

ANNEX 2 – MULTISITE CERTIFICATION

The following questions only need to be answered if your energy management system covers several locations, sites or branches which should be covered by the certification:

The completion of these questions allows us to determine whether the multi-site certification procedure may be used for the audit.

Technical Area of EnMS Certification :

- | | | | |
|---|---|--------------------------------------|--|
| <input type="checkbox"/> Industry – light to medium | <input type="checkbox"/> Industry – heavy | <input type="checkbox"/> Buildings | <input type="checkbox"/> Transport |
| <input type="checkbox"/> Building Complexes | <input type="checkbox"/> Mining | <input type="checkbox"/> Agriculture | <input type="checkbox"/> Energy Supply |

Total number of sites :

Central Office / Site	Location	Annual energy consumption ¹⁾ (TJ)	Number of energy sources ²⁾	Number of significant energy uses ³⁾ (SEUs)	Scope ⁴⁾	Boundaries ⁵⁾
Central Office		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		

QUESTIONNAIRE TO ASSIST PREPARATION FOR AN ISO 50001 AUDIT – ANNEX 2

Central Office / Site	Location	Annual energy consumption ¹⁾ (TJ)	Number of energy sources ²⁾	Number of significant energy uses ³⁾ (SEUs)	Scope ⁴⁾	Boundaries ⁵⁾
Site 1		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		
Site 2		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		
Site 3		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		
Site 4		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		

**QUESTIONNAIRE TO ASSIST PREPARATION FOR AN ISO
50001 AUDIT – ANNEX 2**

Central Office / Site	Location	Annual energy consumption ¹⁾ (TJ)	Number of energy sources ²⁾	Number of significant energy uses ³⁾ (SEUs)	Scope ⁴⁾	Boundaries ⁵⁾
Site 5		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		
Site 6		<input type="checkbox"/> ≤ 200 TJ <input type="checkbox"/> 200 TJ ≤ 2.000 T <input type="checkbox"/> 2.000 TJ ≤ 10.000 TJ <input type="checkbox"/> > 10.000 TJ Details :	<input type="checkbox"/> 1 to 2 energy sources <input type="checkbox"/> 3 energy sources <input type="checkbox"/> ≥ 4 energy sources Details :	<input type="checkbox"/> ≤ 5 SEUs <input type="checkbox"/> 6 to 10 SEUs <input type="checkbox"/> 11 to 15 SEUs <input type="checkbox"/> ≥ 16 SEUs Details :		

- Shall all locations / sites/ branches listed above be included in the certification?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------

- Do all locations / sites/ branches use identical or comparable processes related to significant energy uses and energy consumption?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------

- Do all locations / sites/ branches use the same or comparable energy performance?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------

- Have all locations / sites/ branches been subject to a complete internal audit, and are the results of these audits available?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------

- Is there a common management review for all locations / sites/ branches?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------

- Does all management personnel involved in the energy management system have identical access and authority at all locations / sites/ branches?

yes	<input type="checkbox"/>	no	<input type="checkbox"/>	Partially	<input type="checkbox"/>
-----	--------------------------	----	--------------------------	-----------	--------------------------



QUESTIONNAIRE TO ASSIST PREPARATION FOR AN ISO 50001 AUDIT – ANNEX 2

Form Title : FEn-TNI-001-A2
Revision No. : 0
Effective Date : 15.09.2015
Page : 5 of 5

▪ **Personnel that contribute to Energy Performance**

Personnel who materially impact the EnMS	Number of the EnMS Effective Personnel						
	Central Office	Site 1	Site 2	Site 3	Site 4	Site 5	Site 6
TOP Management							
Management Representative(s)							
Energy Management Team							
Person(s) responsible for major changes affecting energy performance							
Person(s) responsible for developing for major changes affecting energy performance							
Person(s) responsible for developing, implementing or maintaining energy performance improvements including objectives, targets and action plans							
Person(s) responsible for significant energy uses ⁶⁾							
Total Number of the EnMS effective personnel							

Note:

- 1) Energy Consumption means a quantity of energy applied.
- 2) Energy Source means sources from which energy can be obtained to provide heat, light and power, such as fossil fuels (coal, lignite, peat, petroleum, natural gas, tar sands, oil shale, etc.) and non fossil fuels (wastes, water, wind, geothermal deposits, biomass, solar heat, etc.)
- 3) Significant Energy Uses (SEUs) means energy use (manner or kind of application of energy, eg. ventilation, heating, cooling, transportation, processes, production lines) accounting for substantial energy consumption and/or offering considerable potential for energy performance improvement
- 4) Scope means an extent of energy uses and related activities, facilities and decisions that the organization addresses through an EnMS, which can include several boundaries. The scope can include energy related to transport. For example, organisation; facility(-ies), equipment, system(s), process(es).
- 5) Boundaries mean a physical or site limits and/or organizational limits as defined by the organization. For example: a group of processes; a site; an entire organization; multiple sites under the control of an organization; The whole site and all energy using systems; the boiler plant; the vehicle fleet.
- 6) Person(s) responsible for significant energy uses might not be considered as EnMS effective personnel depending upon the impact their actions could have not energy performance. It is important to understand their role and impact before including them as EnMS effective personnel.