



MSPO CERTIFICATION SUMMARY REPORT

SPOC B1 TELOK PANGLIMA GARANG

SURVEILLANCE 14

Remote Audit Date: 22/07/2021, 16/08/2021 – 18/08/2021

TUV NORD (Malaysia) Sdn Bhd
No. 9F-1A, 9th Floor, Tower 2 @ PFCC
Jalan Puteri 1/2, Bandar Puteri Puchong
47100 Puchong, Selangor.
Phone: +603 8600 4031/4032
Fax: +603 8600 4550

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



Table of Contents

1.	INTRODUCTION	4
1.1.	Objective	4
1.2.	Scope	4
1.3.	Appointment & Qualification of Audit Team Members	4
2.	METHODOLOGY.....	9
3.	ORGANISATION INFORMATION	14
4.	CERTIFICATION ASSESSMENT	29
4.1.	ASA 14	29
4.2.	Stakeholders' Consultation	29
4.3.	Summary of Assessment	30
4.4.	Status of Non-Conformities Previously Identified	39
4.5.	Detail of Audit Findings in last Audit	39
4.6.	Detail of Audit Findings Identified During This Audit	42
5.	CONCLUSION	43
6.	RECOMMENDATION	44
7.	LIST OF STAKEHOLDERS	45
	Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities / Audit Objectives	46
	Annex / Enclosures	46

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



ABBREVIATIONS

CHRA	Chemical Health Risk Assessment
CPO	Crude Palm Oil
CSR	Corporate Social Responsibility
DOE	Department of Environment
EFB	Empty Fruit Bunch
EIA	Environment Impact Assessment
FFB	Fresh Fruit Bunch
GAP	Good Agriculture Practices
GPS	Global Positioning System
HBV	High Biodiversity Value
IPM	Integrated Pest Management
ISO	International Standard Organisation
LKN	Latihan Khidmat Nasihat
MPOB	Malaysian Palm Oil Board
NC	Non Conformity
OSH	Occupational Safety and Health
P&C	Principle and Criteria
PPE	Personal Protective Equipment
RTE	Rate, Threatened and Endangered
SA8000	Social Accountability 8000
SIA	Social Impact Assessment
SOP	Standard Operating Procedure
SPOC	Sustainable Palm Oil Cluster
WHO	World Health Organization

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



1. INTRODUCTION

MPOB has commissioned TÜV NORD (Malaysia) Sdn Bhd to surveillance audit for SPOC B1 Telok Panglima Garang according to MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

1.1. Objective

The objective of this audit is to assess the MPOB Cawangan SPOC B1 Telok Panglima Garang as group manager managing the independent smallholders by an independent certification body for compliance of the applied standard.

1.2. Scope

The assessment is based on the documentation established by MPOB Cawangan SPOC B1 Telok Panglima Garang in managing the independent smallholders' scheme.

The supporting documents are provided to the audit team as well as information received by means of interviews and background investigation.

The documents and information are reviewed against the requirements and criteria mentioned below. TÜV NORD has employed a risk-based approach in the verification, focusing on the identification of significant risks and reliability of the monitoring and reporting.

The assessment is carried out on the basis of the MS 2530-2:2013: Part 2: General principles for independent smallholders.

The following references are used as part of the assessment; the compliance of the requirements out of the guidelines applied was checked.

1. Kod Amalan Baik (GAP) Perkebun Kecil, Malaysia Palm Oil Board
2. Guidelines for Development of a Standard Operating Procedure for Oil Palm Cultivation on Peat.

1.3. Appointment & Qualification of Audit Team Members

The audit team appointed consists of the team leader and two team members. The team contribute to the review of documents, assessment of the project activity and preparation of the report.

Qualification of the Lead Auditor: Mohamad Norhisham Bin Mohd Salleh

Requirement	Qualifications
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management;	Graduate in Applied Science (Major In Agrobiology).

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Requirement	Qualifications
v) Social Sciences and/or Anthropology; vi) Business Management; or vii) Other relevant related fields	
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	5 years working experience in oil palm plantations.
Successfully completed MPOCC endorsed lead auditor training	Successfully completed MS2530 series of standards for Lead Auditors.
Conducted at least three (3) MSPO or equivalent sustainability certification audits as Lead Auditor-in-training with a minimum of fifteen (15) man-days under the supervision of a qualified Lead Auditor for MSPO or equivalent sustainability certification schemes within the last two (2) years.	Qualified and appointed as lead auditor for MSPO scheme.
Field working experience in the palm oil sector, or demonstrable equivalent	5 years working experience in oil palm plantations.
Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	5 years working experience in oil palm plantations.
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Successfully completed ISO 9001:2015 Lead Auditor course.
Health and safety auditing on the farm and in processing facilities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Successfully completed ISO 45001:2018 Lead Auditor course.
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Successfully completed Basic SA 8000 training.
Environmental and ecological auditing or experience with organic agriculture. or Successfully completed Environmental Management Systems ISO 14001 standard	Successfully completed IMS ISO 14001:2015 Lead auditor course and auditor for MSPO scheme
Completed High Conversation Value assessment	Attended and completed the HCV-HCS for producer online course.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Requirement	Qualifications
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Able to communicate in Bahasa Malaysia and English.

Qualification of Team Members

Requirement	Name Assessor	Qualification	Compliance
Post-secondary education, college or university diploma / degree in one of the following i) Agriculture; ii) Science & Technology (e.g. Environmental Sciences, Life Sciences, Geological Sciences, Natural Sciences,); iii) Engineering, Process Technology; iv) Energy Management, Quality Management; v) Social Sciences and/or Anthropology; vi) Business Management; or vii) Other relevant related fields	Ariff Bin Lokman	Graduate in Agricultural Science.	Yes
	Mohd Nur Amin Bin Mohd Halim	Graduate in Office Management & Technology.	Yes
At least five (5) years of work experience in the oil palm sector or related field in consultancy / auditing of similar industry or equivalent related to and as necessary for the certification process. (e.g., sustainability, palm oil management; agriculture, ecology; social science)	Ariff Bin Lokman	7 years working experience in oil palm plantations.	Yes
	Mohd Nur Amin Bin Mohd Halim	6 years 10 months of working experience in both upstream & downstream division on managing sustainability of oil palm industry.	Yes
Successfully completed MPOCC endorsed lead auditor / auditor trainings	Ariff Bin Lokman	Successfully completed MS2530 series of standards for Lead Auditors.	Yes
	Mohd Nur Amin Bin Mohd Halim	Successfully completed MS2530 series of standards for Lead Auditors.	Yes
Conducted a minimum six (6) on-site audits for a total of at least 20 man-days of audit experience as an auditor-in-training under the direction and guidance of a qualified Lead	Ariff Bin Lokman	Qualified as auditor based on audit log.	Yes
	Mohd Nur Amin Bin Mohd Halim	Qualified as auditor based on audit log.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Requirement	Name Assessor	Qualification	Compliance
Auditor for MSPO or equivalent sustainability certification schemes.			
Field working experience in the palm oil sector or demonstrable equivalent	Ariff Bin Lokman	7 years working experience in oil palm plantations.	Yes
	Mohd Nur Amin Bin Mohd Halim	6 years 10 months of working experience in both upstream & downstream division on managing sustainability of oil palm industry.	Yes
Good Agricultural Practices (GAP) and Integrated Pest Management (IPM), pesticide and fertilizer use	Ariff Bin Lokman	7 years working experience in oil palm plantations.	Yes
	Mohd Nur Amin Bin Mohd Halim	6 years 10 months of working experience in both upstream & downstream division on managing sustainability of oil palm industry.	Yes
Successfully completed Quality Management Systems (QMS) ISO9001 standard	Ariff Bin Lokman	Successfully completed IMS ISO 9001, 14001 and 45001 LA course.	Yes
	Mohd Nur Amin Bin Mohd Halim	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.	Yes
Health and safety auditing on the farms processes and activities Or Successfully completed Occupational, Health & Safety Management System ISO 45001 standard	Ariff Bin Lokman	Successfully completed IMS ISO 9001, 14001 and 45001 LA course.	Yes
	Mohd Nur Amin Bin Mohd Halim	Successfully completed IMS ISO 9001, 14001, 45001 Lead Auditor course.	Yes
Workers welfare and social auditing experience or Successfully attended SA8000 or related social or ethical accountability codes	Ariff Bin Lokman	Successfully completed Basic SA 8000 training.	Yes
	Mohd Nur Amin Bin Mohd Halim	Successfully completed Basic SA 8000 training.	Yes
Environmental and ecological auditing or experience with organic agriculture. or	Ariff Bin Lokman	Successfully completed IMS ISO 9001, 14001 and 45001 LA course.	Yes
	Mohd Nur Amin Bin Mohd Halim	Successfully completed IMS ISO 9001, 14001,	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Requirement	Name Assessor	Qualification	Compliance
Successfully completed Environmental Management Systems ISO 14001 standard		45001 Lead Auditor course.	
Completed High Conversation Value assessment	Ariff Bin Lokman	Attended and completed the HCV-HCS for producer online course.	Yes
	Mohd Nur Amin Bin Mohd Halim	Attended and completed the HCV-HCS for producer online course.	Yes
Able to communicate in Bahasa Malaysia, English and / or any other local language.	Ariff Bin Lokman	Able to communicate in Bahasa Malaysia and English.	Yes
	Mohd Nur Amin Bin Mohd Halim	Able to communicate in Bahasa Malaysia and English.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



2. METHODOLOGY

The audit approach consists of the following steps:

- Appointment of team members;
- Contact client for relevant documentation according to the applicable MSPO standards;
- Latest smallholders list;
- Audit planning;
- Background investigation, desk review of submitted documents;
- Assessment, inspections, interviews SPOC personnel,; review of documentation;
- Review of SPOC management system;
- Reporting
- Resolution of non-conformance (NC) (if any)
- Draft audit reporting
- Technical review
- Final audit reporting
- Final approval, certification decision and issuance of certificate.

Surveillance Audit:

Surveillance audit conduct remotely on 22/07/2021 and 16/08/2021 – 18/08/2021 and covering the following activities but not limited to below:

Remote:

- Confirmation of the appropriate interactive communication tools as describe in IAF MD4
- Desk documentation assessment;
- Virtual interview management;
- Virtual stakeholders communication; If required
- Virtual interview of smallholders via phone call;
- Virtual inspection of farm via phone call interview and photo review;
- Production records
- Review revised and updated documentation;
- Training records
- Assessment reporting

Remote Assessment

The audit of the smallholders is conducted according to the MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



The methodology for collection of objective evidence of virtual site inspections, observation of tasks and processes, interviews of smallholders, SPOC officers, review of documentation and data.

This remote audit is conducted in accordance to MPOCC Updated Circular (22 March 2021) Guidance on Remote Audits due to Covid-19 Pandemic on travelling restrictions.

The remote audit follow the IAF MD4:2018 and as guided by the ISO 9001 Auditing Practices Group Guidance on Remote Audits.

The communication tool applied for remote audit is Zoom and Telephone.

MSPO guidance documents are used to guide the collection of information.

For this remote audit, the number of selected independent smallholders are based on example table of ACB – OPMC Issue 2 dated 04/09/2020

The group of smallholders consists of 326 new members and 731 old members. The total number of smallholders for this audit are 1,057.

As per MPOB requirements the risk factor of 1.5 shall be applied. Therefore, the sample size $S = 1.5\sqrt{1,057} = 48.76$ round up to the next integral 49.

As per OPMC 2 issue 2, from the sample size, the number of the new members are $49 \times 75\%$ and number of existing members are $49 \times 25\%$.

