

## QUESTIONARY FOR CROP PRODUCTION UNITS

### 1. DESCRIPTION OF PRODUCTION UNIT ACTIVITIES

Production scope

- Animal Feed     Cereals for flour production     Propagation material  
 Production of fruits and vegetables     Wild species collection  
 Another, please describe:

### 2. SHORT DESCRIPTION OF THE PRODUCTION UNIT LOCATION

Are your cultivated plots or the wild species collection areas bordering with conventional crops?

- Yes     No

Are your cultivated plots or the wild species collection areas bordering with lakes, rivers, streams etc?

- Yes     No

### 3. SOIL MANAGEMENT

Indicate the cultivation treatments of the soil on your plots:

- Deep tillage     Surface tillage     Harrow     Disk harrow     Cultivator     Rotary tiller     Ripper

Do you apply these cultivation methods by the contour lines where necessary?

- Yes     No

Are there any soil erosion or leaching problems in your fields?

- Yes     No

If positive, which are the responsible factors ?

- Surface water flow     Strong winds     Geological reasons  
 Other, please describe:

### 4. SOIL FERTILIZATION

What are the means in use for fertigation, soil improvement and sustainability ?

- Compound fertilizers (N, P, K, micronutrients)  
 Organic fertilizers  
 Livestock manure  
 Other, please describe:

What are the methods applied for fertigation, soil improvement and sustainability ?

- Crop rotation  
 Intercropping  
 Turf preservation  
 Green manure  
 Other, please describe:

**5. PEST MANAGEMENT**

What are the main problems of your crops concerning insects, diseases, weeds etc ?

What are the main crop protection methods you apply on your crops ?

- Chemical products       Crop rotation       Soil cultivation  
 Handiwork       Trapping       Mechanically  
 Natural enemies       Other, please describe:

**6. WILD SPECIES COLLECTION**

Plant species Scientific name	Harvested plant part	Collection area	Collection period	Last use of chemical substances

Do you possess the appropriate permission for wild species collection in the areas mentioned above;

- Yes     No    If possible, which is the responsible authority ?

What are the quantities you are collect from these areas every year ?

Please give a short description of the plant handling procedure:

**7. MUSHROOMS PRODUCTION**

Indicate the scientific name of the fungus used for mushroom production:

What kind of substrate is used for mushrooms production:

material:

quantity:

certification:

Please give a short description of the production procedure:

**8. MEASURES TO PROTECT THE ORGANIC PRODUCTION**

Are your fields in danger of pollution by non permissible substances ?

- Yes     No    If yes, please describe the possible reasons:

What measures are you ready to apply in order to avoid possible contamination;

- Development and preservation of natural fences  
 Preservation of unproductive zones  
 Notifying my neighbors regarding my organic plots  
 Other, please describe:

In case of parallel production, do you plan to grow the same crop species as organic and conventional (in different plots) at the same time ?

Yes  No

In case of parallel production, do you compromise to register the whole cultivated land you own according to a 5 years plan ? (obligatory)

Yes  No

### 9. HARVESTING PROCEDURE

How do you harvest your products ?

Using harvesting machinery

By hand

What kind of containers are used during harvesting ?

Are the same machinery and containers used for conventional products harvesting ?

Yes  No

If yes, how do you protect your organic products from accidental mixing or contamination ?

### 10. MACHINERY - EQUIPMENT OF THE PRODUCTION UNIT

Machinery type	Simultaneous use for conventional crops			
	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	<input type="checkbox"/> Yes		<input type="checkbox"/> No	
	<input type="checkbox"/> Yes		<input type="checkbox"/> No	

How are you planning to avoid cross contamination or pollution of the organic plots due to simultaneous machinery use ?

Careful machinery cleaning

Machinery usage at different periods of time

Other, please describe:

### 11. PRODUCTION UNIT PREMISES

Location	Usage (e.g. product store, tractor parking)	Surface

Method of separation of organic and conventional products in storage

Clear space separation

Product storage at different times

Other, please describe:

**12. PRODUCTS TRANSPORTATION PROCEDURE**

The vehicle used for products transportation are:

- Privately owned       Rented

Are those vehicles used for conventional products transportation ?

- Yes       No      If yes, how are you going to prevent accidental contamination ?
- Clear vehicle space separation
- Transportation at different times
- Other, please describe:

**13. TRACEABILITY SYSTEM**

Do you sell products packed and labelled under a specific trade name ?

- Yes       No

If yes, please indicate the type of package and the products trade name

Which is the method to ensure the products traceability ?

- lot number system       Records keeping
- Other, please describe:

**14. RECORDS KEEPING**

Which of the following records are kept in your premises ?

- Ownership documents       Land maps       Accounting records
- Operations logbook       Purchases logbook       Sales logbook
- Storage records       Product transportation logbook       Cleaning records
- Complaints records       List of clients, suppliers and subcontractors
- Other, please describe:

**15. ATTACHED DOCUMENTS**

- Ownership documents       Land maps
- Cultivation plan for the next 5 years       Olive cultivation registry
- Vine cultivation registry       Annual crop registry
- Other, please describe:

**16. STATUTORY DECLARATION according to the article 63, par. 3, Reg. EU 889/2008**

Having knowledge of the implications laid down in relevant legislation I declare that:

- a) all the above given information about my operation is completely true,
- b) I undertake to carry out my operation in accordance with the provisions laid down in the relevant EU Regulation,
- c) in case of official request I will in writing inform all my clients to withdraw from my products, at my own expense, all the indications referring to organic production methods,
- d) in case of violation of this commitment I will accept the sanctions specified by the relevant legislation,
- e) I am aware of the requirements of the relevant legislation and of the TUV HELLAS General Regulation regarding organic products production and certification and I have not applied for the same services to any other certification body

Date: \_\_\_\_\_

Signature / Stamp: