

MSPO CERTIFICATION SUMMARY REPORT

LAMAG PLANTATION SDN BHD

SURVEILLANCE 02

Remote Audit Date: 13/09/2021 – 14/09/2021

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MSPO Certification Summary Report

Company Name: Lamag Plantation Sdn Bhd

Certifying Unit: Lamag Plantation Sdn Bhd

Client Number: 92-117

Audit Type: ASA 02

Mode of Audit: Remote



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Abbreviations

CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
DOE	Department of Environment
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
GAP	Good Agricultural Practice
GPS	Global Positioning System
ISCC	International Sustainability & Carbon Certification
ISO	International Standard Organisation
MSPO	Malaysia Sustainable Palm Oil
NC	Non Conformity
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PK	Palm Kernel
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable Sustainable Palm Oil
RTE	Rare, Threatened and Endangered Species
SA8000	Social Accountability 8000
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
WHO	World Health Organization
MPOB	Malaysian Palm Oil Board
MPOCC	Malaysia Palm Oil Certification Council
SDS	Safety Data Sheet

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1. INTRODUCTION

Lamag Plantation Sdn Bhd has commissioned TUV NORD (Malaysia) Sdn Bhd to conduct an annual surveillance audit for its oil palm estates according to MS 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organised Smallholders.

1.1. Objective

The objective of this surveillance audit is to assess the estates by an independent certification body with the aim for compliance of the standard.

1.2. Scope

The assessment is based on the documentation established by the Lamag Plantation Sdn Bhd.

The supporting documents are provided to the audit team as well as information received by means of interviews and background investigation.

The documents and information are reviewed against the requirements and criteria based on MS 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organised Smallholders.

TUV NORD Malaysia has employed a risk-based approach in the audit, focusing on the identification of significant risks and reliability of the assessment and reporting.

The following references are used as part of the assessment; the compliance of the requirements out of the guidelines applied was checked.

1. Malaysian Sustainable Palm Oil Part 3: General Principles for Oil Palm Plantations and Organised Smallholders audit guidance;
2. Palm Oil Supply Chain Traceability Requirements

1.3. Appointment and qualification of team members

The audit team appointed consists of one team leader and two team members. The audit team members contributed to the review of documents, the assessment of the project activity and preparation of the report.

Qualification of the Lead Auditor: Joseph Sim Siaw Seng

Requirement	Qualifications
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management; v) Social Sciences and/or Anthropology;	Graduate in Diploma in Occupational Safety and Health

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Requirement	Qualifications
vi) Business Management; or vii) Other relevant related fields	
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	4 years of working experiences in Health and Safety and 3 years of working experiences in plantations.
Successfully completed MPOCC endorsed lead auditor trainings	Successfully completed MS2530 series of standards for Lead Auditors.
Conducted at least three (3) MSPO or equivalent sustainability certification audits as Lead Auditor-in-training with a minimum of fifteen (15) man-days under the supervision of a qualified Lead Auditor for MSPO or equivalent sustainability certification schemes within the last two (2) years.	Qualified as Lead auditor for MSPO scheme.
Field working experience in the palm oil sector or demonstrable equivalent	4 years of working experiences in Health and Safety and 3 years of working experiences in plantations.
Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	4 years of working experiences in Health and Safety and 3 years of working experiences in plantations.
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.
Health and safety auditing on the estate processes and activities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Successfully completed Basic SA 8000 training.
Environmental and ecological auditing or experience with organic agriculture. or Successfully completed Environmental Management Systems ISO 14001 standard	Successfully completed IMS ISO 9001, 14001, 45001 LA course training attended.

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Requirement	Qualifications
Attended High Conversation Value Assessment training	Attended and completed the HCV-HCS for producer online course.
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Able to communicate in Bahasa Malaysia, Mandarin and English.

Qualification of Team Members

Requirement	Name of Assessor	Qualification	Compliance
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management; v) Social Sciences and/or Anthropology; vi) Business Management; or vii) Other relevant related fields	Sheron Pui Ling Wui	Bachelor in Medical Science	Yes
	Mohamad Norhisham Bin Mohd Salleh	Graduate in Applied Science (Major In Agrobiolology).	
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	Sheron Pui Ling Wui	3 years working experience in QA, QMS and internal audit, and 3.5 years working experience in MSPO audit.	Yes
	Mohamad Norhisham Bin Mohd Salleh	5 years working experience in oil palm plantations.	
Successfully completed MPOCC endorsed lead auditor trainings	Sheron Pui Ling Wui	Successfully completed MS2530 series of standards for Lead Auditors	Yes
	Mohamad Norhisham Bin Mohd Salleh		
Conducted a minimum six (6) on-site audits for a total of at least 20 man-days of audit experience as an auditor-in-training under the direction and guidance of a qualified Lead	Sheron Pui Ling Wui	Qualified and appointed as auditor for MSPO scheme.	Yes
	Mohamad Norhisham Bin Mohd Salleh		

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Requirement	Name of Assessor	Qualification	Compliance
Auditor for MSPO or equivalent sustainability certification schemes.			
Field working experience in the palm oil sector or demonstrable equivalent	Sheron Pui Ling Wui	Qualified and appointed as auditor for MSPO scheme.	Yes
	Mohamad Norhisham Bin Mohd Salleh	5 years working experience in oil palm plantations	
Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	Sheron Pui Ling Wui	Qualified and appointed as auditor for MSPO scheme.	Yes
	Mohamad Norhisham Bin Mohd Salleh	5 years working experience in oil palm plantations	
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Sheron Pui Ling Wui	Successfully completed ISO 9001:2015 Lead Auditor course.	Yes
	Mohamad Norhisham Bin Mohd Salleh		
Health and safety auditing of the estate processes and activities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Sheron Pui Ling Wui	Successfully completed ISO 45001:2018 Lead Auditor course.	Yes
	Mohamad Norhisham Bin Mohd Salleh		
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Sheron Pui Ling Wui	Successfully completed Basic SA 8000 training	Yes
	Mohamad Norhisham Bin Mohd Salleh		
Environmental and ecological auditing or experience with organic agriculture. or Successfully completed Environmental Management Systems ISO 14001 standard	Sheron Pui Ling Wui	Successfully completed IMS ISO 14001:2015 Lead auditor course and auditor for MSPO scheme.	Yes
	Mohamad Norhisham Bin Mohd Salleh		
Completed High Conversation Value assessment	Sheron Pui Ling Wui	Attended and completed the HCV-HCS for producer online course.	Yes
	Mohamad Norhisham Bin Mohd Salleh		

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Requirement	Name of Assessor	Qualification	Compliance
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Sheron Pui Ling Wui	Able to communicate in Bahasa Malaysia, Mandarin and English.	Yes
	Mohamad Norhisham Bin Mohd Salleh	Able to communicate in Bahasa Malaysia and English.	

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2. METHODOLOGY

The audit approach consists of the following steps:

- Appointment of team members;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Audit planning;
- Background investigation, desk review of submitted documents;
- Assessment, inspections, interviews operational personnel, workers, contractors; review of documentation;
- Reporting
- Resolution of non-conformance (NC)
- Draft audit reporting
- Technical review
- Final audit reporting
- Final approval, certification decision and issuance of certificate.

Annual Surveillance Audit:

Annual surveillance audit conducted remotely on 13/09/2021 – 14/09/2021 covering the following activities but not limited to below:

Remote

- Confirmation of the appropriate interactive communication tools as describe in IAF MD4
- Virtual review of documentation established but not limited to below
 - Policies
 - Estates maps
 - Land titles
 - Standard Operating Procedures
 - Work Flow Charts
 - Management Plans
 - Operating licenses and approvals
 - Operating records
 - Training records
 - Applicable Legislation Documents
- Virtual inspection of estates facilities and field activities;

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- Virtual interview operation personnel and field workers for understanding of work assigned;
- Virtual stakeholders communication; If required
- Reviewed revised and updated documentation established and implemented;
- Reports established;
- Work plans established;
- Review and closed out of non-conformance raised during in last audit

Remote Assessment

The audit of the estates are conducted according to the MS 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organised Smallholders.

The methodology for collection of objective evidence by means of virtual site inspections, observation of tasks and processes, interview workers and operation personnel, review of documentation and data. Checklists and questionnaires were used to guide the collection of information.

This remote audit is conducted in accordance to MPOCC Updated Circular Guidance on Remote Audits due to Covid-19 Pandemic Restrictions Version 3.2 extension of Updated Circular (30 August 2021).

The remote audit shall be guided by ICT Tools as per IAF MD4:2018 and ISO 9001 Auditing Practices Group on Remote Audits 2020.

The communication tool applied for remote audit are Google meet, WhatsApp and Telephone.

For remote surveillance audit, the selected estates based on the formula $S = 1\sqrt{n}$ where S = sample size and n = number of estates with a risk factor of 1 for regular risk which is in accordance to MSPO certification procedure.

Based on the formula, the sample size for the estates $S = 1\sqrt{4} = 2$. Thus, a total of 2 estates selected for the onsite assessment and inspection as listed in Table 2-1 below:

Table 2-1: Estates Selected

Name of Estate or Division	Coordinates
Desentra Corporation Sdn Bhd	5.382980°, 117.784217°
Andamy Plantations Sdn Bhd	5.690807°, 117.508645°

Non-conformance:

On the basis of the desk review, evidences presented during the audits as well as from the onsite visits non-conformance (NC) Major, Minor and Opportunity for Improvement (OFI) may be raised during the audit.

Major non-conformance shall be addressed and responded with 60 days from closing date of audit. For minor non-conformances raised and action plan to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be review and verify in the next audit.

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3. ORGANISATION INFORMATION

Lamag Plantation Sdn Bhd is an oil palm plantation company located at 1st Floor, Lot 1, Block F, Bandar Kim Fung, Sandakan, Sabah. There are 4 estates in this group certification.

The details of the estates are below:

Zone	Name of Estates	Location	Coordinates
Sg. Pin	Briacres Development Sdn Bhd	Sg. Pin, Kinabatangan	5.389462°, 117.803683°
	Pemborong Lamag Sdn Bhd	Sg. Pin, Kinabatangan	5.389229°, 117.815247°
	Desentra Corporation Sdn Bhd	Sg. Pin, Kinabatangan	5.382980°, 117.784217°
Mile 53	Andamy Plantations Sdn Bhd	Mile 53, Jalan Sandakan-Telupit	5.690807°, 117.508645°

3.1. Production volume

Name of Estate	Area (Ha)		Projected FFB Production (mt) (Sep 2021 to Dec 2021)
	Total*	Production**	
Sg Pin Zone			
Briacres Development Sdn Bhd	784.42	724.81	4,118.00
Pemborong Lamag Sdn Bhd	200.90	200.00	923.00
Desentra Corporation Sdn Bhd	387.70	313.70	2,059.00
Mile 53 Zone			
Andamy Plantations Sdn Bhd	356.10	104.41	7,100.00
Total	1,729.12	1,342.92	7,100.00

*includes productive and non-productive area (infrastructures, conservation, HCV, housing & office compound use, set aside area etc.)

3.2. **Immature + Mature Area Planting Program for Each Estate

Year / estate	Briacres Development Sdn Bhd	Pemborong Lamag Sdn Bhd	Desentra Corporation Sdn Bhd	Andamy Plantations Sdn Bhd
1996	712.67	200.00	-	-
1998	12.14	-	188.59	-
2005	-	-	-	104.41
2006	-	-	34.00	-

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2015	-	-	32.66	-
2016	-	-	52.69	-
2017	-	-	5.76	-
Total Mature	724.81	200.00	313.70	104.41
2020	-	-	10.66	-
Total Immature	-	-	10.66	-
Total	724.81	200.00	324.36	104.41

3.3. Replanting program for each estate

Year of replanting	Planted area (ha) in each estate				Total area to be replanted (ha)
	Briacres Development Sdn Bhd	Pemborong Lamag Sdn Bhd	Desentra Corporation Sdn Bhd	Andamy Plantation Sdn Bhd	
2021	-	-	-	-	-
2022	-	-	-	-	-
2023	100.00	100.00	-	-	200.00
2024	100.00	100.00	-	-	200.00
2025	-	-	100.00	-	100.00
TOTAL	200.00	200.00	100.00	-	500.00

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3.4. Maps of Estates Location

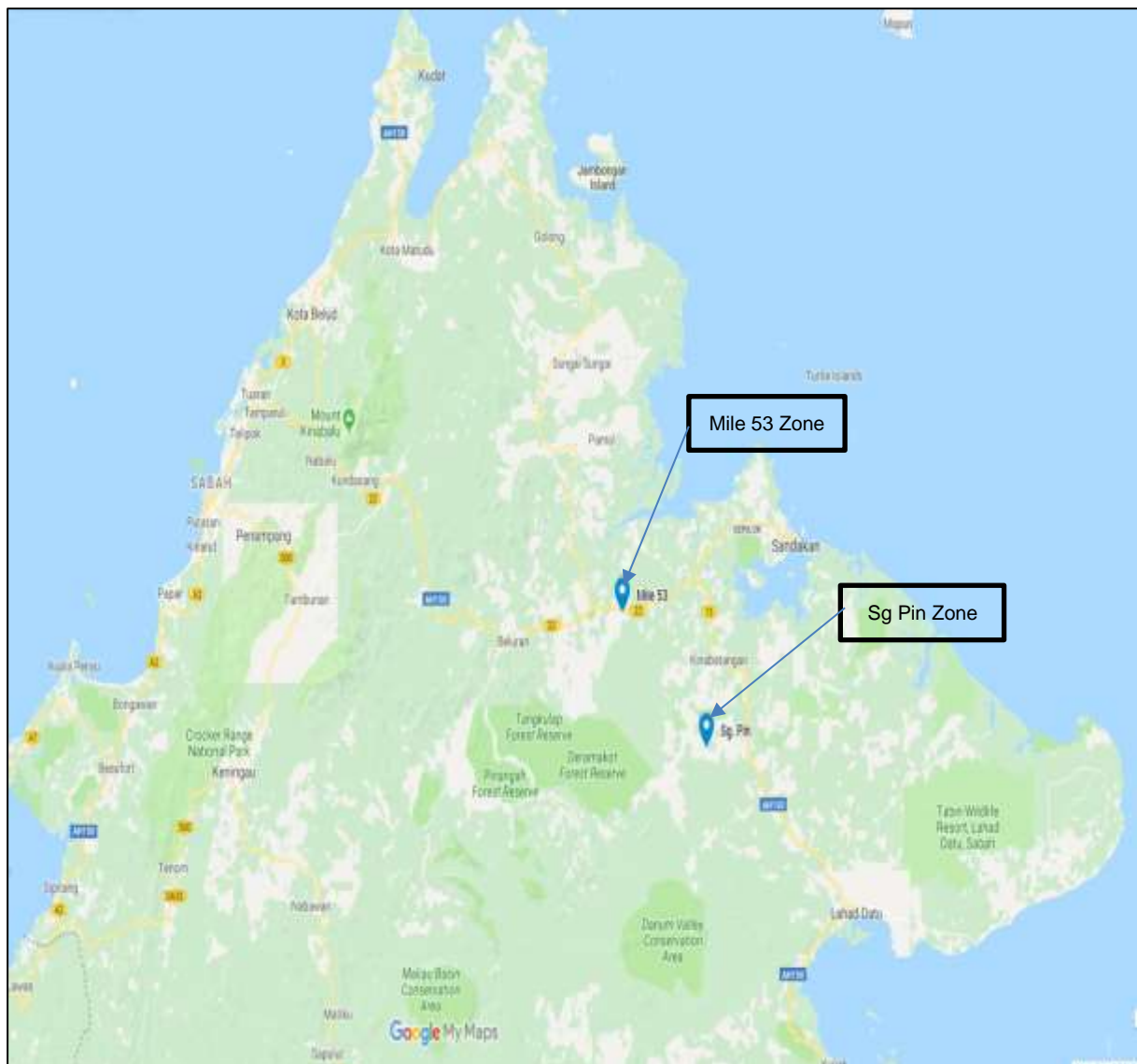


Figure 1: Lamag Plantation Sdn Bhd estates location – Mile 53 Zone and Sg Pin Zone

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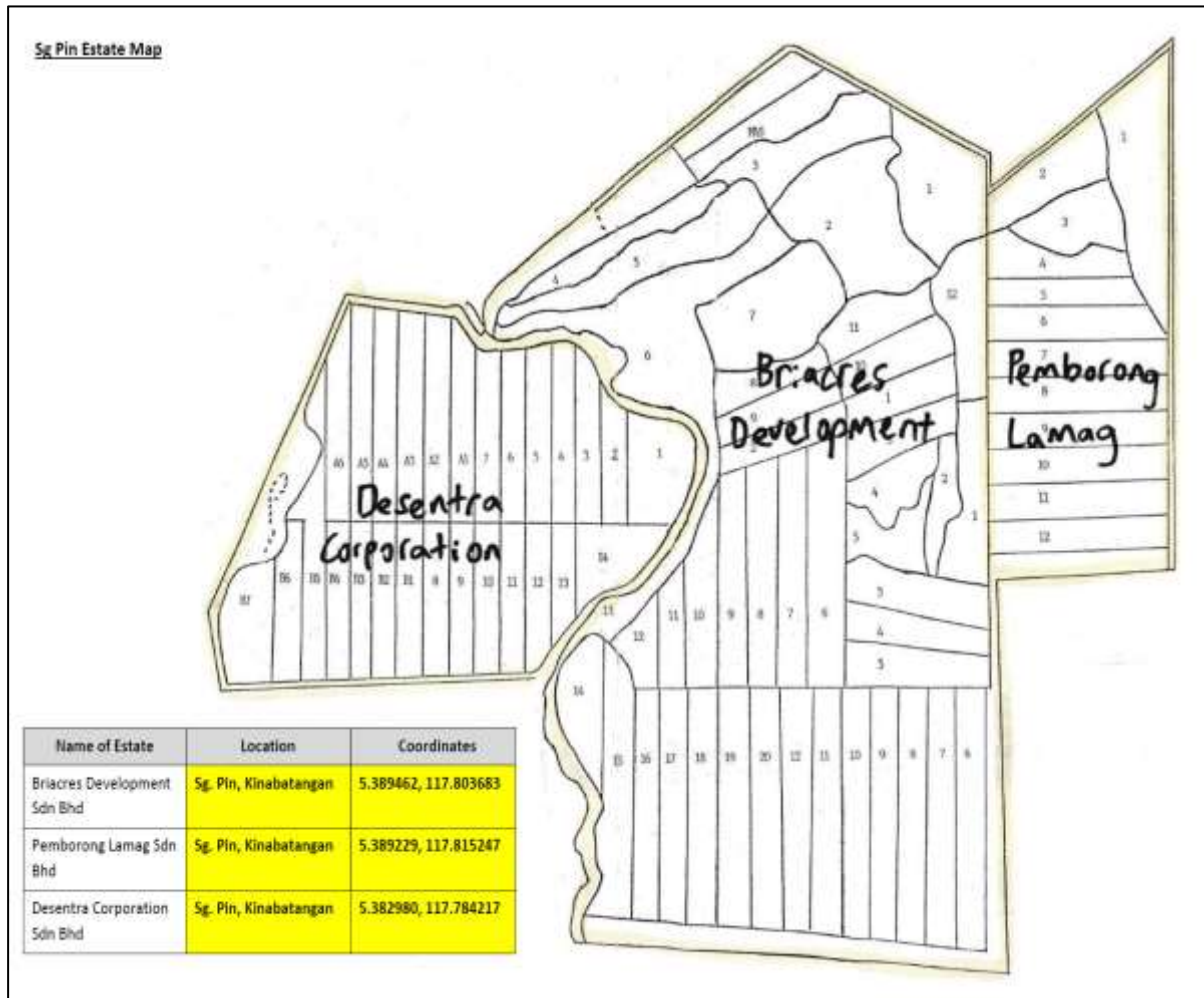


Figure 2: Sg Pin Zone – Estates map and coordinates

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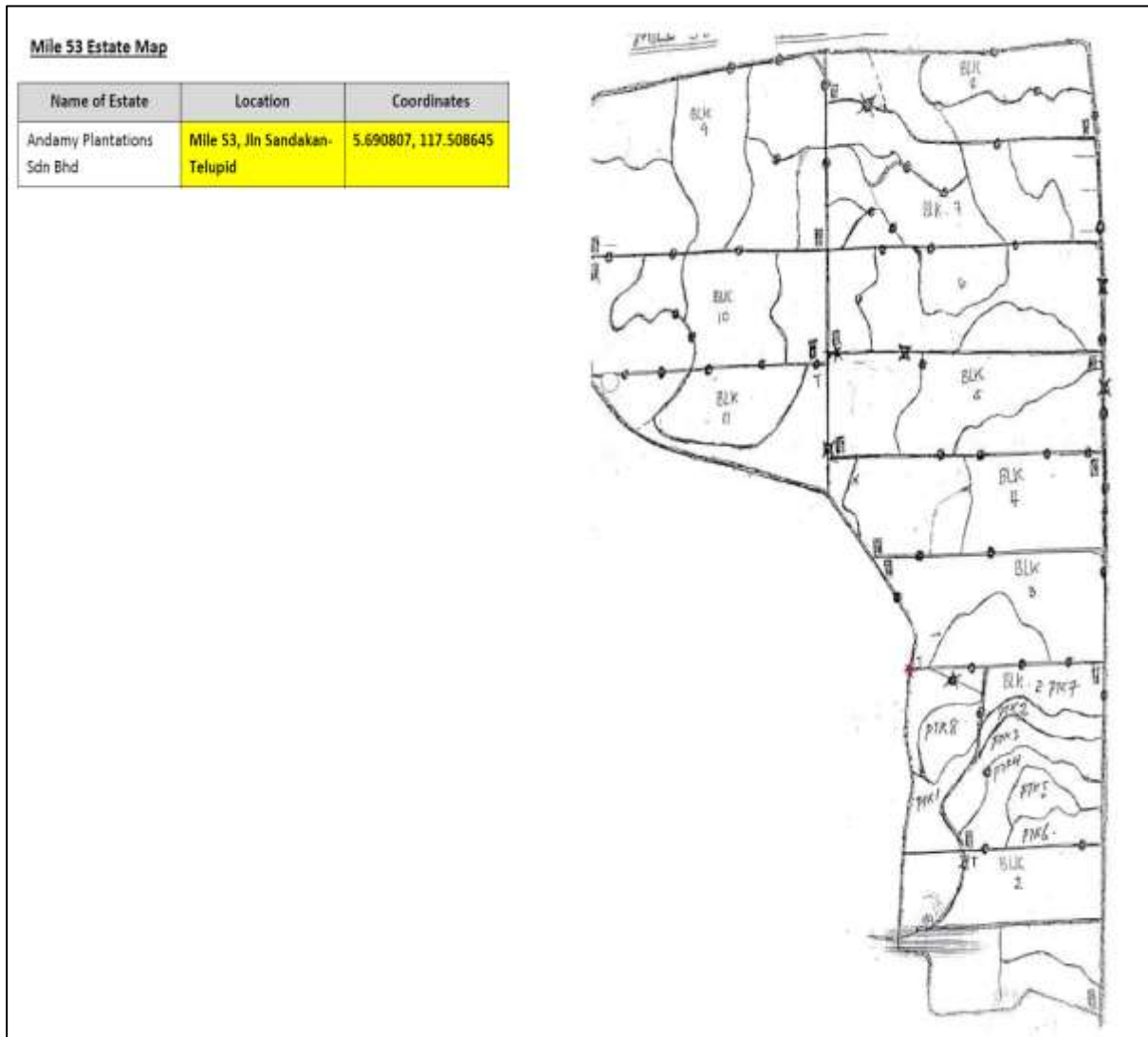


Figure 3: Mile 53 Zone – Estate Map & coordinate

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4. CERTIFICATION ASSESSMENT

4.1. ASA 02

The objective of the audit is to assess the activities of the estates are in compliance with MS 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organised Smallholders.

4.1.1. Surveillance Audit 02:

The remote surveillance 02 audit is conducted on 13/09/2021 to 14/09/2021 covering 2 selected estates - Desentra Corporation Sdn Bhd and Andamy Plantation Sdn Bhd.

During the last surveillance audit, there are 2 Major non-conformities and 4 Opportunities for Improvements (OFIs) are raised.

During this audit, the 2 major non-compliances raised in the last audit, the audit team have review by means of virtual inspection of estates, conduct phone call interviews, remotely review and verify documents that are established, corrected and implemented appropriately by the estate management. The corrective measures implemented could be verified as appropriate.

For details of the assessment, refer summary of assessment for each indicator in section 4.3 of this report.

The audit findings if any, raised in this audit refer to Section 4.6 of this report.

4.2. Stakeholders' Consultation

According to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit of the management unit, the CB shall carry out stakeholder consultation to ensure continued compliance with the requirements of the certification standards. However, stakeholders' consultation during surveillance audit may be limited to those stakeholders who have raised concerns, complaints or disputes prior to the audit.

Therefore, there is no physical stakeholders consultation conducted for this surveillance audit.

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4.3. Summary of Assessment

Principle and Criteria Assessment Summary

The assessment team conduct a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits with all criterions will be assessed. Evidences are sought for conformity with the MSPO 2530-3. The summary of the assessment as below, where the "Findings/Comments" column reflects the findings in accordance with each indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below in section 4.6

Principle 1: Management Commitment & responsibility		
Indicator	Summary of Assessment	Compliance
4.1.1.1	<p>LPSB established MSPO Policy dated 22/05/2019 signed by Director.</p> <p>The policy includes commitment to continual improvement in sustainability practise.</p> <p>Policy is in Bahasa Malaysia and English languages and displayed at office notice board.</p> <p>Policy is shared to external stakeholders via email on 02/08/2021 for Desentra Estate and Andamy Estate.</p> <p>Policy briefing is conducted for workers for Desentra Estate on 12/06/2021 and Andamy Estate on 09/08/2021.</p> <p>Phone call interviewed with workers informed they have been briefed on MSPO policy.</p>	Yes
4.1.1.2	<p>LPSB established MSPO Policy dated 22/05/2019 signed by Director included a statement on commitment to continuous improvement.</p> <p>The policy state that 'LPSB is committed towards sustainable development, continuous improvement and implementation of the MSPO.'</p>	Yes
4.1.2.1	<p>LPSB established MSPO Internal Audit Plan for year 2021.</p> <p>Schedule for internal audit is on August 2021.</p> <p>Internal audit is conducted on 17/08/2021. The audit result has listed the strength and weaknesses for improvement and corrections required.</p> <p>For example:</p> <p>Weaknesses: Temporary scheduled waste storage area may not last long and the location is not suitable.</p> <p>Root cause: The temporary storage area is built with wood and it may be obstructive to other vehicles as it is located near the lorry parking zone.</p> <p>Corrective action: A new scheduled waste storage area to be built that is more solid and location in safe and convenience area.</p> <p>Photo verification and phone call interview with worker informed the scheduled waste store is under construction.</p>	Yes
4.1.2.2	<p>LPSB established flowchart of MSPO Internal Audit Procedure dated 03/07/2019.</p>	Yes

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Principle 1: Management Commitment & responsibility		
Indicator	Summary of Assessment	Compliance
	<p>Internal audit is conducted on 17/08/2021. The nonconformities been addressed the corrective action at the comment column inside the report.</p> <p>Example of non-conformity raised:</p> <p>4.4 Medical Surveillance of workers is not conducted for year 2021</p> <p>Corrective action: Already inform the medical surveillance provider to arrange onsite visit and awaiting for confirmation.</p> <p>Document review on email and phone call interview with estate management informed medical surveillance test is awaiting for the confirmation from service provider due to COVID-19 Pandemic.</p>	
4.1.2.3	<p>LPSB discuss the results of internal audit in the management review meeting dated 23/08/2021.</p>	Yes
4.1.3.1	<p>LPSB conducted management review meeting on 23/08/2021.</p> <p>The management review agenda includes:</p> <ul style="list-style-type: none">• Internal audit findings• Action plan for closure of non-conformities• Continuous improvement plan.	Yes
4.1.4.1	<p>LPSB established the Continuous Improvement Plan (CIP) for Desentra Estate dated 17/08/2021 and Andamy Estate dated 16/08/2021 which covers topics on social, environment, safety and health.</p> <p>For example:</p> <p>Topic: Social</p> <p>Activity: Include social awareness training in training program</p> <p>Timeframe: 1 year</p> <p>Start Date: Oct 2020</p> <p>Status: Done</p> <p>PIC: Sustainable Manager</p> <p>Date of completion: August 2021</p> <p>Document review on training record and phone call interview with workers informed they have been briefed on social awareness.</p>	Yes
4.1.4.2	<p>LPSB established procedure and flowchart of 'Identification and Implementation of New Technology Information & Techniques or New Industry Standards & Technology' dated 29/03/2019.</p> <p>The flowchart covered the initial part of communication with new technology supplier or product until implementation and monitoring for further improvement.</p>	Yes

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Principle 1: Management Commitment & responsibility		
Indicator	Summary of Assessment	Compliance
	<p>The flowchart states that the management will involve workers on the implementation of new technology, information and technique; as well as training need once being implemented.</p> <p>Phone call interview with estate management informed there is no new technology or new technique implemented.</p>	
4.1.4.3	<p>LPSB established procedure and flowchart of 'Identification and Implementation of New Technology Information & Techniques or New Industry Standards & Technology' dated 29/03/2019.</p> <p>The SOP describes under implementation and control (1) to train the operators or the employees involved in the implementation of new information, techniques or technology equipment.</p> <p>Phone call interview with estate management informed there is no new technology or new technique implemented.</p>	Yes

Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
4.2.1.1	<p>LPSB group established List of stakeholders dated 01/07/2021, doc no: 4.2.2.3, revision 4 includes neighboring estates and mills, government agencies, NGOs, suppliers, contractors and local communities.</p> <p>LPSB established Stakeholders information request record, doc. no.: 4.2.1.1 dated 29/03/2019.</p> <p>Reviewed on the record there are no request of information from stakeholders.</p> <p>Review on LPSB stakeholder invitation letters to their stakeholders dated 02/08/2021 include information on prevention of COVID-19 and survey feedback.</p>	Yes
4.2.1.2	<p>LPSB group establish List of publicly available documents no.: 4.2.1.2, rev. 1 dated 02/09/2020 include list of publicly available documents and confidential documents.</p> <p>Example:</p> <p>List of publicly available documents:</p> <ol style="list-style-type: none"> 1. Company policies and SOPs 2. Safety and Health Plan 3. Emergency Response Plan 4. Internal audit <p>List of confidential documents:</p> <ol style="list-style-type: none"> 1. Land titles 2. Business Management plan 	Yes