The list of smallholders selected for the remote assessment and inspection listed in Table 2-1 below:

Table 2-1: List of Sample Smallholders

Name	GPS Coordinates
Existing Smallholders	
Azhar Bin Shukor	2.90211 N, 101.49927 E
Khalijah Binti Sukir	2.90758 N, 101.49541 E
Noor Faredah Binti Sukir	2.91527 N, 101.49511 E
Leow Cheng Leong	2.91563 N, 101.44858 E
Ali Bin A. Bakar@ Md.Taib	2.92283 N , 101.29963 E
Gulab Bibi Bte Mydin Khan	2.92288 N, 101.29983 E
Ramli Bin Kanchong	2.91630 N, 101.51133 E
Teoh Choo	2.91480 N, 101.45338 E
Lim Tip Kim	2.86733 N, 101.48236 E

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Name	GPS Coordinates
Harun@Abd latif Bin Ali	2.92327 N, 101.45005 E
Tan Ling	2.90566 N, 101.48286 E
Sahar Bin Yusro	2.95338 N, 101.43797 E
New Smallholders	
Bahari Bin Musa	2.94633 N, 101.46591 E
Khalil Bin Ngapan	2.94672 N, 101.46102 E
Abdul Rauf Bin Talib	2.94680 N, 101.46152 E
Mohd Khafis Bin Mohd Jais	2.93425 N, 101.45066 E
Daud Bin Sarip	2.93127 N, 101.3075 E
Othman Bin Sharif	2.93177 N, 101.31083 E
Sahak Bin Sarip	2.93591 N, 101.31558 E
Norsyamira Binti Johari	2.92102 N, 101.31008 E
Molek Binti Daud	2.92522 N, 101.30608 E
Mohd Nazim Bin Jani	2.92888 N, 101.31513 E
Kamisah Binti Sharip	2.93141 N, 101.30805 E
Haja Supinah Binti HJ Yusof	2.9265 N, 101.31047 E
Ali Murtada Bin Muhd Yatim	2.928861 N, 101.441 E
Ahmad Rozaidi Bin MD Yunus	2.93308 N, 101.31538 E
Ayob Bin Sharif	2.92783 N, 101.30683 E
Sharana Binti Jani	2.92677 N, 101.31655 E
Maimunah Binti Borhan	2.91911 N, 101.32816 E
Jamiah Binti Borhan	2.91963 N, 101.32894 E

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



Name	GPS Coordinates
Buyong Bin Abdul Majid	2.92616 N, 101.307 E
Fatimah Binti Sarip	2.92772 N, 101.32863 E
Asnah Binti Abd Majid	2.92263 N, 101.30894 E
Mohamed Bin Sharif	2.92686 N, 101.31419 E
Tugimin Bin Wagiran	2.94738 N, 101.33872 E
Muhammad Ali Hakimi Bin Ahmad	2.92852 N, 101.31241 E
Hasnorhuda Binti Mohd Sungip	2.93397 N, 101.30355 E
Sapuan Bin Hussien	2.95166 N, 101.33172 E
Saimah Binti Dahalan	2.95127 N, 101.33041 E
Suli Bin Ali Aspar	2.91172 N, 101.50681 E
Misliah Binti Sapar	2.91858 N, 101.50644 E
Misrun Bin Sapar	2.91852 N, 101.50577 E
Siti Rahimah Binti Akib	2.912111 N, 101.48969 E
Mohd Mispan Bin Siron	2.91086 N, 101.49361 E
Fatimah Binti Markam	2.92772 N, 101.32863 E
Miskan Binti Rahmat	2.91080 N, 101.49297 E
Subari Bin Shibani	2.907083 N, 101.49261 E
Bawon Bin Samain	2.91283 N, 101.48925 E
Tumiran Bin Bahron	2.914222 N, 101.50880 E

Non-conformance:

On the basis of the desk review, evidences presented during the audits as well as from the onsite visits non-conformance (NC) Major, Minor and Opportunity for Improvements (OFI) may be raised during the audit.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



Major non-conformance shall be addressed and responded with 60 days from closing date of audit. For minor non-conformances action plan to be submitted within 30 days from closing date of audit for review and acceptance. Implementation of Minor NC will be review and verify during the next audit.

MSPO Certification Summary Report

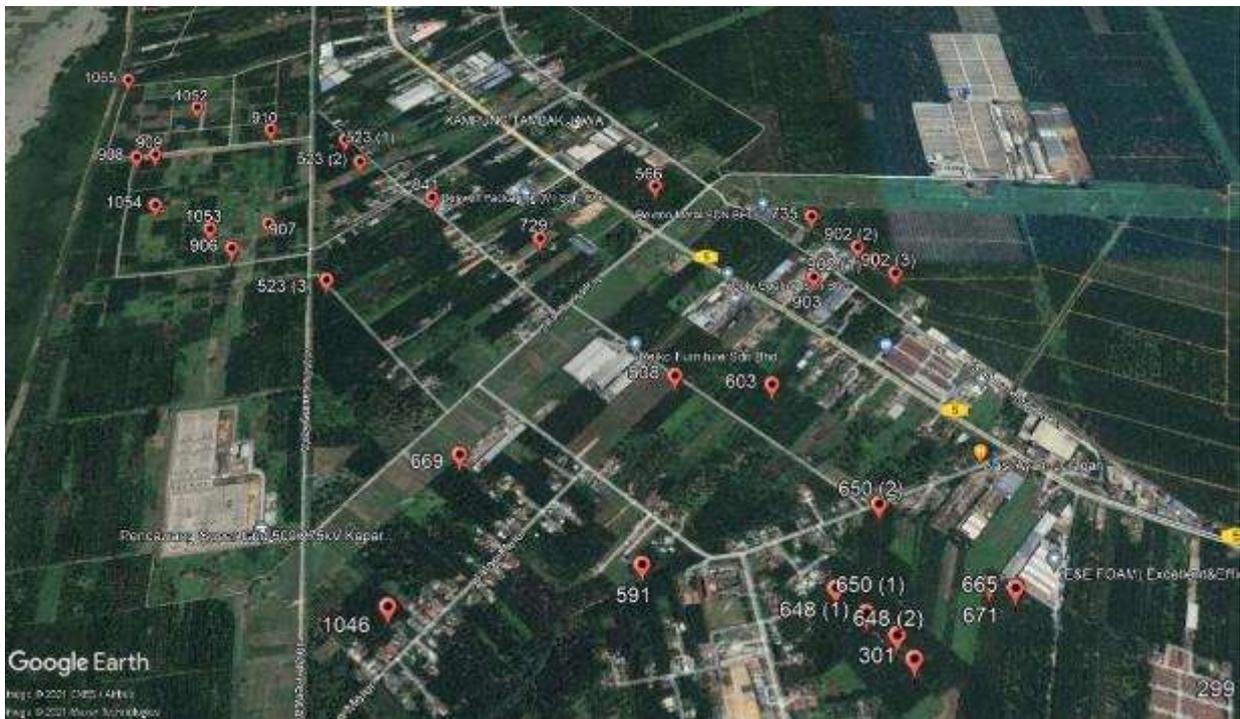
Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



3. ORGANISATION INFORMATION

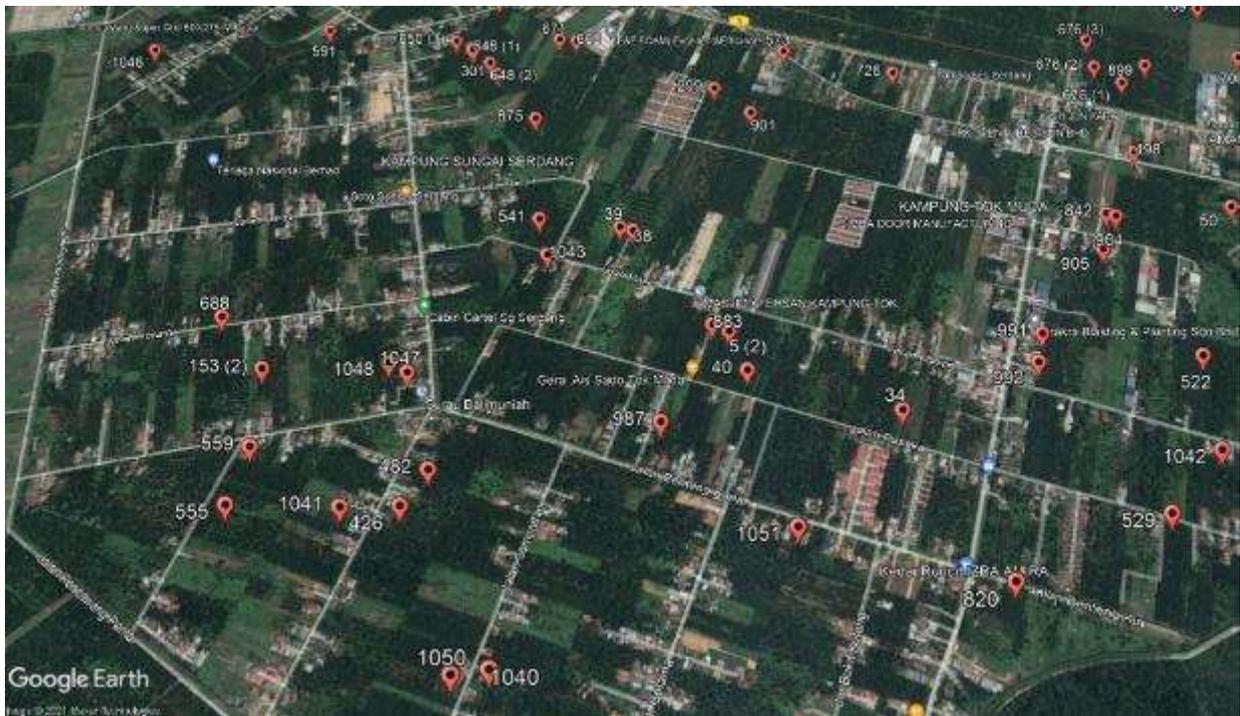
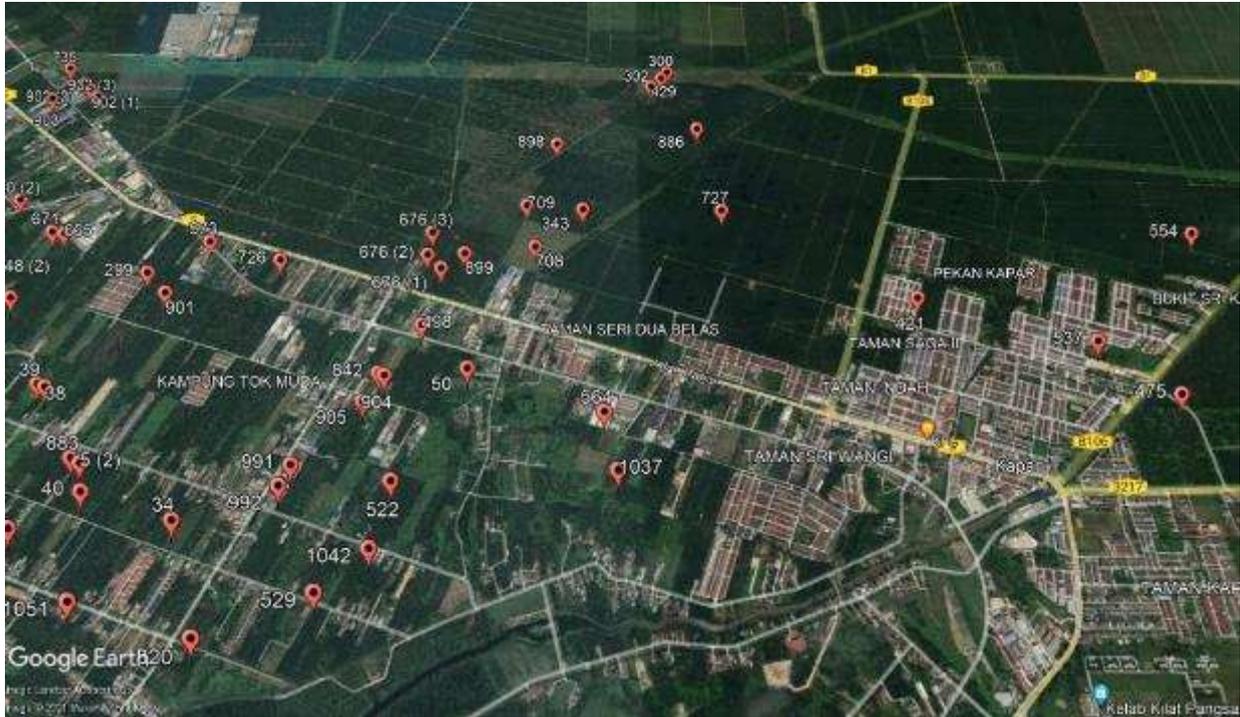
MPOB Cawangan SPOC B1 Telok Panglima Garang is a branch of MPOB located at No.14, Tingkat 1, Jalan Cemerlang 2, Pusat Perdagangan Banting, 42700 Banting, Selangor is managed by a group manager and supported by a team officers to manage the cluster providing technical support, estate management skills and training as well as develop the independent smallholders' scheme around the Banting district.

The smallholders in Banting, Selangor as shown in the below maps.



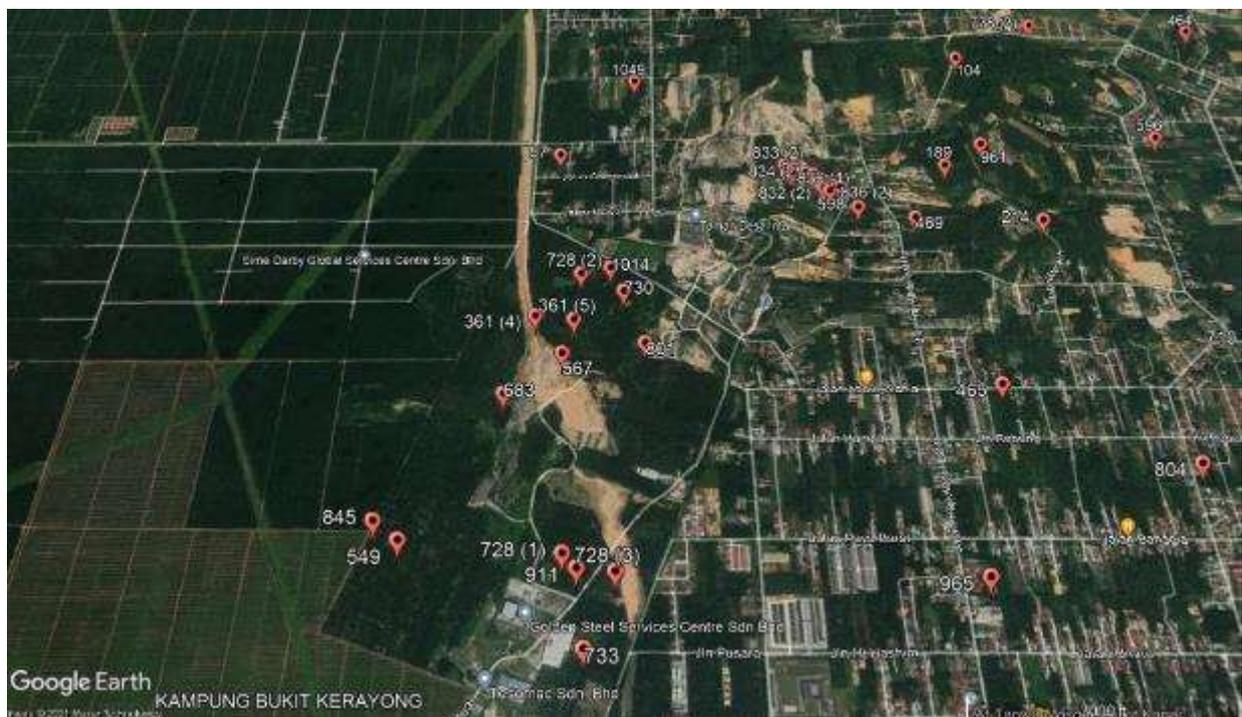
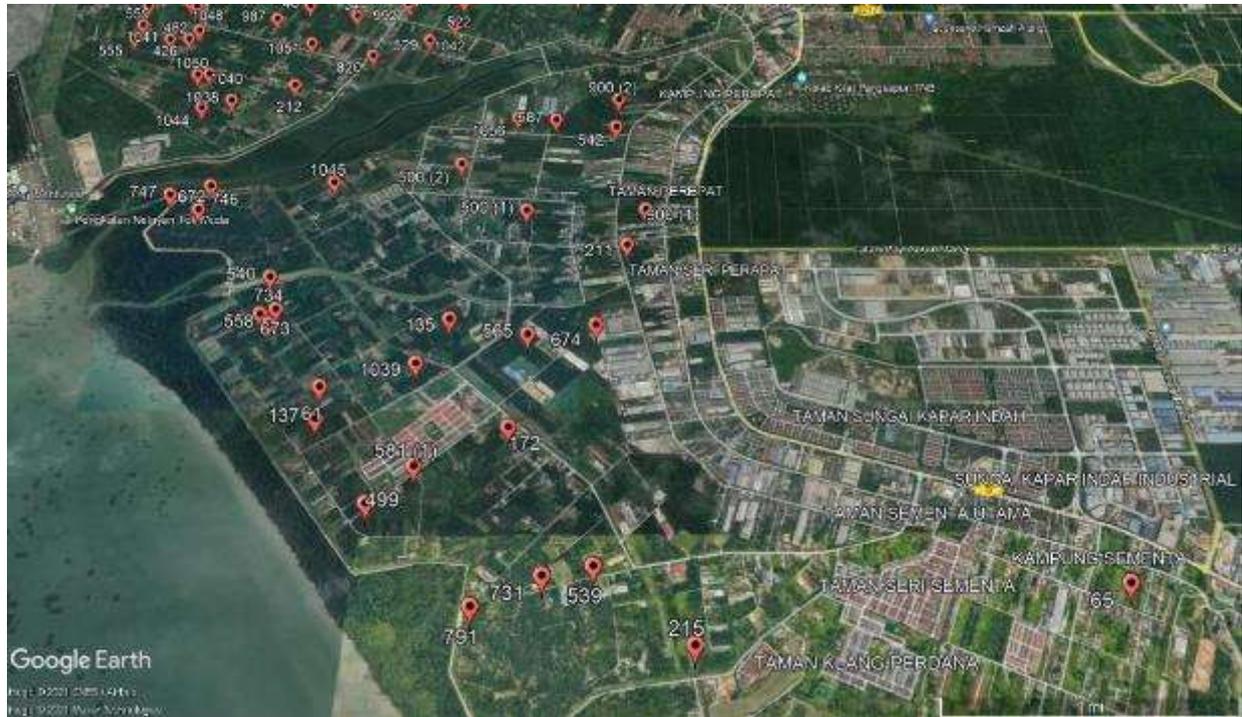
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



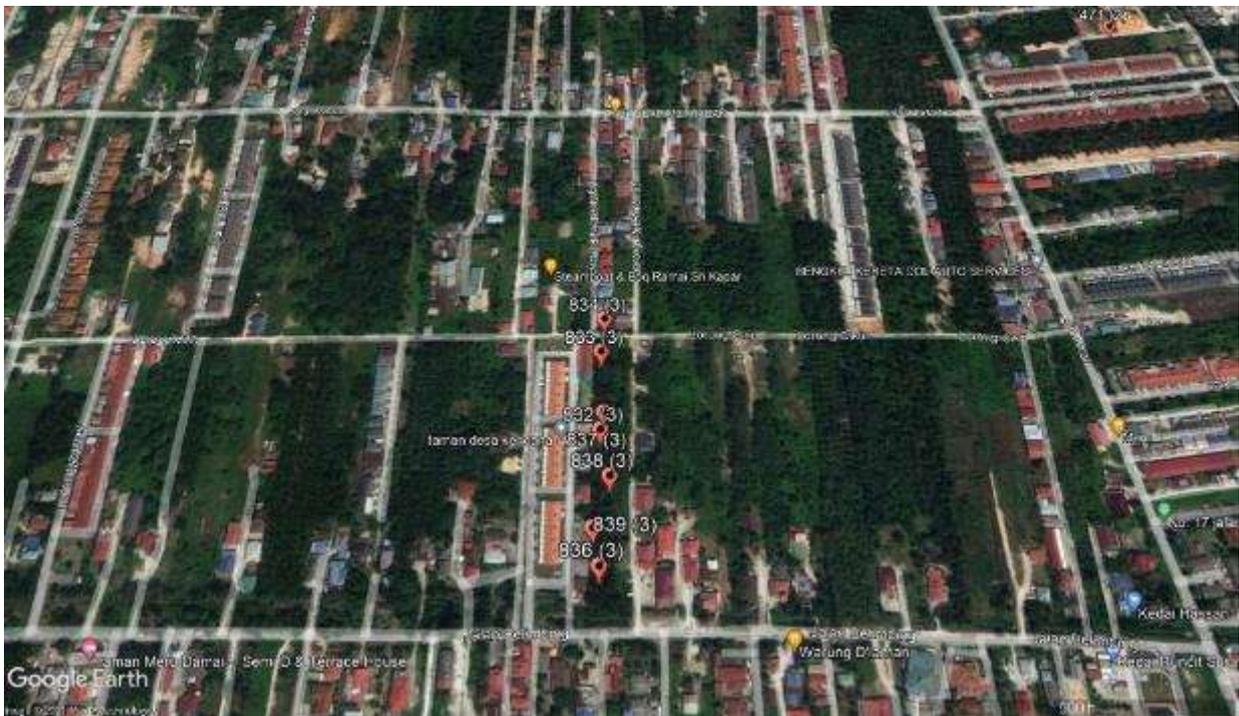
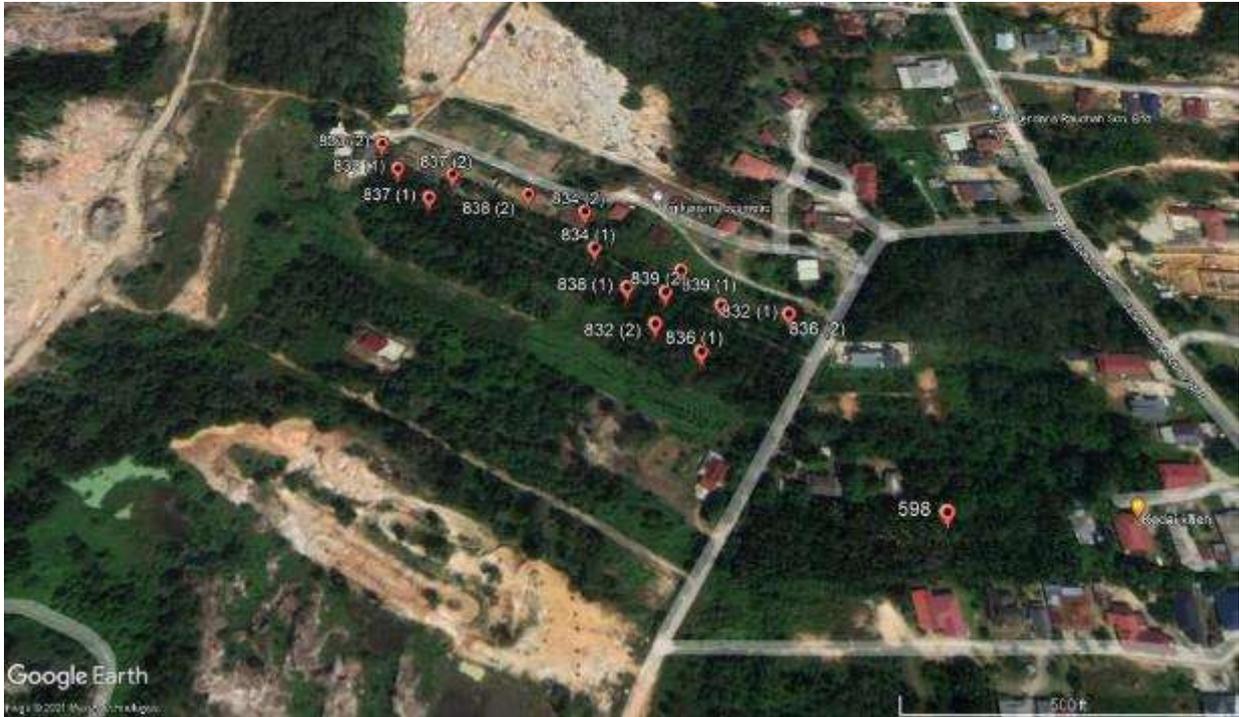
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



