squirrel; 2. Monitor lizard. Review on the training records, SPOC Q24 Beluru 2 conducted environmental briefing on the following dates: 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022.	Yes
4.5.6.1	SPOC Q24 Beluru 2 adopted MPOB Guidelines Zero Burning Practices, doc. No. MSPO/SPOC/GP-04/APS, issue 4 rev. 1, effective date 01/06/2021. SOP describes there is no open burning of any kind on the operating unit, except those comply with the Environmental Quality Order 2003 and obtain approval from Department of Environment. Review on the training records, SPOC Q24 Beluru 2 conducted environmental briefing on the following dates: 1. Onsite briefing at Rh Salin Lapok, Bakong on 21/03/2022; 2. Onsite briefing at Ruai Rh Jantan on 18/05/2022. During field visits at sampled smallholders farms, observed no signs of open burning. Field interviews with sampled smallholders informed they are aware of zero burning activities.	Yes

Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
4.6.1.1	SPOC Q24 Beluru 2 conducted MSPO awareness training for smallholders on 21/03/2022 and 18/05/2022.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
	<p>Good agriculture practices briefing conducted to SPOC Q24 smallholders during LKN visit.</p> <p>Example:</p> <p>LKN conducted by group manager dated 18/05/2022.</p> <p>Field interviews with sampled smallholders informed they have attended training and awareness conducted by MPOB and implement GAP in their field.</p> <p>During field visits at sampled smallholder’s farms, observed best practices like circle spraying, pruning and stacking of dried fronds.</p>	
4.6.1.2	<p>During field visit, observed sampled smallholders displayed visual identification at their farms.</p> <p>Information included in the visual identification are:</p> <ol style="list-style-type: none"> 1. Land owner; 2. Address; 3. Total area; 4. Year planting; 5. GPS coordinates. <p>Example:</p> <ol style="list-style-type: none"> 1. Land owner: X 2. Address: RH, Tunggang Sg. Lutong Baru; 3. Total area: 2 Ha; 4. GPS coordinate: 3.854709; 114.123608; 5. Year Planting: 2019. 	Yes
4.6.2.1	<p>SPOC Q24 Beluru 2 adopted MPOB HQ SOP, ‘Garis Panduan Pelan Daya Ekonomi dan Kewangan’, doc no: MSPO/SPOC/GP-01/PEK, issue no: 4, date effective: 01/06/2021.</p> <p>The procedure described the expenses and income management for smallholders signage installation, PPE, rack for PPE storage and training.</p>	Yes
4.6.3.1	<p>SPOC Q24 Beluru 2 established monthly MPOB FFB mill price display at mill or dealer’s office notice boards and via WhatsApp group.</p> <p>Field interviews with sampled SPOC Q24 Beluru 2 smallholders informed they have access to the FFB prices via phone call and Whats App group, FFB price display at mill or dealer’s weighbridge.</p> <p>Current FFB price is fair and according to current market pricing.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



Principle 7: Development of new planting		
Indicator	Summary of Assessment	Compliance
4.7.1.1	SPOC Q24 Beluru 2 smallholders' database is review. 1 st planting conducted in year 1991 and latest replanting is in year 2020. There are no new planting for old members and new members of SPOC Q24 Beluru 2. Therefore, no assessment required on high biodiversity value to be carry out.	Yes
4.7.2.1	SPOC Q24 Beluru 2 smallholders' database is review. 1 st planting conducted in year 1991 and latest replanting is in year 2020. There are no new planting for old members and new members of SPOC Q24 Beluru 2. Therefore, no soil survey or topography is required.	Yes
4.7.3.1	SPOC Q24 Beluru 2 smallholders' database is review. 1 st planting conducted in year 1991 and latest replanting is in year 2020. There are no new planting for old members and new members of SPOC Q24 Beluru 2. Therefore, no data for type of terrain available.	Yes

4.4. Status of Non-Conformities Previously Identified

	The stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address identified audit findings. Details of the follow up action taken on stage 1 audit findings were recorded in the Stage 1 audit report.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS NOT been implemented effectively. Non-conformity will be re-raised.
X	No non-conformity raised in previous audit.
<p><i>Note 1: If a minor non-conformity raised in last audit, is not closed out, the finding will be raised to a Major non-conformity.</i></p> <p><i>Note 2: All major and minor NCs raise in last audit are required to capture in this report together with the review of the non-compliance implementation.</i></p>	

