

03/01/2020

Dear Sir/Madam,

STAKEHOLDERS CONSULTATION ON MS2530 ANNUAL SURVEILLANCE OF MALAYSIA PALM OIL BOARD (MPOB)

Malaysia Palm Oil Board (MPOB) – SPOC Q23 Bakong, as a group manager, has applied to TUV NORD Malaysia Sdn Bhd to carryout certification activities detailed as in below.

Contact details	<p>MPOB – SPOC Q23 Bakong Muhammad Shazwan Bin Roslan Pegawai Tunas Lot 1177 & 1178, Tingkat 4, Miri Waterfront, Jalan Permaisuri, 98000 Miri, Sarawak. 03-87694212 muhd.shazwan@mpob.gov.my</p>
------------------------	--

Summary information about Applicant
<p>SPOC Bakong is the branch of Malaysia Palm Oil Board who managed the smallholders' location around Bakong's area. There are 788 independent smallholders included in the certification.</p>

The compliance assessment mention above will be conducted against the below mention standard

Applicable Standard
<ul style="list-style-type: none"> MS 2530-2:2013 General Principles For Independent Smallholders

The main compliance audit are scheduled on
 Actual Audit Date : 03/02/2020
 Date End : 05/02/2020
 Total Number of days : 3 days
 Number of Auditor : 3 auditors

SMALLHOLDERS GROUP IN THIS ASSESSMENT		
Name of Group	Address	Total Smallholders
SPOC Q23 Bakong	Lot 1177 & 1178, Tingkat 4, Miri Waterfront, Jalan Permaisuri, 98000 Miri, Sarawak.	788

Stakeholder consultation is one of the most important parts in certification process. Here of which, the relevant stakeholder may include but not limited to national, regional as well as local stakeholders to provide their views and opinions as to whether the applicant's certification units comply with the requirements of the applicable standard.

This letter is to invite all stakeholders to take part in this consultation procedure as you contributed to ensure positive certification decision. We ask you to raise any issues, both positive and negative, by sending a written response by mail (sustainability@tuv-nord.com), fax or by E-mail to our TUV NORD Malaysia Sdn Bhd office as indicated below.

Please considered the below point as your guidance:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.
- Issues relating to other plantations owned by the company not included in this assessment.

Details on the audit team:

LEAD ASSESSOR

Mohd Norhisham Bin Mohd Salleh (Lead Auditor)
He will be leading the audit and will be auditing MSPO for Transparency, Economic and Financial Viability, Best Practices, Conservation & Biodiversity, Social, New Planting, Human Resources.

SUPPORTING ASSESSORS

Zul Hairi Bin Abu Hasan	He will be auditing for Social and Environment.
Arif Bin Lokman	He will be auditing for Environment, Good Agriculture Practices.

Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name	
Address <i>(Please include name of organization)</i>	
Email	
Mobile Contact	

Summary of Issue

We thank you for the participation and feedback.

Yours Sincerely,



Robert, Cheong Chun Yuen
Sustainability Scheme Manager