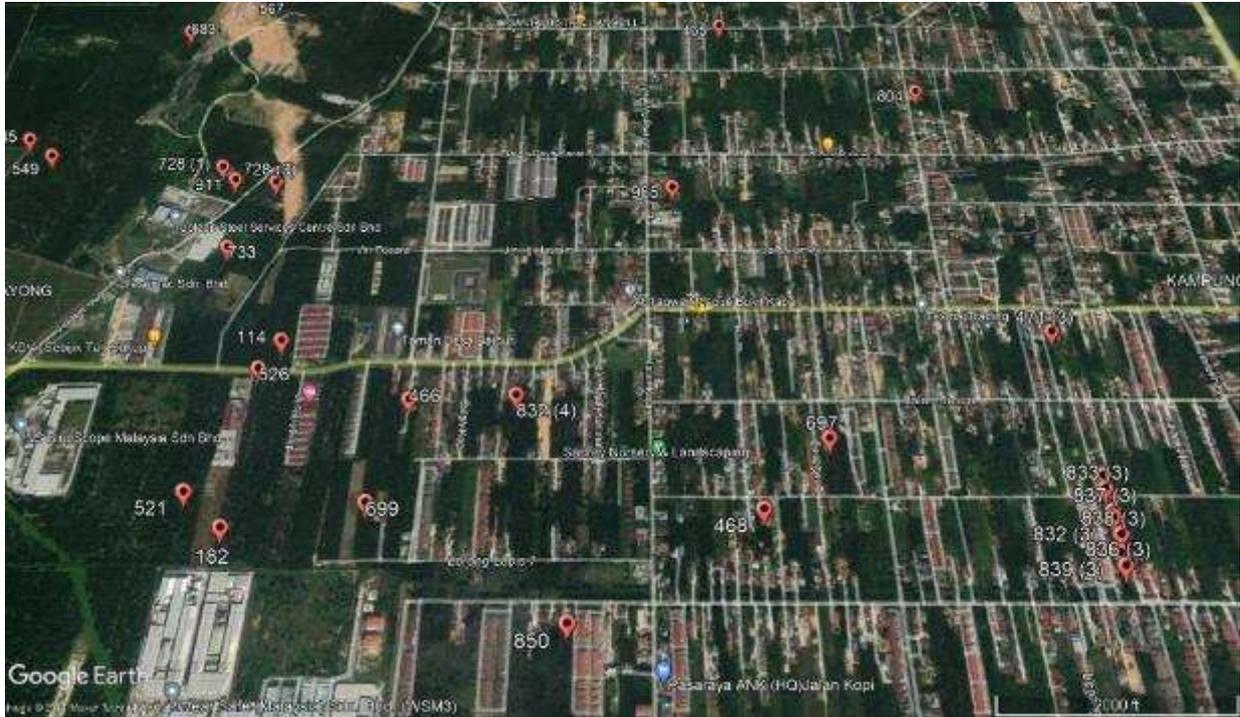
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



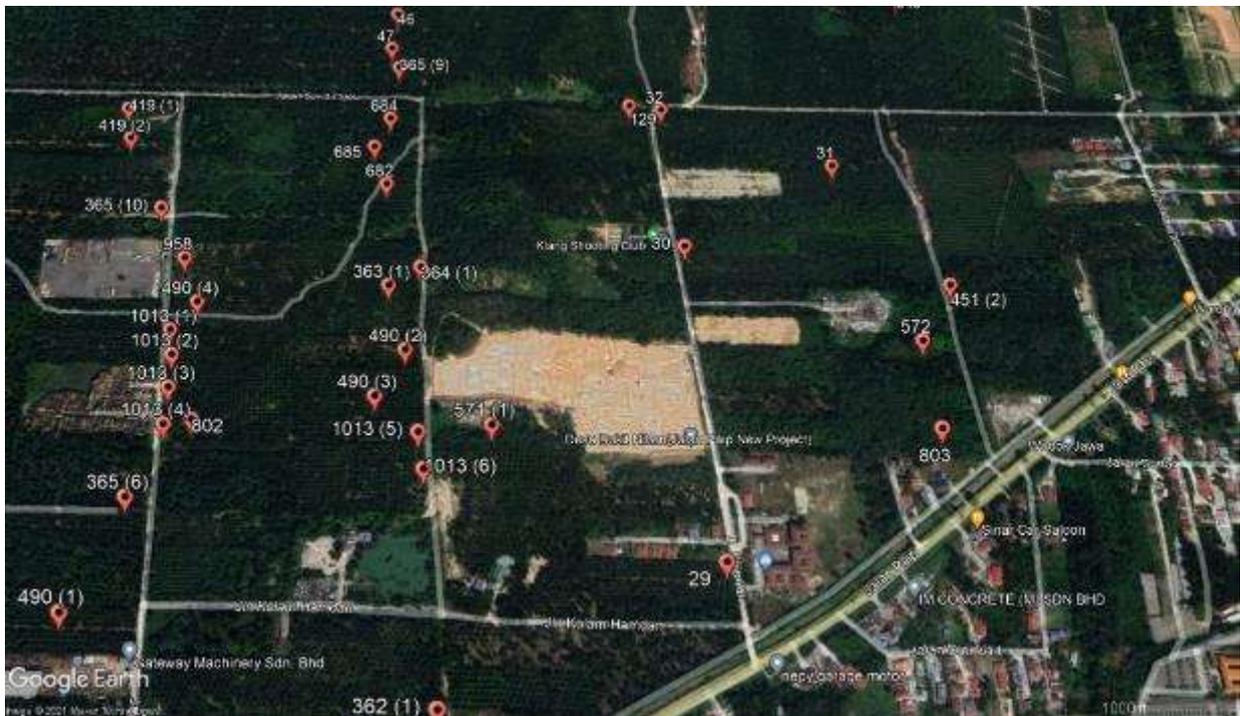
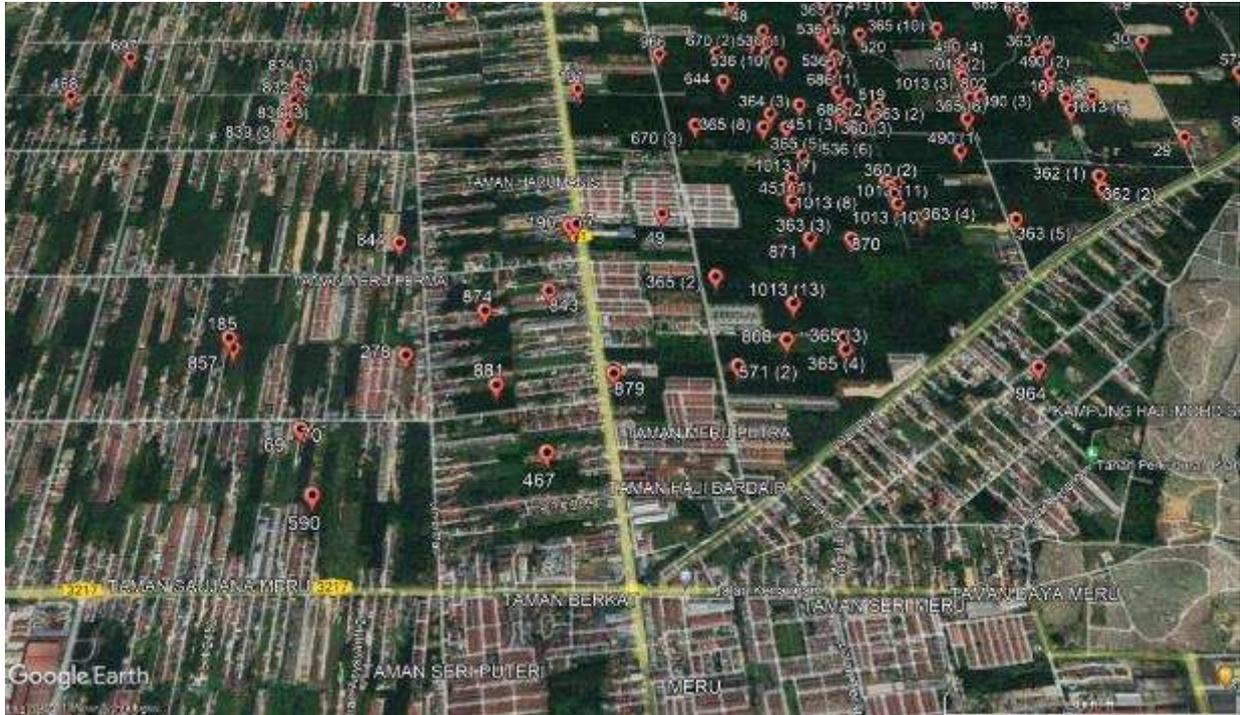
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



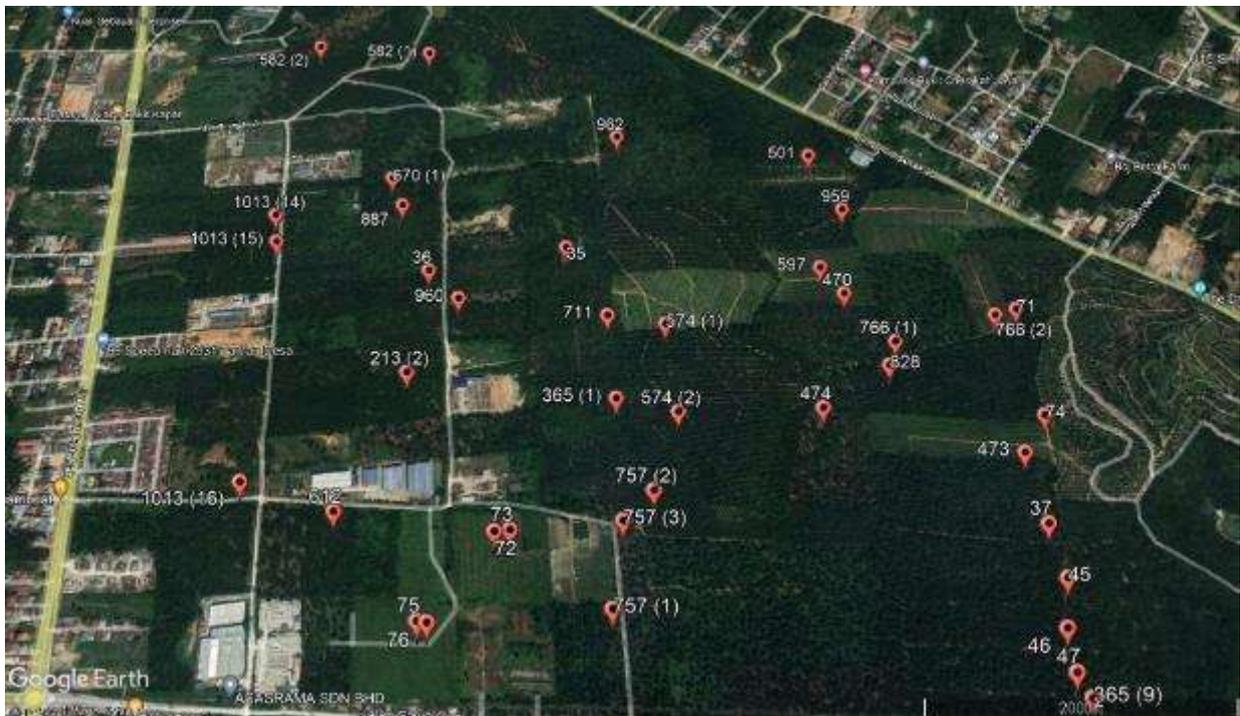
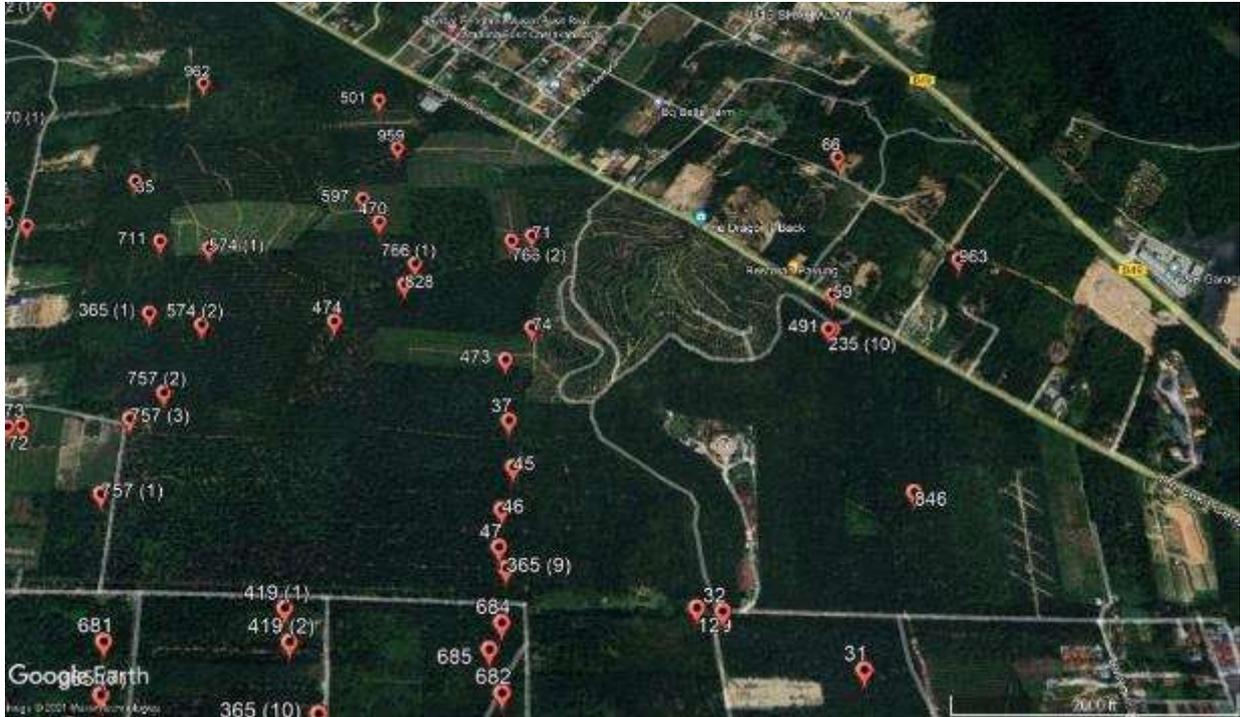
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



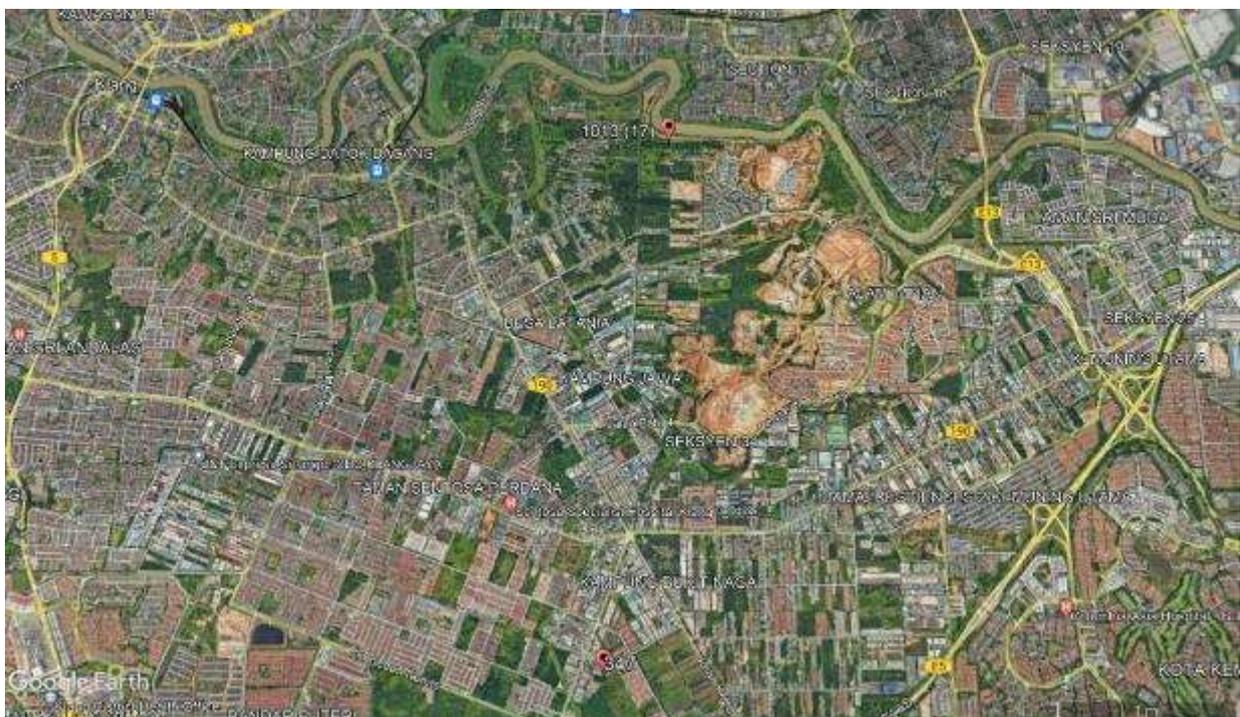
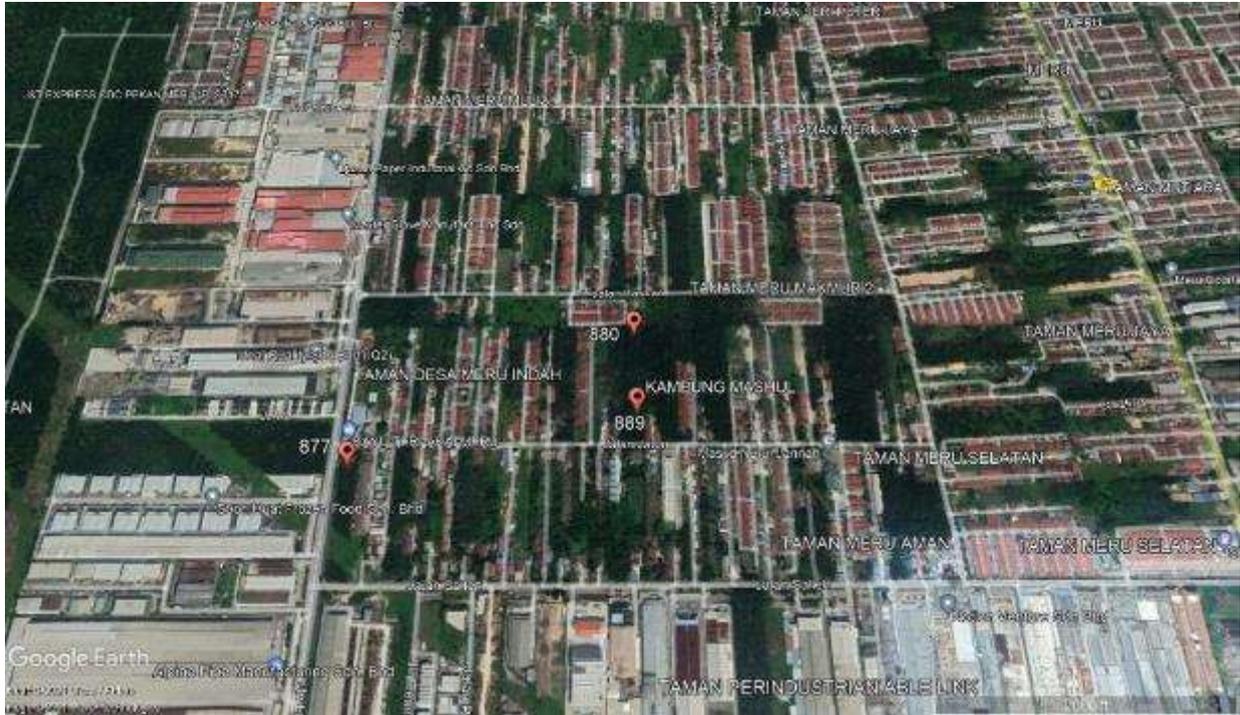
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



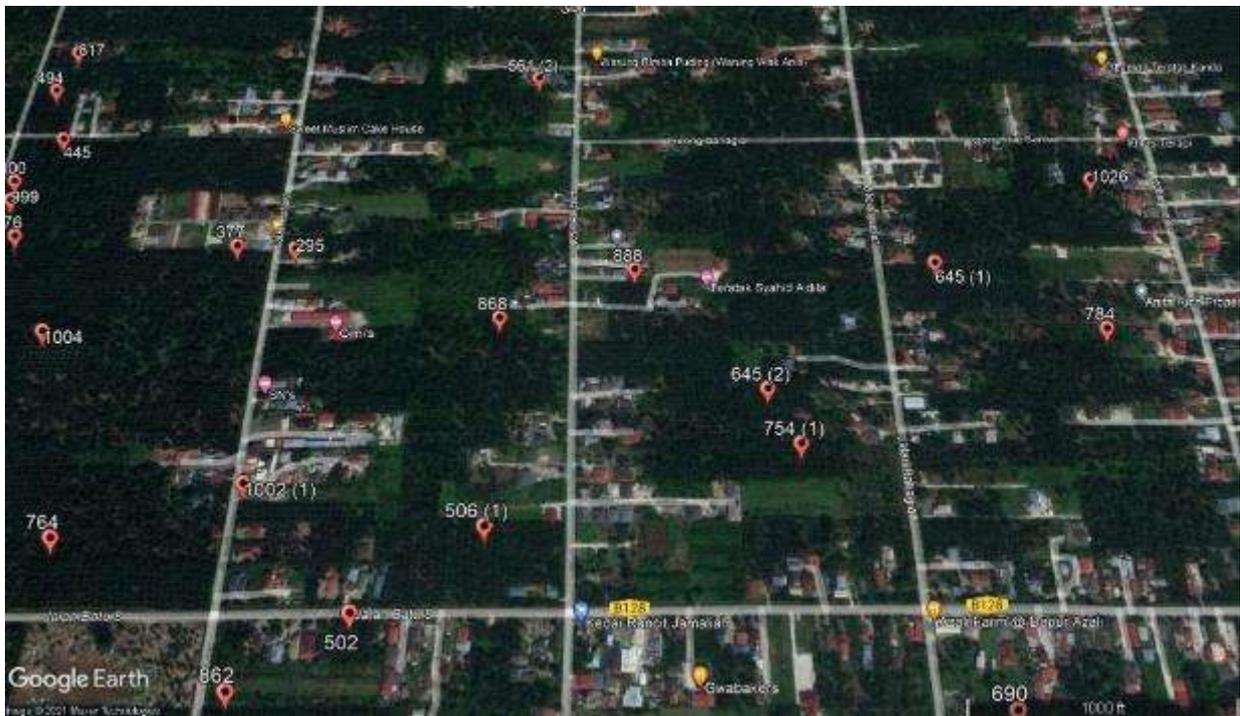
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