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Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
	3. Planting statement.	
4.2.2.1	<p>LPSB group establish SOP for consultation & communication, doc no: 4.2.2.1 revision 01 dated 23/07/2020.</p> <p>Review on photos SOP for Consultation & Communication is displayed at estate notice board.</p> <p>Review on LPSB stakeholder invitation letters to their stakeholders dated 02/08/2021 include information on SOP for consultation & communication.</p>	Yes
4.2.2.2	LPSB group appoint estate manager as person in-charge for consultation and communication, Mile 53 division, dated 22/07/2019.	Yes
4.2.2.3	<p>LPSB group established list of stakeholders dated 01/06/2021, doc no: 4.2.2.3, revision 4 which includes neighboring estates and mills, government agencies, NGOs, suppliers, contractors and local communities.</p> <p>The Consultation and Communication procedure included the timeframe for action to be taken within 7 days.</p>	Yes
4.2.3.1	<p>LPSB group established SOP of traceability, doc no: 4.2.3.1 dated 29/03/2019.</p> <p>LPSB group use FFB delivery chits as documents from estate for transporting FFBs to mills. LPSB received mill weighbridge ticket as a proof of FFB delivery.</p> <p>The SOP describes all delivery notes and weighbridge ticket will be kept for 3 years.</p>	Yes
4.2.3.2	<p>LPSB group established SOP of traceability, doc no: 4.2.3.1 dated 29/03/2019.</p> <p>The traceability inspection conducted included in the internal audit with no finding raised.</p> <p>The FFB sale or delivery is monitor daily and monthly basis by estate office clerk.</p> <p>LPSB established traceability inspection records for traceability of FFB to monitor the traceability system on yearly basis</p> <p>Latest inspection conducted on 17/08/2021 by Sustainability Manager.</p>	Yes
4.2.3.3	Document review on appointment letter dated 22/05/2019 states estate office clerk as person in-charge for traceability in Desentra Estate.	Yes
4.2.3.4	<p>LPSB group established records of sales and delivery and kept at estate office on daily basis. Traceability documents such as estate delivery chits and mill weighbridge tickets are updated and reviewed.</p> <p>Example:</p> <p>Desentra Corporation Sdn Bhd.:</p> <p>FFB Delivery chit number: D 9460</p>	Yes

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Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
	<p>Date: 17/08/2021.</p> <p>POM weighbridge ticket: Ticket no.:063083</p> <p>Date: 17/08/2021</p> <p>DC no.: D 9460.</p> <p>Review on the records such as delivery chit to mill weighbridge are kept by estate. Delivery order number is the unique identification number captured in mill weighbridge ticket.</p>	

Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
4.3.1.1	<p>LPSB group established Related Laws, Regulation and Guidelines updated 06/09/2021.</p> <p>Example:</p> <ul style="list-style-type: none">Malaysia Palm Oil Board Act 1998Minimum wage order 2018 (Amendment 2020). <p>LPSB group established list of licenses and permits revision 04 updated 12/07/2021.</p> <p>Example of MPOB license:</p> <ul style="list-style-type: none">Andamy estate validity period 01/05/2021 till 31/04/2022Desentra estate validity period 01/08/2021 till 31/07/2022.	Yes
4.3.1.2	<p>LPSB group established Related Laws, Regulation and Guidelines updated 06/09/2021.</p> <p>Example:</p> <ul style="list-style-type: none">Malaysia Palm Oil Board Act 1998 (Act 582)Prevention and control of Infectious Disease Act 1988 Regulation & Order 2020.	Yes
4.3.1.3	<p>LPSB group established Related Laws, Regulation and Guidelines updated 06/09/2021.</p> <p>Latest updated on 06/09/2021 to include Employees Minimum Standards of Housing, Accommodations and Amenities Act 1990.</p>	Yes
4.3.1.4	<p>LPSB group appointed person for updating legal documents, regulations and licenses is sustainability manager.</p>	Yes
4.3.2.1	<p>LPSB group land titles are country lease with a 99 years of land tenure and issued by Director of Lands and Surveys, Sabah. The activity stated in the land title is the purpose of the cultivation of an agriculture crop of economic value.</p> <p>There is no diminish the land use rights of other users.</p>	Yes

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Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
4.3.2.2	LPSB group land titles are issued by Sabah Land & Survey Department with of 99 years tenure and for agriculture crop of economic values.	Yes
4.3.2.3	LPSB land titles review for sampled estates includes map stating the total area with boundary stone numbering. Reviewed and verified pictorial evidences of boundary markers for sampled estates. Boundary marker are pegged with red color and maintain.	Yes
4.3.2.4	The LPSB group land titles are issued by Director of Lands and Surveys, Sabah. Therefore, no land disputes.	Yes
4.3.3.1	LPSB group land titles are country lease issued by Director of Lands and Surveys, Sabah with the land used of the cultivation of agriculture crop of economic value. There are no native or customary sub-leased land in LPSB group.	Yes
4.3.3.2	LPSB group land titles are country lease issued by Sabah Land and Survey Department. No customary land titles listed in the summary of land titles.	Yes
4.3.3.3	LPSB group land titles are country lease issued by Director of Lands and Surveys, Sabah. There are no native or customary sub-leased land in LPSB group.	Yes

Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
4.4.1.1	LPSB conducted SIA for internal stakeholders as below: <ul style="list-style-type: none">Desentra Estate dated 12/06/2021Andamy Estate dated 09/08/2021. LPSB conducted SIA for external stakeholders via email dated 02/08/2021 for both Desentra Estate and Andamy Estate. A table in the SIA report describing the activities, positives impacts, negative impacts, maintenance measure, PIC and status / timeline. The identified negative impacts are address. Example: Activity: Purchase of groceries and sundries Negative impacts: Workers difficult to get groceries due to movement restriction Control Measures: Company arrange for deliveries from sundries shop into estate. PIC: Clerk	Yes

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Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<p>Status: On going. Clerk will compile items list from workers and send to sundries shop at least once a month for delivery into estate.</p> <p>Phone call interview with workers informed estate clerk will assist to purchase groceries and sundries once a month.</p>	
4.4.2.1	<p>LPSB established flowchart of complaint and grievances procedure dated 12/09/2019.</p> <p>The flowchart described the process of complaint and grievances starting from rising, receiving complaint form to resolution of complaint.</p> <p>Complaint and grievance flowchart is display at notice boards.</p> <p>Phone call interview with workers informed they have been briefed on complaint and grievances procedure.</p>	Yes
4.4.2.2	<p>According to LPSB complaint and grievance flowchart, the timelines to resolve any complaint and grievance is within 30 days.</p> <p>The complaint and grievance record book reviewed with no complaints and grievances lodged by internal and external stakeholders as of audit date.</p>	Yes
4.4.2.3	<p>LPSB complaint and grievance forms are available at the estate notice board and accessible by all workers and stakeholders.</p> <p>Phone call interview with workers informed they have been briefed on complaint and grievances procedure.</p> <p>No complaint been raised to LPSB until the audit date.</p>	Yes
4.4.2.4	<p>Briefing on the LPSB complaint and grievance procedure carried out for workers at Desentra Estates dated 12/06/2021 and Andamy Estate dated 09/08/2021.</p> <p>LPSB complaint and grievance procedure is share to external stakeholders via email dated 02/08/2021.</p> <p>Phone call interviewed with workers informed they have been briefed on the complaint and grievance procedure.</p>	Yes
4.4.2.5	<p>LPSB complaint record is reviewed, maintained since September 2019. No complaint lodged until audit date.</p> <p>This has been verified during phone interview with general workers and harvesters.</p>	Yes
4.4.3.1	<p>LPSB provide work opportunities to local communities for transporting FFB from Andamy Estate to collection centre.</p>	Yes
4.4.4.1	<p>LPSB established Occupational Safety and Health Policy dated 04/05/2020 signed by Director. The policy is publicly available at Zone Sg Pin estates Briacres Development Sdn Bhd, Pemborong Lamag Sdn Bhd & Desentra Corporation Sdn Bhd estate office.</p> <p>The policy states: LPSB is committed to comply with safety and health requirements and manage our activities with due consideration to the safety and health of any person who is involved with our operations.</p>	Yes

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Principle 4: Social Responsibility, health, safety and employment conditions			
Indicator	Summary of Assessment		Compliance
	<p>LPSB Safety and Health Policy briefing conducted during internal stakeholders meeting for workers dated 12/06/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>LPSB Safety and Health Policy is share to external stakeholders via email on 02/08/2021 for both Desentra Estate and Andamy Estate.</p> <p>Phone call interview with workers informed they have been briefed on company Safety and Health Policy.</p>		
4.4.4.2	a	<p>LPSB Safety and Health Policy briefing conducted during internal stakeholders meeting for workers dated 12/06/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>LPSB Safety and Health Policy is share to external stakeholders via email on 02/08/2021 for both Desentra Estate and Andamy Estate.</p> <p>The policy is displayed at the notice board in dual languages, Bahasa Malaysia and English.</p> <p>Phone call interviewed with estates workers informed they have been briefed on company Health and Safety Policy.</p>	Yes
	b	<p>LPSB established HIRARC for respective operation activities applicable to the estates based on the risk assessment table, last updated 25/05/2021.</p> <p>The table with headings: Activity, Hazard, Risk and Effects, Initial Risk Assessment (Consequences, Likelihood, Risk Risking), Risk Control (Existing Control, PIC), Risk Assessment after Control (Consequences, Likelihood, Risk rating, Description) and Date review.</p> <p>Example:</p> <p>Activity: Infectious Diseases (COVID-19)</p> <p>Hazard: Infectivity and harmfulness to human and can even lead to death.</p> <p>Risk and Effect: Fever, cough and flu</p> <p>Initial Risk Assessment: Severity-4, Likelihood-3, Risk-12</p> <p>Existing Control: Temperature taking, face mask wearing, 1 meter social distance and hand wash with hand sanitizer or soap.</p> <p>PIC: Estate Manager / Mandore</p> <p>Additional control: SOP briefing to workers</p> <p>Risk Assessment after control: Severity-2, Likelihood-2, Risk-4</p> <p>Description: Moderate</p> <p>Date review: Yearly 25/05/2021</p>	Yes

