

**I. GENERAL**

1. Industry Category

2.1 (*Agent/Distributor/Importer/Exporter/Manufacturer*)

a. Applicant Name/Responsible person

b. Address

Phone No./Fax/Hand phone

c. Position of Applicant in the Company

d. Notary Act (legal document)

2.2 *Applicable if applicant is a foreign Manufacturer*

Representative in Indonesia:

a. Applicant Name/Responsible person:

b. Address

Phone No./Fax/Hand phone

c. Position of Applicant in the Company

d. Notary Act (legal document)

3. a. Manufacturing Name

b. Legal Status

c. Office Address

Phone No./Fax/Hand phone

d. Plant Address

Phone No./Fax/Hand phone

e. Notary Act (legal document)\*

**\*) It must be translated in Bahasa Indonesia by certified/sworn translator**

f. Industry or Business Permit

g. Other process manufacturing, if any

4. Membership in Procedures Association

**II. PRODUCT WHICH MARKING PRODUCT CERTIFICATION IS SOUGHT**

**PART 1 - PRODUCT**

- a. Commodity
- b. Type/Category of Product
- c. Applicable SNI number (Title)
- d. Specification (drawing/ technical data)

- e. Trade Brand name (Please attach the Trade Brand License or Trade Brand Registration letter)
- f. Size to be certified (please use attached form in attachment AF-080-1-R7: II. Part 1. f)
- g. Market Estimation per year
- h. Production Capacity per year

- i. Year of production start

**PART 2 – ORGANISATION OF MANUFACTURER**

- 1. Company's organization structure  
\*) It must be translated into Bahasa Indonesia

- 2. Biodata of Quality Management Representative

**PART 3 - PRODUCTION**

- Production process flowchart (including the inspection or testing stage)  
\*) It must be translated in Bahasa Indonesia

**PART 4 – QUALITY CONTROL**

- Inspection/Testing Equipment

**PART 5 - DOCUMENTATION**

- 1. Quality manual of the company quality management system  
\*) It must be translated into Bahasa Indonesia

2. Master List of all Procedures, Work Instructions and Forms for the company quality management system

**PART 6 – AFFIXING SNI MARK**

1. Illustration and method for affixing SNI mark (e.g., using label, printed, etc.)

**III. WORKFORCE**

1. Total Number of Employees

2. a. Trained Direct Labour in:

- Production
- Quality Control
- Maintenance

b. In-Director Labour:

- Staff
- Non Staff

**IV. OTHERS**

What is the motivation for the company to apply for SNI Marking Certificate

- a. Consumer's requirements
- b. Quality assurance
- c. Comply with regulation
- d. Others

Sampling method when initial or surveillance SNI Certification would following LSPro TUV NORD Indonesia Product Certification Scheme for each product.

(attached: PLSPro-TNI-01)

- Agree
- Not Agree

Reason if not agree:

THE ABOVE INFORMATION IS BEING TRUTHFULLY SUBMITTED

Place, date



**CLIENT'S APPLICATION**

Form Title : AF-080  
Revision No. : 8  
Effective Date : 04.01.2014  
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**AF-080-R8**

	<p>Signature Company Stamp</p> <p>_____</p> <p>Name of PIC</p> <p>_____</p> <p>Position</p>
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**\*) It must be translated into Bahasa Indonesia by certified/sworn translator refer to Annex III Regulation of Industrial Ministry of Indonesia No.: 86/M-IND/PER/9/2009**