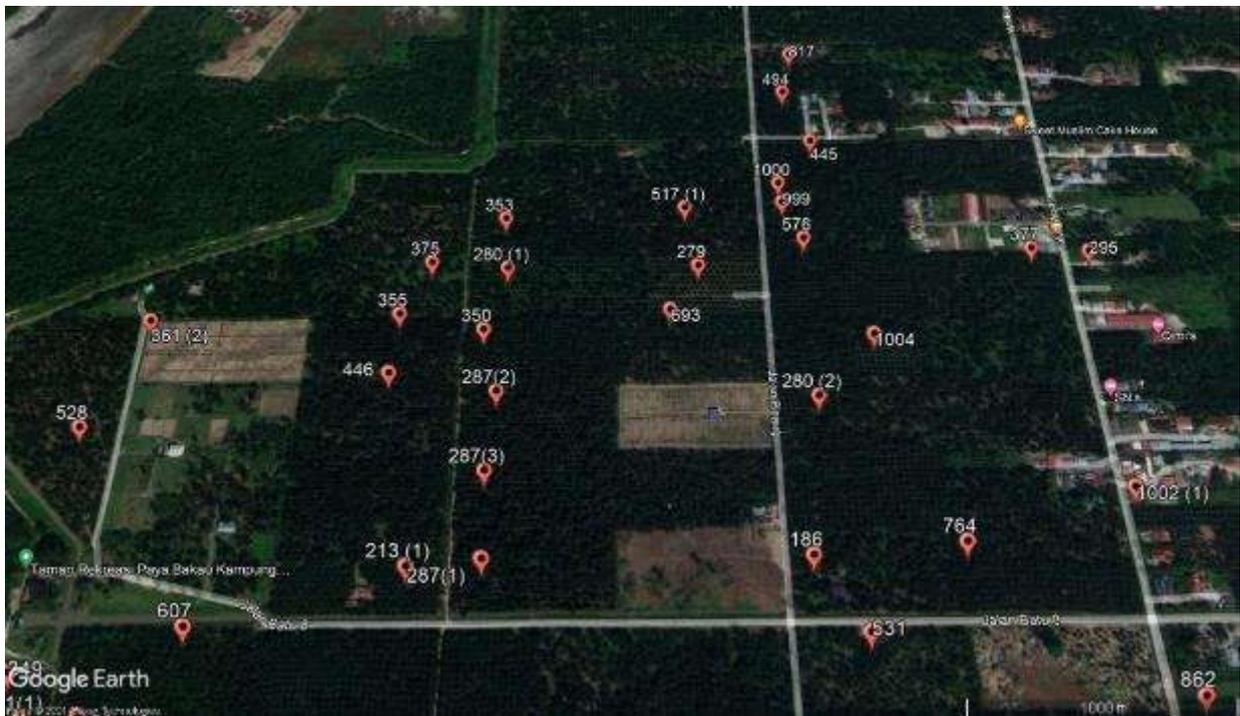
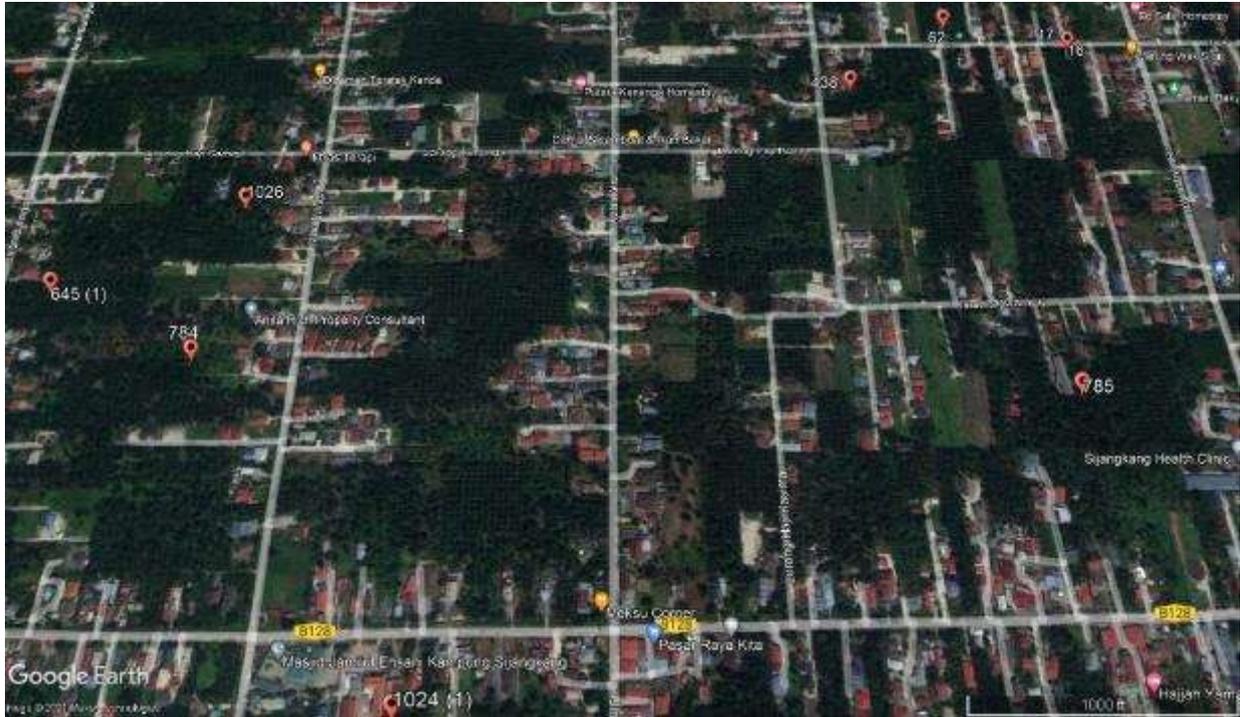
MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



4. CERTIFICATION ASSESSMENT

4.1. ASA 14

The objective of the audit is to assess the activities of MPOB Cawangan SPOC B1 Telok Panglima Garang are in compliance with MS 2530-2: 2013 Part 2: General principles for independent smallholders' requirements.

4.1.1. Surveillance

The surveillance audit is conducted on 22/07/2021 and 16/08/2021 – 18/08/2021.

The number of smallholders in this surveillance audit are 1,057.

The number of smallholders 731 remain the same for this surveillance audit.

The number of smallholders joined during this surveillance audit are 326.

The audit team has applied the Malaysian Sustainable Palm Oil Part 2: General Principles for Independent Smallholders Audit Guidance to assess the establish documents against the Principles and Criteria of the standard.

The details of assessment of the indicators are at the summary of assessment in this report.

During the remote the following were verified but not limited to below:

1. Compliance to legal requirements on the land title, land use rights and customary rights
2. Training and competence
3. Environmental management
4. Waste management and disposal
5. Health and safety
6. Group Manager management system
7. Best practice – farm management including fertilising, chemical spraying and harvesting.

During the previous surveillance audit ASA13, there are two major non-conformities raised.

For this audit, the major non-compliance raised in the last audit, the audit team has review by means of remote inspection of smallholders' farms, conduct interviews, review and verify documents that are established, corrected and implemented appropriately by the SPOC team. The corrective measures implemented could be verified as appropriate.

For details of the assessment, refer summary of assessment for each indicator in section 4.3 of this report.

The number of audit findings raised in this audit refer to Section 4.6 of this audit report.

4.2. Stakeholders' Consultation

According to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit of the management unit, the CB shall carry out stakeholder consultation to ensure continued compliance with the requirements of the certification standards. However, stakeholders' consultation during surveillance audit may be limited to those stakeholders who have raised concerns, complaints or disputes prior to the audit.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Therefore, there is no physical stakeholders consultation conducted for this surveillance audit.

4.3. Summary of Assessment

Principle and Criteria Assessment Summary	
<p>The assessment team conducted a thorough assessment of each principle and criteria. Over the 5 years' period of the certificate cycle, there will be 4 annual surveillance audits with all criterions will be assessed. Evidences are sought for conformity with the applied MSPO 2530-2. The summary of the assessment is as below, where the "Findings/Comments" column reflects the findings in accordance with each indicator or evidences and when non conformity is found. Summary of the non-conformity can be found below in section 4.6.</p>	

Principle 1: Management Commitment & responsibility																
Indicator	Summary of Assessment			Compliance												
4.1.1.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB MSPO Policy, doc no: MSPO/SSCC/POLISI-01, revision 2, updated 01/06/2020.</p> <p>During remote document review on smallholder's individual file, MSPO policy is include in MSPO application form signed by SPOC B1 Telok Panglima Garang Group Manager and smallholders.</p> <p>Group Manager has conducted training attended by smallholders involved topic on MSPO policy awareness. The awareness training conducted on 31/03/2021.</p> <p>Phone call interview with sampled smallholders informed they have been briefed on the MSPO policy.</p>			Yes												
4.1.2.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB list of social and environmental impact and action plan, document no: MSPO/SPOC/L-04/ISP, issue no: 3, revision no: 3, effective date: 01/06/2020.</p> <p>The table includes type of impact, activity, social and environmental impact and action plan.</p> <table border="1"> <thead> <tr> <th>Type</th> <th>Activity</th> <th>Impact</th> <th>Action Plan</th> </tr> </thead> <tbody> <tr> <td>Environment</td> <td>Manuring, spraying</td> <td>Polluting water source if activities conducted near the waterways</td> <td>Avoid activities near the waterways.</td> </tr> <tr> <td>Social</td> <td>Manuring, spraying</td> <td>Theft of fertilizer and pesticide</td> <td>Stored in the designated store.</td> </tr> </tbody> </table>			Type	Activity	Impact	Action Plan	Environment	Manuring, spraying	Polluting water source if activities conducted near the waterways	Avoid activities near the waterways.	Social	Manuring, spraying	Theft of fertilizer and pesticide	Stored in the designated store.	Yes
Type	Activity	Impact	Action Plan													
Environment	Manuring, spraying	Polluting water source if activities conducted near the waterways	Avoid activities near the waterways.													
Social	Manuring, spraying	Theft of fertilizer and pesticide	Stored in the designated store.													
4.1.2.2	<p>SPOC B1 Telok Panglima Garang distribute Warta Sawit to smallholders during MSPO, environmental and safety awareness briefing on 31/03/2021.</p> <p>Those who did not attended the briefing will receive a copy during Advisory Visit (LKN) for (GAP).</p> <p>Phone call Interviewed with smallholders informed they obtained new information from group manager and received the Warta Sawit when attend training.</p>			Yes												

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 2: Transparency		
Indicator	Summary of Assessment	Compliance
4.2.1.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB Guidelines for Economic and Financial Power Plans “Garis Panduan Pelan Daya Ekonomi dan Kewangan, doc no MSPO/SSCC/GP-01/PEK, issue no.: 3, rev: 3 dated 01/06/2020.</p> <p>The guideline has a flow chart describing the step approach for delivery of FFB to ramp operator / collection center or mill with the type of documents.</p> <ol style="list-style-type: none"> 1. Sales receipt 2. Weighbridge ticket 3. Enter to BRL 4. Keep Receipt 5. SPOC will collect records and prepare summary <p>Phone call interview with smallholders informed they kept the weighbridge ticket for traceability purposes.</p>	Yes
4.2.1.2	<p>SPOC B1 Telok Panglima Garang group manager maintain records of FFB production and sales of each smallholder.</p> <p>Remote document review verify records of smallholders FFB sales to respective collection center or mills.</p> <p>During phone call interview with sampled smallholders informed FFB sales and weighbridge tickets are maintained.</p>	Yes

Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
4.3.1.1	<p>SPOC B1 Telok Panglima Garang adopt MPOB legal register document no: MSPO/SPOC/L-01/SKU, issue no.: 3, rev: 4 dated 01/06/2020.</p> <p>SPOC B1 Telok Panglima Garang establish list of applicable legal documents Document no. MSPO/SPOC/L-02/LLR, issue no.: 3, rev: 4 dated 01/06/2020.</p> <p>Example of laws:</p> <ol style="list-style-type: none"> 1. Akta Kualiti Alam Sekeliling 1974. 2. Akta Taman Negara 1980. 3. Akta Pekerjaan 1955. 4. Minimum Wages Order 2020. <p>Remote document review on databased shared by SPOC B1 Group Manager verify smallholders license number crosscheck with MSPO application forms and copy of MPOB license in smallholders personal files.</p> <p>Phone call interview with sample smallholders informed they have been briefed on legal requirement dated 31/03/2021.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 3: Compliance to legal requirements		
Indicator	Summary of Assessment	Compliance
4.3.2.1	<p>SPOC B1 Telok Panglima Garang smallholders land titles are either freehold or lease title of 99 years issued by Land Office Kuala Langat.</p> <p>Document review on individual smallholders land titles verify smallholders as fully owned or one of the listed land owners.</p> <p>Remote document review on letter from SPOC B1 Group Manager to MPOB HQ, dated 18/03/2021 which includes list of smallholders under application on changing land use to oil palm or agricultural purpose</p>	Yes
4.3.3.1	<p>SPOC B1 Telok Panglima Garang smallholders land titles are either freehold or lease title of 99 years issued by Land Office Kuala Langat.</p> <p>During remote document review, land titles in the name of smallholders.</p> <p>Phone interview with sampled smallholders informed they are no land dispute lodged to SPOC group manager.</p>	Yes
4.3.3.2	<p>SPOC B1 Telok Panglima Garang smallholder's individual files review the land titles include a map, lot number, area size and boundary marking.</p>	Yes

Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
4.4.1.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB Guidelines Complaint and Grievance, document number MSPO/SPOC/SOP-01/AR, issue 03, revision 02 dated 01/06/2020.</p> <p>The SOP describes;</p> <ol style="list-style-type: none"> The flow chart in the SOP describes grievance and complaint process is to be resolved within 14 days. Group manager is in charge in handling the complaint and grievances. Grievance and complaint records are archived and maintained. <p>During remote document review on "Taklimat MSPO" report verified the complaint and grievances procedure has been briefed to smallholders dated 31/03/2021.</p> <p>Phone call interview with sampled smallholders informed they have been briefed on complaint and grievance procedure and process flow.</p>	Yes
4.4.1.2	<p>SPOC B1 Telok Panglima Garang adopted MPOB guidelines Complaint and Grievance, doc no. MSPO/SPOC/SOP-01/AR, issue 03, revision 02 dated 01/06/2020.</p> <ol style="list-style-type: none"> The group manager is the responsible person to handle and manage any complaints. A flowchart describe the steps and timeline to manage and respond any complaint received. The total days to resolve is 14. Any complaint outside the scope of the GM it will refer to other parties or MPOB HQ to handle the matter. 	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
	Interview with smallholders by phone call inform they are briefed on complaint process and timelines to resolve the complaints.	
4.4.2.1	<p>SPOC B1 Telok Panglima Garang adopt MPOB Guidelines Occupational Safety & Health, document number MSPO/SPOC/GP-02/KKP, issue: 3, revision: 0 effective date: 01/06/2020.</p> <p>SOP describes:</p> <ol style="list-style-type: none"> Responsibility of GM and smallholders regarding safety and health. Procedure and type of PPE used for harvesting, manuring and spraying. <p>During remote document review on safety and health training has been conducted on 31/03/2021.</p> <p>Interview with smallholders by phone call informed that they are briefed on safe work practices. Smallholders informed they use personnel protective equipment for field activities such as sprayer.</p>	Yes
4.4.3.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB Employment Terms document no: MSPO/SPOC/SMP-01, rev-01 date 01/06/2020 for hiring of field workers by smallholders.</p> <p>The document describe the requirements for hiring of workers.</p> <p>Majority of smallholders' field operate on family based or subcontract to FFB dealer to harvest, spraying and fertilizing and minority of smallholders hired casual workers.</p>	Yes
4.4.3.2	<p>SPOC B1 Telok Panglima Garang MSPO application form with a statement "provide equal opportunity and treatment regardless of race, colour, sex, religion, political affiliation, nationality, social origin and shall not engage in or support discriminatory practices.</p> <p>In addition, SPOC B1 Telok Panglima Garang established Conditions for hiring workers in oil palm fields, document no. MSPO/SPOC/SMP-01, rev-01 signed by GM and Zone Manager with a statement "provide equal opportunity and treatment regardless of race, colour, sex, religion, political affiliation, nationality, social origin and shall not engage in or support discriminatory practices.</p> <p>Smallholders are brief on hiring casual worker during MSPO awareness programme conducted on 31/03/2021.</p> <p>Phone call interview with sampled smallholders informed no discrimination occurs.</p>	Yes
4.4.3.3	<p>SPOC B1 Telok Panglima Garang adopted MPOB Employment Terms document number MSPO/SPOC/SMP-01, rev-01 updated 01/06/2020.</p> <p>The form has includes payment rates for operational activities such as harvesting, chemical spraying, manuring and pruning.</p> <p>Phone call interview with sampled smallholders informed they are working by themselves or assisted by family members in carrying out field operations.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 4: Social Responsibility, health, safety and employment conditions		
Indicator	Summary of Assessment	Compliance
4.4.3.4	Phone call interview and photos verification of sampled smallholders SPOC B1 Telok Panglima Garang confirmed no on-site living quarters provided.	Yes
4.4.3.5	SPOC B1 Telok Panglima Garang adopted MPOB Conditions for hiring workers in oil palm fields, document no. MSPO/SPOC/SMP-01, rev-01 signed by GM and Zone Manager with a statement "No hiring or allow children below age of 15 years to work in the farm. Smallholders are briefed on restriction on hiring child labour during MSPO awareness programme conducted on 31/03/2021. Phone call interview with sampled smallholders informed they are no child workers involved in field work. Smallholders have been briefed on legal restriction on hiring child workers.	Yes
4.4.4.1	SPOC B1 Telok Panglima Garang establish annual training programme for 2021. Included in the programme: 1. Latihan Khidmat Nasihat MSPO. 2. Taklimat MSPO 2021 3. Kaunter bergerak MSPO at Dealer. Smallholders are briefed during MSPO awareness programme conducted on 31/03/2021.	Yes

Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.1.1	SPOC B1 Telok Panglima Garang adopt MPOB Social and Environment Impacts and Action Plan, document number MSPO/SPOC/L-04/ISP, issue 3, revision: 3 effective date 01/06/2020. The document include a section for Environmental Impact and Action Plan. Example: Activities: Chemical application Environmental Impact: Empty containers Action Plan: Triple rinsed, punctured and kept in the stores. From remote document review of advisory visit (LKN) reports dated 03/03/2021, displayed the briefing include the agenda of managing and disposal of empty chemical containers. From remote document review of waste record, GM SPOC include the monitoring of empty containers from smallholders fields updated 21/04/2021 From photo review, SPOC B1 Telok Panglima Garang smallholders farms no over spray activities and no empty containers left.	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	Phone call interview with smallholders informed they have been briefed on environmental impacts on soil and buffer zone area.	
4.5.2.1	Phone call interview with all SPOC B1 Telok Panglima Garang sampled smallholders informed they do not use renewable energy at farms.	Yes
4.5.3.1	<p>SPOC B1 Telok Panglima Garang adopt MPOB List of Scheduled and Domestic Wastes Doc. No. MSPO/SPOC/L-03/SRD Issue 3 rev 0 effective date 01/06/2020.</p> <p>From remote document review, list of scheduled and domestic waste consists of solid, liquids and gaseous wastes.</p> <p>Example:</p> <p>Waste generated is not from agricultural inputs: Chemical Applications Waste produced: Empty chemical containers</p> <p>Impact: Breeding ground for mosquito if the empty chemical container not stored properly.</p> <p>From remote document review of waste record, GM SPOC include the monitoring of empty containers from smallholders fields updated 21/04/2021</p> <p>From remote document review of advisory visit (LKN) reports dated 03/03/2021 & 31/03/2021, displayed the briefing include the agenda of managing and disposal of empty chemical containers.</p> <p>From photo review on smallholder's farms, displayed empty chemical containers marked with 'X' and kept in stores.</p> <p>Phone interviews with smallholders informed empty chemical containers will be recycle and reused after triple rinsing.</p>	Yes
4.5.3.2	<p>SPOC B1 Telok Panglima Garang adopted MPOB SOP for Scheduled Waste Management, doc no: MSPO/SPOC/SOP-03/BT issue 3 revision 3 effective date 01/06/2020.</p> <p>The SOP objective 'Memantau dan memastikan proses pengurusan dan perlupusan bahan buangan terjadual bagi individual yang bertanggungjawab dapat dilaksanakan dengan teratur, cekap dan Selamat.</p> <p>From remote document review of flowchart, describe the steps in managing and disposal of scheduled wastes.</p> <p>From remote document review of advisory visit (LKN) reports dated 03/03/2021, displayed the briefing include the agenda of managing and disposal of empty chemical containers.</p> <p>From remote document review of waste record, GM SPOC include the monitoring of empty containers from smallholders fields updated 21/04/2021.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
	<p>From photo review, sampled SPOC B1 Telok Panglima Garang smallholders stores all empty chemical containers marked with 'X' and kept.</p> <p>Phone interview with smallholders, informed empty chemical containers need to rinse 3 times before reused and marked with 'X'. Smallholders informs empty chemical containers will be reused for chemical spraying activity.</p>	
4.5.4.1	<p>SPOC B1 Telok Panglima Garang adopt MPOB guidelines River Buffer Zone, doc no: MSPO/SPOC/GP-03/ZPS, issue 3, revision 0 dated 01/06/2020.</p> <p>From remote document review of advisory visit (LKN) reports dated 03/03/2021 include topic of chemical spraying techniques.</p> <p>From remote document review of MSPO application form, include GAP assessments conducted on 23/12/2020,</p> <p>Example:</p> <ol style="list-style-type: none"> 1. Type of field establishment. 2. Soil type. 3. Good frond stacking between rows. 4. No integration crop. 5. No planting and chemical application at the buffer zone area. 6. Conserve land and water (silt pit / conserve soft weed / LCC) <p>From photo review, sampled SPOC B1 Telok Panglima Garang smallholders farms implement good agricultural practices on frond stacking.</p> <p>Phone interview with smallholders informed they have been briefed to conserve the buffer zone areas from any chemical application near the waterways.</p>	Yes
4.5.4.2	<p>From photo review of sample SPOC B1 Telok Panglima Garang smallholders farms, practice rain water collection using drum or drain.</p> <p>Phone call interview with smallholders, informed they practise rain harvesting by using drum or drain.</p>	Yes
4.5.5.1	<p>SPOC B1 Telok Panglima Garang establish list of wildlife in and around Kuala Langat district.</p> <p>Example:</p> <p>Wildfowls, monkeys, wildboars</p> <p>From remote document review of advisory visit (LKN) reports dated 03/03/2021 & 31/03/2021, displayed the briefing include the agenda of wildlife to smallholders.</p> <p>Phone interview with smallholders informed they observe monkey, wild boar and ayam hutan in their farm.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 5: Environment, natural resources, biodiversity and ecosystem services		
Indicator	Summary of Assessment	Compliance
4.5.6.1	<p>SPOC B1 Telok Panglima Garang adopted MPOB Guidelines Zero Burning Practices, doc. No. MSPO/SPOC/GP-04/APS, issue 3 rev. 01, effective date 01/06/2020.</p> <p>From remote document review, advisory visit (LKN) reports dated 03/03/2021 & 31/03/2021 include briefing on zero burning practices to smallholders.</p> <p>From photo review, there are no open burning practice within the smallholders farms.</p> <p>Phone call interview with smallholders, informed they understand open burning is prohibited.</p>	Yes

Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
4.6.1.1	<p>SPOC B1 Telok Panglima Garang conduct GAP briefing and LKN for harvesting, manuring, chemical application and PPE usage.</p> <p>From remote document review of advisory visit (LKN) reports dated 03/03/2021 & 31/03/2021, displayed the briefing include the agenda of GAP on harvesting, manuring, chemical application and PPE usage.</p> <p>Example:</p> <ol style="list-style-type: none"> 1. Proper stacking of fronds. 2. Good maintenance of harvesting path. 3. Proper palm pruning. <p>From document review of advisory visit (LKN) reports dated 09/08/2021, group manager conduct field visit to sampled smallholders by using MSPO application form where point 5 describe field management included GAP criteria, coordinate, topography, surrounding of farm and status of preparation for certification.</p> <p>From photo review, sampled smallholders farms implement good agricultural practice on frond stacking.</p> <p>Phone call interview with smallholders informed they briefed on good agricultural practices on their farms to meet MPOB guidelines.</p>	Yes
4.6.1.2	<p>From photo review, SPOC B1 Telok Panglima Garang established information of smallholders' name, lot number, GPS coordinates, lot size and year of planting.</p> <p>Example:</p> <p>Smallholder name</p> <p>Lot no.: 2375</p> <p>GPS coordinates: 2 54' 20.4" N, 101 28' 58.3" E</p> <p>Lot size: 0.2697 ha</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 6: Best Practices		
Indicator	Summary of Assessment	Compliance
	Year of Planting: 2011.	
4.6.2.1	<p>SPOC B1 Telok Panglima Garang establish Guideline Economic and Financial Plan, MSPO/SPOC/GP-01/PEK, issue 3, revision 3 dated 01/06/2020.</p> <p>From remote document review of budget proposal for chemical cabinet and PPE established dated 04/02/2021.</p> <p>All operation budgets and costs are under the control of MPOB HQ.</p> <p>From document review of smallholder file, SPOC GM include smallholders name into budget for land conversion to oil palm issued to MPOB HQ dated 18/03/2021.</p> <p>Example:</p> <p>No. in letter to MPOB HQ: 114</p> <p>Smallholder name</p> <p>Lot no.: 1906</p> <p>MPOB license no.: 850804105459</p> <p>Planted Area: 0.17 ha</p> <p>Current land terms in grant: Rubber crop</p>	Yes
4.6.3.1	<p>SPOC B1 Telok Panglima Garang monitors FFB pricing on monthly basis through input from selected ramp / dealers for fair price.</p> <p>From remote document review of smallholders payment receipts, displayed the FFB price obtain from selected ramp / dealers.</p> <p>From document review, SPOC B1 Telok Panglima Garang smallholders obtain FFB price from payment receipts and displayed at ramp / dealers notice board.</p>	Yes