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Indicator	Summary of Assessment	Compliance
	<p>Document reviewed on HIRARC table and phone call interviewed with estate management informed HIRARC table is review yearly and latest reviewed on 25/05/2021.</p> <p>Document reviewed on training record and phone call interviewed with workers informed they have been briefed on COVID-19 Prevention SOP.</p>	
c i	<p>LPSB established training plan for year 2021 dated 02/01/2021 include awareness training provided to chemical handlers.</p> <p>Safe Handling and Storage of Chemical SOP conducted on 06/08/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>Phone call interviewed with workers informed they have been briefed on Safe Handling and Storage of Chemical SOP.</p>	Yes
c ii	<p>LPSB SDS's for chemicals, fertilizers and lubricants available at estate office and stores and workshop.</p> <p>Example:</p> <ul style="list-style-type: none"> Chemical Krush (Glyphosate potassium 48.7%) <p>Remote document review SDS available in English and Bahasa Malaysia.</p> <p>Photo verification on LPSB chemical store is in good condition and locked. Liquid chemical placed in tray below and powder chemical placed on top.</p>	Yes
d	<p>LPSB established records of PPEs issuance and review on the records are maintained and updated.</p> <p>Type of PPE for activity in accordance to HIRARC and CHRA assessment is identified.</p> <p>Example: Chemical Spraying</p> <p>PPE: Nitrile Glove, Goggles, Apron, N95 respirator, rubber boots.</p> <p>Phone call interview with chemical sprayers informed they have been briefed on the usage of PPE for work and COVID-19 SOP.</p>	Yes
e	<p>LPSB established SOP for safe handling and storage of chemical 'Prosedur Kerja Selamat – Penyimpanan & Pengurusan Bahan Kimia' dated 28/06/2019.</p> <p>Safe Handling and Storage of Chemical SOP conducted on 06/08/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>Phone call interviewed with workers informed they have been briefed on Safe Handling and Storage of Chemical SOP.</p> <p>Reviewed on the chemical store photos, chemical products are with original label and packaging. Liquid based chemicals are stored on the portable tray to avoid any spillage.</p>	Yes

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Indicator	Summary of Assessment		Compliance
	f	The sustainability manager is the appointed person in-charge of LPSB safety and health.	Yes
	g	<p>Desentra Estate have 13 workers and Andamy Estate have 7 workers that is below DOSH requirement of 40 workers. Therefore, not required to conduct regular quarterly meeting.</p> <p>Latest OSH meeting conducted on 06/08/2021, 12/06/2021 and 17/03/2021 for Desentra Estate and on 09/08/2021, 29/06/2021 and 19/03/2021 for Andamy Estate.</p> <p>Agenda discuss in meeting are PPE usage, Covid-19 Pandemic, store area and injury records.</p>	Yes
	h	<p>LPSB established flowchart for accident and emergency dated 29/03/2019 and list of emergency contact persons and numbers.</p> <p>For example:</p> <ul style="list-style-type: none"> Flowchart 'Pelan Tindak Balas Kecemasan' dated 29/03/2019. Fire Emergency Plan dated 29/03/2019. Emergency response team and contact numbers dated 25/05/2019. <p>The Emergency Response Procedure and emergency contact details are display at the estate office.</p> <p>Document reviewed on training record and phone call interview with workers informed they have been briefed on estate Emergency Response Procedure.</p>	Yes
	i	<p>First aid training conducted on 02/03/2019 by Hospital Lahad Datu.</p> <p>The LPSB estate manager, staff and mandore are trained as first aiders.</p> <p>First aid kits available at workshop and estate office manage by staff and mandore.</p>	Yes
	j	<p>Review of records of accidents and injuries of Desentra Estate and Andamy Estate, no accident reported as to audit date.</p> <p>Annual Accident Report of LPSB group include Desentra Estate and Andamy Estate for year 2020 submitted to DOSH dated 05/03/2021.</p>	Yes
4.4.5.1	<p>LPSB established Good Social Practice Policy dated 03/07/2019 and signed by Director. The policy is publicly displayed at estate office.</p> <p>The policy states:</p> <p>'LPSB is committed to provide a fair and beneficial working environment to all employees.'</p>		Yes

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Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<p>LPSB Good Social Practice Policy briefing conducted during internal stakeholders meeting for workers dated 12/06/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>LPSB Good Social Practice Policy is share to external stakeholders via email on 02/08/2021 for both Desentra Estate and Andamy Estate.</p> <p>Phone call interview with workers informed they have been briefed on company Good Social Practice Policy.</p>	
4.4.5.2	<p>LPSB established Good Social Practice Policy dated 03/07/2019 and signed by Director.</p> <p>The policy states:</p> <p>To uphold and promote the principle of worker right including the right to association, right to freedom of expression, non-discrimination and equal opportunities for all our employees, regardless of their race, gender, nationality and religious background.</p> <p>Phone call interview with workers informed there is no discriminatory occur in Desentra Estate and Andamy Estate.</p>	Yes
4.4.5.3	<p>LPSB established contract agreement for workers in accordance to Sabah Labour Ordinance. Workers are paid either daily rate or piece rates.</p> <p>Worker contract agreement states the pay rate as per agreeable daily rates or piece rates. The working contracts are signed by workers and management.</p> <p>Sighted the establish piece rates of harvesting, manuring, chemical spraying, pruning, FFB loading and loose fruit collection duly agreed by workers and management.</p> <p>Example: Harvesting rates – RM32.00 per ton for Andamy Estate.</p> <p>Reviewed workers' pay slip and against check-roll for the month of July 2021, the wages paid as per agreeable piece rates of harvesting.</p>	Yes
4.4.5.4	<p>LPSB engaged contractor for estate operations at Andamy Estate for FFB transportation to collection center.</p> <p>Document reviewed on the contractor's contract agreement and payment voucher of July 2021, contractor is paid according to the agreeable rates as per contract agreement.</p>	Yes
4.4.5.5	<p>The summary list of LPSB workers established includes name, date of birth, gender, period of employment, passport expired date, nationality, job description and date of entry.</p>	Yes
4.4.5.6	<p>LPSB established employment contract for every worker recruited.</p> <p>The management provide fair contract that has been signed by both parties.</p> <p>The worker is briefed on the working contract terms and conditions, wage, position and a copy of working contract is provided to worker.</p>	Yes

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	Phone call interview with workers informed they have been briefed on the contract terms and conditions and received a copy after signed.	
4.4.5.7	<p>LPSB use the check roll book to monitor workers reporting work and working hours for each day.</p> <p>The working hours is display in at the notice board.</p> <p>Overtime rate according to Sabah Labour Ordinance 1967 requirement of 1.5 time's hourly rate for normal overtime.</p> <p>Phone call interview with workers informed they have been briefed on the working hours and overtime rates when signed the contract agreement.</p>	Yes
4.4.5.8	<p>LPSB working hours are complying with Sabah Labour Ordinance 1950 (Chapter 67).</p> <p>Standard working hours as follows:</p> <p>Working hours: 6.00 am to 2.30 pm</p> <p>Break time: 10.30 am to 11.00 am</p> <p>Phone call interviewed with workers informed they have been briefed on estate working hours.</p>	Yes
4.4.5.9	<p>LPSB provide pay slips to all workers documenting wage for the month and any overtime performed based on input from the check roll book.</p> <p>Overtime rate are paid according to Sabah Labour Ordinance of 1.5 times for normal day.</p> <p>Remote document review on the worker's payslip and monthly payroll records has includes worker's wage and payment rate. A copy of payslip provided to workers and overtime is paid as per contract agreement.</p> <p>Phone call interview with workers informed they have been briefed on wages and overtime rates.</p>	Yes
4.4.5.10	LPSB provides benefits for foreign workers such as medical cost, annual leave, sick leave, SOCSO and public holidays as listed in the employment contract.	Yes
4.4.5.11	<p>LPSB adopts industry best practices for living quarters with water, electricity, recreational area and gardening area provided.</p> <p>Photo verification at housing area observed housing compound are well maintained and have basic amenities such as water and electricity.</p>	Yes
4.4.5.12	<p>LPSB established Prevention of Sexual Harassment Policy dated 22/05/2019 signed by Director. The policy is publicly available at the estate office.</p> <p>Policy states:</p> <p>'LPSB is committed to providing a work environment which is conducive, safe and free from sexual harassment. Sexual harassment is prohibited and is a violation of company policy. Any employee found guilty of such</p>	Yes

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Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<p>misconduct will be subjected to disciplinary action which may include dismissal.'</p> <p>LPSB Prevention of Sexual Harassment Policy briefing conducted during internal stakeholders meeting for workers dated 12/06/2021 for Desentra Estate and 09/08/2021 for Andamy Estate.</p> <p>LPSB Prevention of Sexual Harassment Policy is share to external stakeholders via email on 02/08/2021 for both Desentra Estate and Andamy Estate.</p> <p>Phone call interviewed with estate workers informed there is no sexual harassment reported in the estate.</p>	
4.4.5.13	<p>LPSB established Good Social Practice Policy dated 22/05/2019 and signed by Director.</p> <p>The policy states:</p> <p>'To uphold and promote the principle of worker right including the right to association, right to freedom of expression, non-discrimination and equal opportunities for all our employees, regardless of their race, gender, nationality and religious background.'</p> <p>Phone call interviewed with estate workers informed there is no union form in LPSB. However, internal stakeholders meeting is conducted annually as communication tools between workers and management team.</p>	Yes
4.4.5.14	<p>LPSB established Good Social Practice Policy dated 22/05/2019 and signed by Director. The policy is publicly displayed at estate office.</p> <p>The policy states:</p> <p>'To prevent any forms of exploitation including child worker under 18 years old, forced and bonded worker, unethical recruitment of workers, unfair hiring as well as unsafe and unhealthy working environments.'</p> <p>Document reviewed on summary list of workers and phone call interviewed informed there is no employment of children or young persons in the estate.</p>	Yes
4.4.6.1	<p>LPSB established training plan for year 2021 dated 02/01/2021.</p> <p>Training include:</p> <ul style="list-style-type: none"> • Safe Work Procedure – Manuring • Safe Work Procedure – Chemical Spraying • Safe Work Procedure – Harvesting • Safe Work Procedure – workshop • Safe Work Procedure – Driver • Emergency Response Procedure • Scheduled Waste Management • MSPO policies and objective 	Yes

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Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	<ul style="list-style-type: none"> Environmental awareness <p>LPSB has conducted training as follow:</p> <ul style="list-style-type: none"> 05/08/2021 – SWP harvesting, manuring, chemical spraying and tractor driver at Desentra Estate. 12/06/2021 – MSPO requirements and company policies, GAP and environmental – no hunting and catching animals, ERP and COVID-19 Prevention SOP at Desentra Estate. 09/08/2021 – MSPO requirements, SWP – harvester, chemical spraying, drivers (contractors included), Environmental – no hunting, chemical handling, ERP and COVID-19 Prevention SOP at Andamy Estate. 	
4.4.6.2	<p>LPSB established training matrix dated 17/03/2021.</p> <p>The training includes MSPO training, safe working procedure, environment awareness, waste and chemical, first aid, Emergency Response Procedure, traceability and safety awareness to relevant job description.</p> <p>Example of Desentra Estate:</p> <ul style="list-style-type: none"> Chemical sprayer: Training on waste and chemical handling Mandore: Training on first aid treatment 	Yes
4.4.6.3	<p>LPSB established training plan for year 2021 dated 02/01/2021.</p> <p>Training provided include competency briefing and training activities for all employees in accordance to the training procedure.</p> <p>LPSB established training procedure dated 29/03/2019. The procedure describes that continuous training programs will be provided to all workers.</p> <p>Example of training programme of Andamy Estate:</p> <ul style="list-style-type: none"> Environmental Awareness briefing in August 2021. Emergency Response Procedure training in August 2021. MSPO Policies briefing in August 2021. 	Yes

Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.1.1	<p>LPSB group established Environmental Policy dated 22/05/2019 signed by Director.</p> <p>Policy states LPSB is responsible for the preservation of the environment. Management and employees will work together to achieve the goals and objective of this policy through discussion, activities to create awareness and cooperation of all parties involve.</p> <p>Photo review the policy displayed at estate notice boards.</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	LPSB group conducted policy briefing on 12/06/2021 and 09/08/2021. Phone interview with harvester, chemical sprayer and mandore informed they have been briefed on the Environmental Policy.	
4.5.1.2	<p>a LPSB group established Environmental Policy dated 22/05/2019 signed by Director. The policy states LPSB is responsible for preservation of environment. Management and employees will work together to achieve the goals and objectives of this policy through discussion, activities to create awareness and cooperation of all parties involved.</p> <p>b LPSB group established environment aspect and impact dated 30/06/2021 for all operation. Example: Activity: Chemical premixing Aspect: Spillage of the chemical premix Impact: Soil contamination and waterways pollution Mitigation plan: Provide training and practice using portable tray to prevent the chemical spillage direct to ground. Photo review the portable tray is available at chemical store. Phone interview with mandore and chemical spraying workers inform they use the portable tray in the field when conduct chemical spraying activities. Further check the chemical training conducted on 12/06/2021 for Decentral estate and 09/08/2021 for Andamy estate.</p>	<p>Yes</p> <p>Yes</p>
4.5.1.3	<p>LPSB group established Environmental Management Plan dated 18/11/2020 include negative and positive impacts, action plan to mitigate and promote. Example: Activity: Empty pesticide container Negative impact: Incorrect disposal of contaminated containers. Mitigation: Triple rinsing and marking on it, recycle usage of container. Positive impact: Reused for chemical premix activity Promote: Continuous provide training on proper disposal of empty chemical containers. Phone interview with mandore and chemical spraying workers inform they understand all empty chemical containers must be triple rinse prior reused for chemical premix activities.</p>	Yes
4.5.1.4	LPSB group established CIP dated 17/08/2021 include environmental programme to promote the positive impacts.	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>Example:</p> <p>CIP: Genset room upgrade</p> <p>Time frame: 1 year</p> <p>Start date: September 2020</p> <p>Completion date: January 2021</p> <p>Photo review the genset room is upgraded with bunding.</p>	
4.5.1.5	<p>LPSB group established training programme dated 20/01/2021 include environmental topics.</p> <p>Example:</p> <p>Training dated 12/06/2021 and 09/08/2021 includes No hunting, zero burning, buffer zone, triple rinsed, sanitation of workers housing area and environmental policy.</p> <p>Phone interview with workers informed they had briefed on no hunting, protect buffer zone, open burning is prohibited and to keep a good hygiene practice at housing area.</p>	Yes
4.5.1.6	<p>LPSB group conducted environment meeting on 06/08/2021 and 09/08/2021 include management and worker representatives.</p> <p>Topics of discuss:</p> <ul style="list-style-type: none"> Reminder to all workers to keep a good hygiene and cleanness. Remind workers open burning and hunting are prohibited within and surround estate. Environmental awareness. <p>Phone call interview with workers informed they attended the environmental meeting.</p>	Yes
4.5.2.1	<p>LPSB group established records of diesel baseline from year 2018 till 2020 and include the diesel consumption record for year 2021 updated on 08/09/2021.</p> <p>Diesel usage monitored on annual basis and compared against the baseline and forecast.</p> <p>The actual diesel usage and forecast for year 2021 is slightly higher as compare to the baseline due to road maintenance activities.</p>	Yes
4.5.2.2	<p>LPSB group established budget for diesel usage for year 2021 dated 08/09/2021.</p> <p>From the analysis of the forecast for year 2021, the usage to high due road maintenance and transport of FFB.</p> <p>Diesel usage monitoring plan dated 08/09/2021 include plan to minimize the used of diesel.</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>Example: Monthly maintenance to be carry out for all vehicles and machineries to ensure the efficiency of fuel usage.</p> <p>Review the maintenance record July 2021 latest service of vehicle on 28/07/2021.</p>	
4.5.2.3	<p>LPSB group does not practice renewable energy.</p> <p>Remote photos review for Decentra estate and Andamy estate and phone call interview with sustainability manager informed no renewable energy implemented.</p>	Yes
4.5.3.1	<p>LPSB group established Waste Management Plan (WMP) date 29/03/2019, revision 2 updated 27/08/2020.</p> <p>WMP has identified type and source of waste as follows:</p> <ul style="list-style-type: none"> • Gaseous waste • Solid waste • Liquid waste <p>Example:</p> <p>Type of waste: Liquid waste</p> <p>Source: Household waste - sewage</p> <p>Pollution: Waterways pollution</p>	Yes
4.5.3.2	<p>a LPSB group established Waste Management Plan and Identification of waste products and polluting activities dated 29/03/2019 updated on 27/08/2020.</p> <p>Example:</p> <p>Type of waste: Solid waste</p> <p>Source of waste: Chemical spraying</p> <p>Type of Pollution: Empty chemical container lead to land pollution</p> <p>Monitoring: Triple rinsing and reuse for chemical premix activity</p> <p>Further check with empty chemical containers record is review.</p> <p>Phone interview with workers inform they have been briefed on triple rinsed and will reused back the empty chemical containers for chemical spraying activities.</p>	Yes
	<p>b LPSB group established Waste Management Plan (WMP) date 29/03/2019, revision 2 updated 27/08/2020 include resource utilization and recycling of potential wastes.</p> <p>Example:</p> <ul style="list-style-type: none"> • Fertilizer bags to be reused for loose fruit collection work • Empty chemical containers to be reused for chemical premix and recycle as flower pots. 	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.3.3	<p>LPSB group established SOP Chemical Storage and Handling dated 28/06/2019.</p> <p>SOP describes as follows:</p> <ul style="list-style-type: none">• Before entering to the store• During inside the store• Chemical store management• Handling of chemicals• Chemical premixing procedure <p>In addition, SDS is adopted for handling and storage of the chemicals.</p> <p>Photo review at chemical store observed SDS are available and displayed, the stores are manage appropriately and labelled accordingly.</p>	Yes
4.5.3.4	<p>LPSB group established SOP for Handling of Used Chemical Containers dated 29/03/2019.</p> <p>The SOP describes as follows:</p> <ul style="list-style-type: none">• Empty chemical containers to fill with clean water at least ¼ of container capacity.• Rinsed the empty chemical container for 3 times.• The rinsed water will be reused for chemical premix activity. <p>LPSB group conducted chemical containers handling briefing:</p> <ul style="list-style-type: none">• Andamy estate dated 09/08/2021• Desentra estate dated 12/06/2021.	Yes
4.5.3.5	<p>LPSB group established landfill area for domestic waste disposal.</p> <p>Map review confirmed that the landfill located 1.6 KM away from workers housing area and 2.4 KM from Lamag River.</p> <p>Photo review the landfill is fenced and mark with opening and closing dated.</p> <p>Domestic waste collection schedule is three times per week.</p>	Yes
4.5.4.1	<p>LPSB group established identification of waste products and polluting activities updated on 27/08/2020 has identified source of wastes into solid, liquid and gases including greenhouse gas emissions.</p> <p>Example type of identified greenhouse gas emission:</p> <p>Carbon Monoxide from farm tractors.</p>	Yes
4.5.4.2	<p>LPSB group established Environmental Management Plan dated 30/06/2021 include action plan to reduce significant pollutants and emissions.</p> <p>Example:</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>Activity: FFB transporting</p> <p>Pollutions: Air and soil pollutions</p> <p>Action Plan: Regular inspection on the FFB transporting vehicles</p> <p>Further check the vehicle inspection record for year 2021 the tractor undergo monthly services and inspection to reduce significant pollutions.</p>	
4.5.5.1	<p>a LPSB group established Water Management Plan updated on 08/09/2021.</p> <p>Water sources: Pond and rain.</p> <p>The usage of water as follows:</p> <p>Rain water: Domestic</p> <p>Pond: Domestic and field operation</p>	Yes
	<p>b LPSB group conduct water quality test for inlet and outlet of Lamag river flowing through the Decentra estate.</p> <p>Water quality test and analysis conducted at inlet and outlet of the Lamag river by external 3rd party dated 25/08/2021 to avoid contamination of waterways. The result of the water analysis test is within the DOE requirement.</p>	Yes
	<p>c LPSB group established rainfall records and monitored by daily, monthly and yearly basis.</p> <p>Management conducted regular checking on the water piping, water tanks, roofing and rain gutters. Any defects will be reported and repair taken as soon as possible.</p> <p>Triple rinse water from empty chemical containers are reuse for premix.</p> <p>Ponds are constructed to store water for field application during drought season.</p>	Yes
	<p>d LPSB group established Water Management Plan updated 08/09/2021 include water conservation and protection.</p> <p>Example:</p> <ul style="list-style-type: none"> Riparian buffer zones: buffer zones are maintained 2 rows of palms marked with red or 20 meter. No chemical and fertilizer sighted. <p>Photos review the buffer zone are well maintained with installed of signage includes no chemical spraying and fertilizing.</p> <p>Briefing on buffer zone protection conducted on 09/08/2021 for Andamy estate and 06/08/2021 for Decentra estate.</p>	Yes
	<p>e Photos review for Decentra estate confirmed there is no vegetation removed from buffer zone.</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	Riparian zones are well maintained.	
	f LPSB group photos review, no bore water being used for water supply at the housing area and facilities for Decentra estate and Andamy estate.	Yes
4.5.5.2	Photos review and interview with workers of Decentra estate and Andamy estate informed there are no construction of bund or weir across river.	Yes
4.5.5.3	Water harvesting is practice throughout the facilities and housing at Andamy estate and Desentra estate.	Yes
4.5.6.1	<p>a LPSB group established Identification of High Biodiversity Value (HBV) dated 29/03/2019.</p> <p>List of wildlife stated in the report:</p> <ul style="list-style-type: none"> • Mammalia (Babi hutan, Memerang, Kera) • Bird (Bangau) • Reptilian (snake, lizards) <p>LPSB group established monitoring checklist of biodiversity to record wildlife sighted.</p> <p>Phone interview with workers inform when sighted any wildlife to feedback to estate management and they are briefed on wildlife protection during muster.</p> <p>Photos review signage of no hunting and type of wildlife are displayed at estate notice boards.</p>	Yes
	<p>b LPSB group established Identification of High Biodiversity Value (HBV) dated 29/03/2019.</p> <p>LPSB group monitor wildlife present within and surrounding estate on monthly basis.</p> <p>Photos review the signage of no hunting and type of wildlife are available and displayed at estate notice boards.</p> <p>Phone interview with workers informed common wildlife sighted in field are monitor snack and squirrels.</p>	Yes
4.5.6.2	<p>a LPSB group established Management and Monitoring Plan for conservation of wildlife dated 29/03/2019 include protection on wildlife and type of wildlife available.</p> <p>Example:</p> <ul style="list-style-type: none"> • Kingfishers • Monitor lizards <p>LPSB group established the no hunting and penalty signage describes wildlife hunting is prohibited under the 'Enakmen Pemeliharaan Hidupan liar 1997'. Anyone violating these regulations can be fined RM 50,000 or imprisoned for 5 years or both.</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>Photos review the no hunting and penalty signage at estates notice board.</p> <p>b LPSB group established Environment Policy dated 22/05/2019 signed by Director.</p> <p>The policy states to promoting environmental awareness among all employees for better working atmosphere.</p> <p>Briefing of no hunting and wildlife protection conducted as follows:</p> <ul style="list-style-type: none"> Andamy estate dated 09/08/2021 Desentra estate dated 12/06/2021. <p>Photos review the signage installed to inform public and workers on no hunting and capturing of any wildlife.</p>	Yes
4.5.6.3	<p>LPSB group established monitoring checklist of biodiversity area to records wildlife sighted in and around estate.</p> <p>Latest monitoring was conducted on August 2021 include criteria of monitoring as follows:</p> <p>Open burning activity: No</p> <p>Hunting activity: No</p> <p>Any wildlife sighted: Birds.</p>	Yes
4.5.7.1	<p>LPSB group established Environment Policy dated 22/05/2019 signed by Director.</p> <p>The policy states:</p> <p>To implement zero burning on oil palm cultivation activities.</p> <p>Photos review of housing area and landfill there is no sign of open burning.</p>	Yes
4.5.7.2	<p>LPSB group established Environment Policy dated 22/05/2019 signed by Director.</p> <p>The policy states:</p> <p>To implement zero burning on oil palm cultivation activities.</p> <p>Review on the estates field photos, there are no serious palm diseases that require burning. Therefore, no approval submitted.</p>	Yes
4.5.7.3	<p>LPSB group established Environmental Policy dated 22/05/2020 signed by Director states LPSB to implement zero burning on oil palm cultivation activities.</p> <p>Photos review and phone interview with workers and sustainability manager confirmed there is no serious palm diseases that required burning.</p> <p>Therefore, no application for controlled burning.</p>	Yes

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Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.7.4	<p>LPSB group established procedure New Planting and Replanting dated 29/03/2019.</p> <p>The procedure describes:</p> <ul style="list-style-type: none"> Palms are felled, chipped and / or shredded and trees and sapling are staked in windrow and left to decomposed. <p>Planting statement review confirmed no replanting activities for year 2020 & 2021.</p> <p>Photo review and phone interview with workers informed the replanting activity carried out in year 2020 by felled and chipped, no burning activities for land clearing activities.</p>	Yes

Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
4.6.1.1	<p>LPSB group established SOPs for the estate operations such as:</p> <ul style="list-style-type: none"> Chemical Spraying SOP dated 29/03/2019 Manuring SOP dated 29/03/2019 New Planting and Replanting SOP dated 29/03/2019 Harvesting SOP dated 29/03/2019 <p>Training for Harvesting SOP conducted on 12//06/2021 to harvesters for Sg Pin Estates. Interviewed harvesters by phone call informed that they are briefed and understand the SOP of estate operations.</p>	Yes
4.6.1.2	<p>LPSB group adopt field hand book series 'Oil Palm Series for Immature Volume 2 & Mature Volume 3' to manage planting on slopes.</p> <p>Field observation via photo review indicates that topography for Desentra Corporation Sdn Bhd is undulating terrains.</p> <p>Altitude of terrace on block 7, Desentra Estate with GPS coordinate 5.385267 N , 117.785316 E using tool 'GPS Coordinate Malaysia' is 19 m from sea level that is in line with code of practices provided by MPOB for best agricultural practices.</p>	Yes
4.6.1.3	<p>LPSB group established permanent block marker for each block that includes phase number, block number and block size.</p>	Yes
4.6.2.1	<p>LPSB established financial and budget for 3 years from 2021 to 2023 dated 06/09/2021.</p> <p>The content of financial plan includes:</p> <ul style="list-style-type: none"> FFB Production FFB Price Estate Outflows 	Yes

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Principle 6: Best Practices																							
Indicator	Summary of Assessment	Compliance																					
	<ul style="list-style-type: none"> General & Admin Outflows. 																						
4.6.2.2	<p>LPSB established replanting programme for year 2021 until 2024 dated 06/09/2021 as below:</p> <table border="1"> <thead> <tr> <th>Estate</th><th>Area (Ha)</th><th>Year</th></tr> </thead> <tbody> <tr> <td>Pemborong Lamag Sdn Bhd</td><td>100</td><td>2023</td></tr> <tr> <td>Briacres Development Sdn Bhd</td><td>100</td><td>2023</td></tr> <tr> <td>Pemborong Lamag Sdn. Bhd.</td><td>100</td><td>2024</td></tr> <tr> <td>Briacres Development Sdn Bhd</td><td>100</td><td>2024</td></tr> <tr> <td>Desentra Corporation Sdn Bhd</td><td>100</td><td>2024</td></tr> <tr> <td>Total:</td><td>500.00.</td><td></td></tr> </tbody> </table>	Estate	Area (Ha)	Year	Pemborong Lamag Sdn Bhd	100	2023	Briacres Development Sdn Bhd	100	2023	Pemborong Lamag Sdn. Bhd.	100	2024	Briacres Development Sdn Bhd	100	2024	Desentra Corporation Sdn Bhd	100	2024	Total:	500.00.		Yes
Estate	Area (Ha)	Year																					
Pemborong Lamag Sdn Bhd	100	2023																					
Briacres Development Sdn Bhd	100	2023																					
Pemborong Lamag Sdn. Bhd.	100	2024																					
Briacres Development Sdn Bhd	100	2024																					
Desentra Corporation Sdn Bhd	100	2024																					
Total:	500.00.																						
4.6.2.3	<p>LPSB group established long-term business plan for 3 year from year 2022 until 2024 dated 06/09/2021.</p> <p>The business plan establish includes the following:</p> <ul style="list-style-type: none"> Planting material FFB projection Estates outflow/expenses FFB price forecast 	Yes																					
4.6.2.4	<p>LPSB group established monthly report to monitor the income and expenditure, FFB production and price of FFB.</p> <p>Sighted the latest monthly report updated July 2021.</p>	Yes																					
4.6.3.1	<p>LPSB group established contract agreement with contractor for machinery rental at Zone Sg Pin estates Briacres Development Sdn Bhd, Pemborong Lamag Sdn Bhd & Desentra Corporation Sdn Bhd.</p> <p>The contract states the rates and terms of payment and duly agreed and signed by both parties dated 29/09/2020.</p> <p>Sighted invoices dated 31/07/2021 and payment voucher dated 18/08/2021 paid to contractor according to the agreed rates.</p>	Yes																					
4.6.3.2	<p>The contract agreement between LPSB group and contractor dated 29/09/2020 is reviewed. Contract agreement is duly agreed to the term and conditions and signed by both parties.</p> <p>Sighted payment voucher to contractor dated 18/08/2021. The payments made is according to the term and condition in the contract agreement.</p>	Yes																					
4.6.4.1	<p>LPSB group engaged contractor for the machinery rental for Zone Sg Pin estates.</p> <p>The contract agreement dated 29/09/2020 between the contractor and LPSB is reviewed.</p>	Yes																					

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Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
	<p>The contract agreement statement includes the contractor agreed to comply with MSPO requirement and provide relevant documentation and information if required.</p> <p>MSPO policies and requirements briefing conducted to contractor during external stakeholders meeting through email dated 02/08/2021.</p>	
4.6.4.2	<p>LPSB group engaged contractor for the machinery rental at Zone Sg Pin estates Briacres Development Sdn Bhd, Pemborong Lamag Sdn Bhd & Desentra Corporation Sdn Bhd.</p> <p>The contract agreement dated 29/09/2020 between the contractor and LPSB is reviewed. Contract agreement is duly agreed to the term and conditions and signed by both parties.</p>	Yes
4.6.4.3	<p>The contract agreement between the contractor and LPSB include the contractor agreed to comply with MSPO requirement and provide relevant documentation and information if required.</p> <p>MSPO briefing conducted to contractor during external stakeholders meeting through email dated 02/08/2021.</p>	Yes
4.6.4.4	<p>LPSB group established transaction detail listing to monitor the usage records of machinery. Records monitored by estate manager and approved by Director prior to issue payment.</p> <p>Sighted payments to contractor dated 18/08/2021 for machinery rental.</p>	Yes

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Principle 7: Development of new planting		
Indicator	Summary of Assessment	Compliance
4.7.1.1	<p>LPSB planting statement, estate maps and land titles are reviewed. The 1st planting is in year 1996 and latest replanting is in year 2020.</p> <p>Review on photo evidences and interview with LPSB management team informed no high biodiversity area within the estate.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p>	Yes
4.7.1.2	<p>LPSB planting statement, estate maps and land titles are reviewed. The 1st planting is in year 1996 and latest replanting is in year 2020.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no PMM or EIA established.</p>	Yes
4.7.2.1	<p>LPSB planting statement and estate maps are reviewed, there is no peat land.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Pictorial evidences are reviewed and verified, there is no peat land within the estate.</p>	Yes
4.7.3.1	<p>LPSB planting statement, estates maps and land titles are reviewed.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no Social and Environmental Impact Assessment (SEIA) document established.</p>	Yes
4.7.3.2	<p>LPSB planting statement, estates maps and land titles are reviewed.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no SEIA document established.</p>	Yes
4.7.3.3	<p>LPSB planting statement, estates maps and land titles are reviewed.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no SEIA document established.</p>	Yes
4.7.3.4	There is no smallholder's scheme in LPSB certification.	Yes
4.7.4.1	<p>LPSB planting statement, estates maps and land titles are reviewed, there is no new planting.</p> <p>Therefore, no soil map established.</p>	Yes
4.7.4.2	<p>LPSB planting statement, estates maps and land titles are reviewed, there is no new planting.</p> <p>Therefore, no topography map established.</p>	Yes

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4.7.5.1	<p>LPSB planting statement and estates maps are reviewed, there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no topography map established.</p>	Yes
4.7.5.2	<p>LPSB planting statement and estates maps are reviewed, there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no monitoring management plans for fragile and marginal soil established.</p>	Yes
4.7.5.3	<p>LPSB planting statement and estates maps are reviewed, there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no identification of marginal and fragile soils established.</p>	Yes
4.7.6.1	<p>LPSB planting statement is review and there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no FPIC established.</p>	Yes
4.7.6.2	<p>LPSB planting statement is review and there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>There are no scared sites, therefore no management plan established.</p>	Yes
4.7.6.3	<p>LPSB planting statement is review and there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no customary land established.</p>	Yes
4.7.6.4	<p>LPSB planting statement is review and there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no compensation and agreement established.</p>	Yes
4.7.6.5	<p>LPSB planting statement, estates maps and land titles are reviewed, there is no new planting.</p> <p>Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting.</p> <p>Therefore, no assessment to identify customary right established.</p>	Yes

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4.7.6.6	LPSB planting statement, estates maps and land titles are reviewed, there is no new planting. Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting. Therefore, no system established for calculating the compensation for distribution.	Yes
4.7.6.7	LPSB planting statement, estates maps and land titles are reviewed, there is no new planting. Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting. Therefore, no compensation plan established.	Yes
4.7.6.8	LPSB planting statement, estates maps and land titles are reviewed, there is no new planting. Further check conducted using Sabah Land and Survey Department JTUWMA to crosscheck on the estate to confirm there is no new planting. Therefore, no communities affected.	Yes

4.4. Status of Non-Conformities Previously Identified

	The stage 1 audit findings have been reviewed, in particular to assure appropriate corrective actions implemented to address the identified audit findings.
√	The last audit results of this system have been reviewed, in particular to assure appropriate corrections and corrective actions have implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, in particular to assure appropriate corrections and corrective actions have not been implemented effectively. The non-conformity will be re-raised.
	No non-conformity raised in previous audit.
<p><i>Note 1: If a minor non-conformity raised in last audit, is not closed out or repeated, the finding will be raised to a Major non-conformity.</i></p> <p><i>Note 2: All major and minor NCs raised in last audit are required to capture in this report together with the review of the non-compliance implementation.</i></p>	

4.5. Detail of Audit Findings in last audit

AUDIT OUTCOME		
During last Audit	2	MAJOR Non-Conformities
	0	MINOR Non-Conformities

Non Conformity Number 01	
Indicator # and Description:	4.1.4.1 The action plan for continual improvement shall be based on consideration of the main social and environmental impact and opportunities of the company (MAJOR)

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Non Conformity Number 01			
Location:	Lamag Plantation Sdn Bhd		
Description of Finding / Objective Evidence:			
Lamag Plantation Sdn Bhd established Continual Improvement Plan dated 29/09/2020. Reviewed on the document there are no social impacts and opportunities included.			
Classification	<input checked="" type="checkbox"/> Major		<input type="checkbox"/> Minor
Raise by:	Joseph Sim Siaw Seng	Date Raise:	01/10/2020
Deadline for implementation		02/12/2020	
Root Cause Analysis (by company):			
Previously the company focus more on improvement of safety and environment aspect and overlook on social aspect.			
Correction (by company):			
The Continual Improvement Plan has been updated by adding improvement plan for social aspect.			
Corrective / Preventive Action (by company)			
The company will revise the Complaint and Grievances Procedure and also to include social awareness in workers training program.			
Review of Correction & Corrective / Preventive Action			
Lamag Plantation Sdn Bhd updated the Continual Improvement Plan dated 08/10/2020 includes the improvement plan on social aspects and opportunities.			
Monitoring of the social impacts based on activities, time frame, PIC and completion date.			
Based on the document provided, it is sufficient to close the major non-conformity.			
Verification on implementation will be conducted in the next surveillance audit.			
Closed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Site verification : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name of Lead Auditor: Joseph Sim Siaw Seng		Date of Closure: 20/10/2020	
Review of Implementation			
Document review Sg Pin CIP 2021 dated 17/08/2021 and Mile 53 CIP 2021 dated 16/08/2021 have includes the improvement plan on social, environment, safety and health aspects and opportunities.			
Based on the document provided, the implementation is considered appropriate.			
Name of Lead Auditor: Joseph Sim Siaw Seng		Date of Review: 14/09/2021	

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Non Conformity Number 02			
Indicator # and Description:	4.4.4.2 The occupational safety and health plan shall cover the following: d) The management shall provide the appropriate personal protective equipment (PPE) at the place of work to cover all potentially hazardous operations as identified in the risk assessment and control such as Hazard Identification, Risk Assessment and Risk Control (HIRARC)		
Location:	Lamag Plantation Sdn Bhd		
Description of Finding / Objective Evidence:			
CHRA report dated 01/10/2019 is reviewed and describes PPE recommendation for chemical sprayer includes goggles, nitrile gloves, apron, rubber boot and N95 respirator. Reviewed on PPE issuance record, there is no record for issuance of goggles for chemical sprayers. Onsite observation and interviewed with chemical sprayers informed they did not receive the goggles from estate management.			
Classification	<input checked="" type="checkbox"/> Major		<input type="checkbox"/> Minor
Raise by:	Joseph Sim Siaw Seng	Date Raise:	01/10/2020
Deadline for implementation	02/12/2020		
Root Cause Analysis (by company):			
Safety goggles were purchased but not given to the chemical sprayers.			
Correction (by company):			
Safety goggles to be issued to all chemical sprayers.			
Corrective / Preventive Action (by company)			
Safety goggles had been issued to all chemical sprayers with the workers signature and date recorded in the PPE issuance form.			
Review of Correction & Corrective / Preventive Action			
Safety goggles issued out to chemical sprayers dated 13/10/2020 with signature and recorded in PPE issuance form. Photo is taken as the additional evidence for issuance of safety goggles. Based on the document provided, it is sufficient to close the major non-conformity. Verification on implementation will be conducted in the next surveillance audit.			
Closed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Site verification : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Name of Lead Auditor: Joseph Sim Siaw Seng	Date of Closure: 20/10/2020		
Review of Implementation			
Document review PPE issuance record dated 09/08/2021, photo verification and phone call interview with chemical sprayers informed PPE such as safety goggle, apron, gloves, and mask is provided. Based on the document provided and phone call interview with chemical sprayer, the implementation is considered appropriate.			

MSPO Certification Summary Report

Company Name: Lamag Plantation Sdn Bhd

Certifying Unit: Lamag Plantation Sdn Bhd

Client Number: 92-117

Audit Type: ASA 02

Mode of Audit: Remote



Non Conformity Number 02

Name of Lead Auditor: Joseph Sim Siaw Seng	Date of Review: 14/09/2021
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4.6. Detail of Remote Audit Findings Identified during this audit

REMOTE AUDIT OUTCOME		
During this remote audit,	0	MAJOR Non-Conformities
	0	MINOR Non-Conformities

Nr.	Indicator	Description	Location	Opportunity for Improvement
1	4.1.3.1	The management shall periodically review the continuous suitability, adequacy and effectiveness of the requirements for effective implementation of MSPO and decide on any changes, improvement and modification	Office	LPSB group may consider improve the management review meeting agenda.
2	4.4.1.1	Social impacts should be identified and plans are implemented to mitigate the negative impacts and promote the positive ones.	Office	LPSB group may consider improve the social impact assessment for external stakeholders.

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5. CONCLUSION

Lamag Plantation Sdn Bhd has commissioned TUV NORD (Malaysia) Sdn Bhd to conduct remote annual surveillance audit consisting of 2 estates according to MSPO 2530-3:2013 Part 3 General principles for Oil Palm Plantations and Organised Smallholders.

From the review of the standard operating procedures, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided TUV NORD Malaysia with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified unit has been established, implemented and continued to improve in managing the estates are in line with the Principles & Criteria of the applied standards of MS 2530-Part 3:2013 General principles for Oil Palm Plantations and Organised Smallholders.

Any audit is based on sampling within an organization's management system and therefore is not a guarantee of 100 % conformity with requirements.

As a result of this audit, the audit team confirms that

Total certified number of estates:	4
Total certified production area:	1,342.92 Ha
Certified FFBs January to August 2021:	12,550.51 Mt
Project FFBs September to December 2021:	7,100.00 Mt

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6. RECOMMENDATION

The audit team conduct a process-based audit focussing on significant aspects/risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

The structure of the audit is in accordance with the audit plan included in this summary report as annex.

The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for products and/or services within the scope and the organisation's policies and objectives.

Therefore the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity that this management system certification be

<input type="checkbox"/>	Recommended for Certification
<input checked="" type="checkbox"/>	Recommended for Continuity of Certification
<input type="checkbox"/>	Recommended for Suspension of Certification

Puchong, 06/10/2021

Joseph Sim Siaw Seng
TUV NORD (Malaysia) Sdn Bhd
Audit Team Leader

Puchong, 22/10/2021

Cheong, Chun Yuen (Robert)
TUV NORD (Malaysia) Sdn Bhd
Certifier / Approver

MSPO Certification Summary Report

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7. LIST OF STAKEHOLDERS

No stakeholders' consultation conducted in accordance to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit. Therefore, no stakeholders listed.

MSPO Certification Summary Report

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Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities / Audit Objectives

This report is sent by the certification body to the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.

An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore nonconformities or weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.

The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.

Salvo clause:

The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent release process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.

The objective (goal) of the audit is to establish compliance of the management system of the aforementioned organization with the requirements of the aforementioned standard in order to achieve or maintain certification through an independent and accredited certification body. Identification of possibilities to improve the management system can also be a component of the audit and is considered simply to be an enhancement; it does not constitute consultancy or advice with regard to the management system.

Annex / Enclosures

Annex /
corresponding audit documentation

- ☒ P&C Audit Report / Checklists
- ☒ Audit Plan