4.5. Detail of Audit Findings in last Audit

AUDIT OUTCOME		
During last audit	0	MAJOR Non-Conformities
	0	MINOR Non-Conformities

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
 Certifying Unit: SPOC Q24 Beluru 2
 Client Number: 92- 054
 Audit Type: ASA 04
 Mode of Audit: Onsite



4.6. Detail of Audit Findings Identified During This Audit

This section gives an overview of the non-conformities raised during this audit.

ON-SITE AUDIT OUTCOME		
During this onsite audit,	0	MAJOR Non-Conformities
	0	MINOR Non-Conformities

Nr.	Indicator	Description	Location	Opportunity for Improvement
1.	4.1.2.1	The action plan for continual improvement shall be based on the consideration for the main social and environmental impact and opportunities of the independent smallholder's group, such as SPOC. Independent smallholders shall be aware of the need to understand the importance of continuous improvement.	Office	SPOC Q24 Beluru 2 could improve CIP on MPOB license monitoring plan.
2.	4.4.4.1	Independent smallholders are encouraged to seek knowledge to increase their competency in oil palm management.	Field	SPOC Q24 Beluru 2 could consider improve MSPO training to new members.
3.	4.5.1.1	Independent smallholders are expected to be aware of the environmental impact but are not expected to undertake any formal impact assessment unless there is a legal requirement.	Field	SPOC Q24 Beluru 2 could improve the buffer zone marking.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



5. CONCLUSION

Malaysia Palm Oil Board has commissioned TÜV NORD (Malaysia) Sdn Bhd to carry out the certification for the Sustainable Palm Oil Cluster (SPOC) for SPOC Q24 Beluru 2 consisting of 1,690 independent smallholders according to MS 2530-2:2013 Part 2, General Principles for Independent Smallholders.

From the review of the standard operating procedures, guidelines, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided TÜV NORD (Malaysia) with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified organisation has been established, implement and continue to improve in managing the independent smallholders are in line with the Principles & Criteria of the applied standard MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

As a result of this audit, the audit team confirms that:

Total certified number of independent smallholders:	1,688
Total certified acreage of smallholders:	8,374.7026 Ha

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



6. RECOMMENDATION

The audit team conducted a process-based audit focussing on significant aspects / risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

Any audit is based on sampling within an organization's management system and therefore is not guarantee of 100 % conformity with requirements.

The structure of the audit is in accordance with the audit plan included with this summary report as an annex.

The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for production and management within the scope and the organisation's policies and objectives.

Therefore, the audit team recommends that, based on the results of this audit and the system demonstrated state of development and maturity that the certification to be

	Recommended for Certification / Recertification
X	Recommended for Continuity of Certification
	Suspended of Certification

Puchong, 30/11/2022

Ariff Bin Lokman
TUV NORD (Malaysia) Sdn Bhd
Audit Team Leader

Puchong, 14/12/2022

Mohamad Norhisham Bin Mohd Salleh
TUV NORD (Malaysia) Sdn Bhd
Certifier / Approver

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



7. LIST OF STAKEHOLDERS

No stakeholders' consultation conducted in accordance to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit. Therefore, no stakeholders listed.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board (MPOB)
Certifying Unit: SPOC Q24 Beluru 2
Client Number: 92- 054
Audit Type: ASA 04
Mode of Audit: Onsite



Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities / Audit Objectives

This report is sent by the certification body to the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.

An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore, nonconformities or weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.

The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.

Salvo clause:

The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent release process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.

The objective (goal) of the audit is to establish compliance of the management system of the aforementioned organization with the requirements of the aforementioned standard in order to achieve or maintain certification through an independent and accredited certification body. Identification of possibilities to improve the management system can also be a component of the audit and is considered simply to be an enhancement; it does not constitute consultancy or advice with regards to the management system.

Annex / Enclosures

Annex /
corresponding audit documentation

- P&C Audit Report / Checklist(s)
- Audit Plan