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Principle 7: Development of new planting		
Indicator	Summary of Assessment	Compliance
4.7.1.1	During remote document review on list of smallholders and planting statements no new planting in SPOC B1 Telok Panglima Garang. The first planting is in year 1984 and the latest new planting is in year 2019. There are no new plantings for existing and new members in year 2019 and 2020. Thus, there is no assessment on high biodiversity area	Yes
4.7.2.1	During remote document review on list of smallholders and planting statements no new planting in SPOC B1 Telok Panglima Garang. The first planting is in year 1984 and the latest new planting is in year 2019. There are no new plantings for existing and new members in year 2019 and 2020. Therefore, no soil survey or topography is required	Yes
4.7.3.1	During remote document review on list of smallholders and planting statements no new planting in SPOC B1 Telok Panglima Garang. The first planting is in year 1984 and the latest new planting is in year 2019. There are no new plantings for existing and new members in year 2019 and 2020. Therefore, no data for type of terrain available.	Yes

4.4. Status of Non-Conformities Previously Identified

	The stage 1 audit findings of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address identified audit findings. Details of the follow up action taken on stage 1 audit findings were recorded in the Stage 1 audit report.
X	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS implemented to address any nonconformity identified.
	The last audit results of this system have been reviewed, in particular to assure appropriate correction and corrective action HAS NOT been implemented effectively. Non-conformity will be re-raised.
	No non-conformity raised in previous audit.
<i>Note 1: If a minor non-conformity raised in last audit, is not closed out, the finding will be raised to a Major non-conformity.</i> <i>Note 2: All major and minor NCs raise in last audit are required to capture in this report together with the review of the non-compliance implementation.</i>	

4.5. Detail of Audit Findings in last Audit

AUDIT OUTCOME		
During last audit	2	MAJOR Non-Conformities
	0	MINOR Non-Conformities

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Non Conformity Number < 1 >			
Indicator # and Description	4.1.2.1 The action plan for continual improvement shall be based on the consideration for the main social and environmental impact and opportunities of the independent smallholder's group, such as SPOC. Independent smallholders shall be aware of the need to understand the importance of continuous improvement.		
Location:	Office		
Description of Finding / Objective Evidence:			
CIP does not indicates the monitoring of land use conversion.			
Classification	<input checked="" type="checkbox"/> Major	<input type="checkbox"/> Minor	
Raise by:	Mohd Nur Amin Bin Mohd Halim	Date Raise:	24/07/2020
Deadline for implementation		23/09/2020	
Root Cause Analysis (by company):			
There is no action plan for continuous improvement on monitoring the changes of smallholders land use conversion.			
Correction (by company):			
An action plan for continuous improvement on monitoring the changes of land use conversion for smallholders has established on 11/08/2020.			
Corrective / Preventive Action (by company)			
Group manager will always use the action plan for continuously monitor the status.			
Review of Correction & Corrective / Preventive Action			
Review documents submitted, the group manager has included in the continuous improvement plan (CIP) dated 11/08/2020 to monitor the land use conversion.			
The evidence provided sufficient to close the NC.			
Further verification will be conducted in the next surveillance audit.			
Closed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Site verification : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Name of Trainee Lead Auditor:		Date of Closure:	
Mohd Nur Amin Bin Mohd Halim		13/08/2020	
Review of Implementation			
SPOC B1 Telok Panglima Garang has updated its CIP for year 2021. The action plan includes:			
<ol style="list-style-type: none"> Letter from group manager SPOC B1 to MPOB headquarters dated 18/03/2021 which includes list of members in process of application for changing land used. The progress of smallholder's land used change has been include in Laporan Kemajuan Status Tanah Pekebun Kecil dated 30/05/2021. 			
Thus, based on the documented evidence provided, the implementation is consider appropriate.			
Name of Lead Auditor:		Date of Review:	
Mohamad Norhisham Bin Mohd Salleh		22/07/2021	

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Non Conformity Number < 2 >	
Indicator # and Description	4.6.1.1 All independent smallholders oil palm farms shall implement best practices such as the MPOB Codes of Practice, Malaysian Standards, ISO Standards and the Kod Amalan Baik (GAP) Pekebun Kecil.
Location:	Smallholder fields and Office.
Description of Finding / Objective Evidence:	
SPOC B1 Telok Panglima Garang established MPK 2020 update 01/06/2020. However;	
<ol style="list-style-type: none"> Blanket spraying observed during onsite visit not accordance to MPK Lampiran 10. Since this is a repeated finding, the NC is upgraded to a major non-compliance. MSPO application form document no: Borang MSPO pin 3, is not sufficiently filled example 'Senarai Semak Dokumen'. The additional information such as planting cycle, planting material and soil type could be included. 	
Classification	<input checked="" type="checkbox"/> Major <input type="checkbox"/> Minor
Raise by:	Mohd Nur Amin Bin Mohd Halim
Date Raise:	24/07/2020
Deadline for implementation	23/09/2020
Root Cause Analysis (by company):	
<ol style="list-style-type: none"> The field visited found that smallholders spraying the entire fields. Document checklist is not marked. 	
Correction (by company):	
<ol style="list-style-type: none"> Smallholders have been given briefing on spraying techniques during the Advisory Visits (LKN) at their fields. Document checklist is marked. 	
Corrective / Preventive Action (by company)	
<ol style="list-style-type: none"> Continuous training will be given to smallholders to ensure no repeated issue occur. SPOC group manager will always ensure the MSPO application form are sufficiently filled. 	
Review of Correction & Corrective / Preventive Action	
<ol style="list-style-type: none"> Review documents submitted, the group manager has visited and conducted individual advisory visit (LKN) to smallholders on 11/08/2020. Smallholders are briefed on Good Agricultural Practices (GAP) on chemical spraying in fields to ensure smallholders are aware on Good Agricultural Practices on chemical spraying. Review on the MSPO application form, the group manager has filled required information in 'Senarai Semak Dokumen'. <p>The evidence provided is sufficient to close the NC. Further verification will be conducted in the next surveillance audit</p>	
Closed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Site verification : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Name of Trainee Lead Auditor: Mohd Nur Amin Bin Mohd Halim	Date of Closure: 13/08/2020
Review of Implementation	

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
 Certifying Unit: SPOC B1 Telok Panglima Garang
 Client Number: 92-065
 Audit Type: ASA 14
 Mode of Audit: Remote audit



Non Conformity Number < 2 >	
<p>Based on review of documents submitted, the group manager has conducted MSPO training to smallholders on 31/03/2021. Smallholders are brief on Good Agricultural Practices (GAP) on chemical spraying in fields. Remote review on sample smallholder’s field photos and interview with smallholders informed they understand no blanket spraying shall be conducted in their farm.</p> <p>Review on the MSPO application form dated 29/04/2020 for smallhoder A, the group manager has filled Senarai Semak Dokumen section. Thus, based on the evidence provided, the implementation is consider appropriate.</p>	
<p>Name of Auditor: Mohd Nur Amin Bin Mohd Halim</p>	<p>Date of Review: 22/07/2021</p>

4.6. Detail of Audit Findings Identified During This Audit

This section gives an overview of the non-conformities raised during this audit.

REMOTE AUDIT OUTCOME		
During this remote audit	0	MAJOR Non-Conformities
	0	MINOR Non-Conformities

Nr.	Indicator	Description	Location	Opportunity for Improvement
1.	4.4.4.1	Independent smallholders are encouraged to seek knowledge to increase their competency in oil palm management. (MINOR)	Field	SPOC B1 TPG may consider improve on training programme.
2.	4.6.3.1	Independent smallholders are encouraged to communicate with and have consultations with dealers, millers, local communities and other affected or interested parties. (MINOR)	Office	SPOC B1 TPG may consider improve on traceability documentation.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



5. CONCLUSION

Malaysia Palm Oil Board has commissioned TÜV NORD (Malaysia) Sdn Bhd to carry out the certification for the Sustainable Palm Oil Cluster (SPOC) for SPOC B1 Telok Panglima Garang consisting of 1,057 independent smallholders according to MS 2530-2:2013 Part 2, General Principles for Independent Smallholders.

From the review of the standard operating procedures, guidelines, relevant forms, work flow charts established and implemented; the subsequent background investigation and interviews conducted during this surveillance audit have provided TÜV NORD (Malaysia) with sufficient evidence on the fulfilment of the applied standard Principles & Criteria.

In conclusion the certified organisation has been established, implement and continue to improve in managing the independent smallholders are in line with the Principles & Criteria of the applied standard MS 2530-2:2013 Part 2 General Principles for Independent Smallholders.

As a result of this audit, the audit team confirms that:

Total certified number of independent smallholders:	1,057
Total certified acreage of smallholders:	1,347.24 Ha

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



6. RECOMMENDATION

The audit team conducted a process-based audit focussing on significant aspects / risks and objectives required by the standard(s). The audit methods used are interviews, observations, sampling of activities, review of documentation and records.

Any audit is based on sampling within an organization's management system and therefore is not guarantee of 100 % conformity with requirements.

The structure of the audit is in accordance with the audit plan included with this summary report as an annex.

The audit team concludes that the organisation has established and maintained its management system in line with the requirements of the standard(s) and demonstrated the ability of the system to achieve requirements for production and management within the scope and the organisation's policies and objectives.

Therefore, the audit team recommends that, based on the results of this audit and the system demonstrated state of development and maturity that the certification to be

	Recommended for Certification / Recertification
X	Recommended for Continuity of Certification
	Suspended of Certification

Puchong, 10/09/2021

Mohamad Norhisham Bin Mohd Salleh
TUV NORD (Malaysia) Sdn Bhd
Audit Team Leader

Puchong, 10/09/2021

Robert, Cheong Chun Yuen
TUV NORD (Malaysia) Sdn Bhd
Certifier / Approver

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



7. LIST OF STAKEHOLDERS

No stakeholders' consultation conducted in accordance to ACB – OPMC 4 Issue 2 dated 04/09/2020, Stakeholder Consultation Requirements Section 6: Consultation during audit, §6.1: During the stage 2 and recertification audit. Therefore, no stakeholders listed.

MSPO Certification Summary Report

Company Name: Malaysian Palm Oil Board
Certifying Unit: SPOC B1 Telok Panglima Garang
Client Number: 92-065
Audit Type: ASA 14
Mode of Audit: Remote audit



Distribution / Confidentiality / Rights of ownership / Limitations / Responsibilities / Audit Objectives

This report is sent by the certification body to the members of the audit team and the audit representative of the organisation. All documents (such as this report) regarding the certification procedure are treated confidentially by the audit team and the certification body. This audit report remains the property of the certification body.

An audit is a procedure based on the principle of random sampling and cannot cover each detail of the management system. Therefore, nonconformities or weaknesses may still exist which were not expressly mentioned by the auditors in the final meeting or in the audit report.

The responsibility for continuous effective operation of the management system always rests solely with the audited and certified organisation.

Salvo clause:

The audit report will be left to the organisation at the end of the audit - subject to approval by the certification body. The independent release process may cause modifications or additions. In these cases a modified revision will be sent to the audited organisation.

The objective (goal) of the audit is to establish compliance of the management system of the aforementioned organization with the requirements of the aforementioned standard in order to achieve or maintain certification through an independent and accredited certification body. Identification of possibilities to improve the management system can also be a component of the audit and is considered simply to be an enhancement; it does not constitute consultancy or advice with regards to the management system.

Annex / Enclosures

Annex /
corresponding audit documentation

- P&C Audit Report / Checklist(s)
- Audit Plan